

Minutes
Silver Lake City Council
Regular Meeting
July 19, 2021

Mayor Bebo called the regular meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilor Josh Winfrey, Councilor Chris Penaz, Councilor Michelle Schneider, Councilor Sandy Adams-Bruins

Staff present: Karissa Kurth, Steve Hackbarth

Others present: Jordan Van Oort, Joe Yates, Rachel Yates, Brianna Taggart

Motion by Winfrey second by Penaz to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from July 6, 2021 Regular Meeting
2. Approve Payroll 15 and June Ambulance
3. Claims to be paid: \$63223.57 (7/16/21) and \$21770.76 (June EFT)

Motion by Penaz second by Schneider to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – No comment given.

Department Business

1. Public Works
 - a. Storm sewer repair was performed Park Ave and Center St and Lake and Howard a broken tile line was replaced
 - b. KLM Water Tower painting will be scheduled after Pola-Czesky Days
 - c. Pool water quality has been exceptional and repairs were successful
 - d. Public Works Dept. is pricing out a plow replacement for the Ford 1 ton and exploring the feasibility of a push box for the front end loader
 - e. Schweigerts Roofing report was reviewed from the roof inspection on the city buildings
2. Public Safety
 - a. Fire Department
 - i. Discussed calls for June
 - ii. Request for Council Action for Car and Bike Show on September 18th hosted by Silver Lake Relief Association. *Motion by Winfrey second by Schneider to approve Car and Bike Show on September 18th. Vote for: Unanimous. Motion carried.*
 - iii. Request for Council Action for approval of selling hamburger by Silver Lake Relief Association on September 18th. *Motion by Adams-Bruins second by Schneider to approve selling of hamburgers by Silver Lake Relief Association on September 18th. Discussion: Councilor Winfrey asked for clarification on why*

approving the selling of burgers was needed. Vote for: Unanimous. Motion carried.

- iv. Request for Council Action for approval to close Main St between Lake Ave and Thomas Ave and close Lake Ave N and Lake Ave S between Center St NW and Cleveland St SW from 12:00pm to 7:00pm. *Motion by Adams-Bruins second by Penaz to approve closing of streets for Car and Bike Show. Discussion: Councilor Winfrey verified the ambulance route would be fine for the road closures. Vote for: Unanimous. Motion carried.*
- v. Request for Council Action to close Muni Parking lot entrances and parking lot from 11am – 2am for Car and Bike show and band entertainment. *Motion by Adams-Bruins second by Penaz to approve closing of Muni parking lot for Car and Bike Show. Vote for: Unanimous. Motion carried.*
- b. Police Services
 - i. Reviewed June event totals provided by McLeod County Sheriff's Office and Mayor Bebo requested to clarify how the billable hours are different from the hours actually billed for
- c. Ambulance Department
 - i. Assistant Chief position remains open
 - ii. People who have taken the EMT classes will be completing the National Registry test
 - iii. Still looking for EMTs to join the service
- 3. Municipal Liquor/Auditorium
 - a. Sales for June were \$26,784.94 with a profit of \$3,248.30. Year-to-date sales were \$133,640.72 with a profit of \$18,900.43.
 - b. Request for Council action to accept Heather Johnson's two week notice as Sunday cleaner and Sarah Kahn to take over the Sunday cleaning. *Motion by Schneider second by Winfrey to approve Sarah Kahn as a Sunday Cleaner. Vote for: Unanimous. Motion carried.*
 - c. New Ice Machine has been installed in the Auditorium
 - d. 3 Door Cooler Off Sale cooler will be delivered the week of July 18, 2021.
 - e. Review of MLS profits to date
- 4. Community Development
 - a. Planning Commission monthly meeting was rescheduled for July 20, 2021
 - b. Still have a vacant spot and trying to fill
- 5. Administration
 - a. June Treasurer's Report reviewed.
 - b. American Rescue Plan Act. Amount city is receiving is still unknown and distribution of funds will start July 27, 2021.
 - c. Deputy Clerk Kurth is working with MLS Manager Kaczmarek on Pola-Czesky Days
 - d. Municipal Liquor Store Manager position has been advertised and application process closes on July 23, 2021.
 - e. City Clerk/Treasurer position will be advertised again and applications will be accepted until position is filled.

- f. Report to the city office from a tenant at 104 Grove Ave SE the water has been shut off for a month after a sewer project has been started and is not completed. Inspection will be coordinated with Public Works Supervisor to investigate status of project.

Old Business

1. Jordan Van Oort from SEH gave an update on the Rural Development Project. Engineering Report has been submitted and comments from Rural Development have come back and SEH is continuing to work through them. Mr. Van Oort met with Rural Development engineers to help figure out how to split up the funding into 4 different funds to pay for the project. Funding could be approved in 2022 but Phase 1 of project would not start until 2023. State bonding application has been submitted and will be review in the next few months. A meeting with the resource group will be scheduled to share more information on project.

New Business

1. Rachel Yates addressed the council about the Utility bill at 217 Century Lane. She requested the sewer portion of the bill be credited back because the usage was for watering the sod on the property. After discussion among the council, Councilor Winfrey presented the idea of crediting back half of the sewer portion of the utility bill. *Motion by Winfrey second by Schneider to credit back 50% of the sewer portion of the utility bill in the amount of \$112.42. Vote for: Unanimous. Motion carried.*

Open Discussion

1. Councilor Winfrey would like to address the wage scale the city is paying to their current and future employees.
2. Mayor Bebo brought up an alternative location for the pony rides for Pola-Czesky Days on the city property at Lake Ave and Cleveland St if needed.

Motion by Penaz second by Adams-Bruins to adjourn this regular meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:06pm.

Karissa Kurth, Clerk/Treasurer

Seal of the City: