

Minutes
Silver Lake City Council
Annual Meeting
6:30pm, March 18, 2024
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Josh Mason
Members Absent: Councilor Chris Penaz
Staff Present: Diane Pedersen, Dale Kosek, Wyatt Konen, Ashley Mason, Cory Behrendt
Others Present: Sam Fink, Cody Bratsch, Paul Davis

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from February 20, 2024, Regular Meeting including SEH minutes.
2. Approve Payroll 4, 5 and 6 and February Ambulance
3. Approve Claims

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the consent agenda. Vote for: Unanimous. Motion carried.

Public Comment – Paul Davis – 708 Frank Street – discussed sidewalks proposed for infrastructure project.

Department Business

1. Public Safety
 - a. Sheriff's Report
 - i. Reviewed Event Totals report
 - ii. Reviewed Police Hours
 - b. Fire Department
 - i. Liaison report
 1. Reviewed runs
 2. Held annual Fire Department budget information meeting with the city and townships.
 3. Fire Department representatives attended the annual township meetings to present the 2024 budget/service contract. The SCBA committee addressed townships on grant update, Chief 3 will provided an update to council.
 4. Wednesday, April 10, the Fire Department will host a Grain Bin/Dryer Safety Seminar in the auditorium from 6-9:30pm for farmers and grain haulers. A meal will be served from 6-7pm followed by a presentation from Josh Volz of SACS from 7-9:30pm.
 5. Three firefighters are currently testing for their EMR certification.
 6. Two candidates are waiting for background checks to be completed.
 7. SCBA update from chief 3 was provided.
 - a. Approximately a \$52,000 shortfall in funding.
 - b. Fire Relief contributed \$10,000. A request was made to townships to help fund the remaining shortfall over the course of two years beginning in 2025. The original payment will be made from the 801 Fund.
 - c. The city budget will cover about \$14,000.
 - d. The grant writer will submit invoices for reimbursement.

- b. Ambulance
 - i. Meeting held on March 14.
 - ii. Staffing reviewed.
 - iii. Runs reviewed.
 - iv. Recertification Class will take place March 23rd & 24th.
 - v. Chief Ashley prepared for and attended the meeting with townships. Requests were approved.
 - vi. Ambulance repairs and new ambulance purchase discussed. A new hydraulic control unit needed at a cost of \$2700-\$3100. Used ambulances run around \$65,000 with approximately 125,000 miles. The current ambulance has 64,000 miles. A new ambulance runs about \$250,000 and it is possible to apply for a FEMA grant to help cover the cost.

2. Public Works Liaison Report

- a. Liaison Report
 - i. The new sign is up on the public works building.
 - ii. Outside cleanup/yard work completed at the compost site.
 - iii. Lights and wiring have been updated in the auditorium.
 - iv. The new zero-turn mower has been picked up.
 - v. The new parking lot for city hall is set for April along with road patching. The city lot will be done at the cost of \$3.10/square foot which is the rate that was charged for work last summer.
 - vi. Spring cleanup is scheduled for May 11.
 - vii. The compost site is open when the lot is dry. It will be closed if the lot gets sloppy.
 - viii. The recommendation is that summer help will not be needed this summer due to our having three public works employees.
- b. SEH update
 - i. Service Level Agreement for general engineering services. No changes from 2023. The not to exceed amount is set at \$2,000. This agreement covers any miscellaneous items that come up that are not related to the rural development project.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the General Service Level Agreement with SEH for 2024, not to exceed \$2,000. Vote for: Unanimous. Motion carried.

- ii. MPCA Stormwater Grant Application – would offset current costs, not adding additional.
- iii. Open House number 2 feedback and Review (refer to SEH minutes for details)
 - 1. 20 residents attended from 12-1p.m.
 - 2. 32 residents attended from 6-7p.m.
- iv. Assessment Policy update
- c. First reading of Ordinance 103: An Ordinance Amending Ch. 15, Section 4, Regarding Regulation and Repair of Inflow and Infiltration (I&I)
 - i. Review New Germany's ordinance.
 - ii. Reference plumbing and building codes, don't list.
- d. Reviewed PeopleService reports

3. Municipal Liquor Store/Auditorium

- a. Quote for roof repairs. Contacted three different contractors, only one returned a quote. More information will be obtained, and the quotes will be presented at the April 1st meeting.
- b. Trivia Night is back every other Tuesday at 6:30pm starting on March 12th.
- c. Isaiah Muller Bank on March 15th and The Double Dee's on April 5th. Bands are booked through June.
- d. The first food truck of the year is Sweet Wink's on April 3rd. They will be every Wednesday through September 26.
- e. Replacing the sink in the utility closet.
- f. The last meat raffle is April 6th at 5:30pm.
- g. Request for a work phone for the MLS.
- h. Wyatt celebrates one year at the Muni.
- i. Financials Reviewed
- j. Annual Review – closed meeting from 7:50-8:15pm.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to retain Wyatt Konen as MLS Manager with a step increase to Level 17 Step 4. Vote for: Unanimous. Motion carried.

4. Community Development

- a. Planning Commission did not meet.
- b. Update on Pool
 - i. Summer Rec Update
 - 1. To be run through GSL.
 - 2. Currently checking on interest in summer baseball for K-2. Gary will attend the April 15th council meeting to present updates.
 - 3. Gary Kosek to email the information to city hall that he would like to see placed on the city website, Facebook page and LED sign.
 - ii. Pool Update
 - 1. Cora is unsure if she will return for the summer. She is contacting past lifeguards regarding returning for the summer.
 - 2. Will work on developing a swim lesson schedule.

5. Administration

- a. Clerk's Report
 - i. February Treasurer's Report
 - ii. Request for action to approve a five-year extension of trash hauling service with Waste Management through 12/31/2028.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to approve a five-year extension for trash hauling services with Waste Management. Vote for: Unanimous. Motion carried.

- iii. The department head meeting was held on March 18th with Jerrod and Wyatt. Reviewed budgets, Purchasing Policy, Time Management, and Employee Reviews.
- iv. The Presidential Primary was March 5, 2024. Polls were open from 7:00am to 8:00pm.
 - 1. 58 voters (11.6% turn-out)
- v. Auditor performed field work February 28 & 29. No issues to report. Unsure at this time as to when they will be able to present to the council due to waiting on state reports.
- vi. Reviewed application for a second mural "Main Street's Historic Charm".
- vii. City Clerk will be attending MCFOA annual conference in St. Cloud March 20-22.
- viii. The hiring committee for Public Works Maintenance position will be Mayor Bruce Bebo, Councilor Josh Mason, Public Works Supervisor and City Clerk Diane Pedersen.

Old Business - None

New Business

- 1. REMAX contact for city lots expires 3/10/2024. The council has agreed to have the lots surveyed and to relist the lots with REMAX.
- 2. Resolution 24-11: Resolution Approving Workers' Compensation Insurance Premiums
 - a. Premium multiplier was .77 in 2023 vs 1.58 in 2024 due to higher claims paid in the past three years.
 - b. Premium due \$41,678 but was set at \$37,500.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve Resolution 24-11: Resolution Approving Workers' Compensation Insurance Premiums for 2024. Vote for: Unanimous. Motion carried.

Open Discussion

- 1. Playground grant denied, will reapply with a March 31st deadline.
 - a. Welding work needs to be done on swings at a cost of about \$500. Pools and Parks will be approached to help cover the cost.

Motion by Councilor Adams-Bruins second by Councilor Mason to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:47 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: