

Minutes
Silver Lake City Council
Quarterly Meeting
July 5, 2022
Silver Lake Auditorium

Mayor Bebo called the quarterly meeting to order at 6:30pm

Members present: Mayor Bruce Bebo, Councilor Josh Winfrey, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs,
Members Absent: Councilor Chris Penaz

Staff present: Diane Pedersen, Dale Kosek

Others present: Karin Ramige, John Rodeberg, Greg Stang, Lee Ortloff

Motion by Winfrey second by Jacobs to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from June 20, 2022, Regular Meeting
2. Approve Payroll 13 and Quarter 2
3. Approve Claims

Motion by Winfrey second by Jacobs to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

Old Business:

1. SEH – John Rodeberg
 - a. Project/Funding update
 - i. No activity on State Bonding at this time.
 - ii. Nothing in the city’s water system is a health-related issue. The issues are taste, color, and capacity.
 - iii. Do not expect significant RD grants for water system. The grants will be for wastewater.
 - iv. Updated project numbers: 10% increase from \$28 million to \$30.8 million. The majority of the costs are in the streets, distribution collection, and storm sewer.
 - b. I/I Ordinance 100– final reading
 - i. Needed to show the MPCA that the city is making efforts to address the wastewater capacity issues it is facing.

Motion by Winfrey second by Adams-Bruins to approve Ordinance 100 with the change in item number three from an approved list to a suggested list effective January 1, 2023. Vote for: None Vote against: Unanimous. Motion failed.

Motion by Winfrey second by Adams-Bruins to approve Ordinance 100 with the change in item number three from an approved list to a suggested list and item number six from houses to structures effective January 1, 2023. Vote for: Unanimous. Motion carried.

2. People Service – Greg Stang & Lee Ortloff
 - a. Discuss contract renewal
 - i. Price change – 5% increase:
 1. \$3,400 per month to \$3,570 per month Oct 1 ,2022 - Sept 30, 2023
 2. \$3,570 per month to \$3,750 per month Oct 1, 2023 – Sept 30, 2024
 3. \$3,750 per month to \$3,940 per month Oct 1, 2024 – Sept 30, 2025
 - ii. PeopleService must provide locator equipment since they are responsible for performing locating requests. They do not locate on private property.

1. Item number four, hydrants may be flushed three times or more annually if the city feels it is necessary. People Service would like to see it done in the spring, before Pola-Czesky Days, and in the fall.

iii. Jetting is the responsibility of Public Works Department.

Motion by Adams-Bruins second by Jacobs to accept People Service contract as written. Vote for: Unanimous. Motion carried.

- iv. City water went out last week due to the sample tap in the pump house being used by the water tower painter to fill five-gallon pails with water. This caused a power glitch that stopped the well from working.
- v. Cleveland Lift Station is complete.
- vi. Gorman trash pump that PeopleService borrowed to use in New Germany is running now but has a flat tire. They will return it and Public Works will get it checked out to determine why the motor wasn't working properly.

3. Cedar Crest Emergency Preparedness Planning agreement

Motion by Winfrey second by Jacobs approve the Emergency Preparedness Planning agreement with Cedar Crest Estates effective on the date the last signature is obtained. Vote for: Unanimous. Motion carried.

4. Villager Apartments

a. Six-month inspection

- i. Fire Chief and Sheriff's Deputy completed a surprise Inspection on June 23, 2022, of the two uninhabitable units, 102 and 203. Both units were unlocked at the time of inspection. In unit 203, an individual was found sleeping, the refrigerator was stocked with food, and there were clothes stored in the closet.
- ii. On June 27th the six-month inspection was completed. Six of the eight units in the building passed the occupancy inspection.

b. Management Agreement

- i. This is an agreement between the city and the Owner of the Villager in response to ordinance violations in 2018 and 2020.

c. Lease

d. Police Calls

- i. Sheriff's department has created a letter that will be sent to any multi-Unit housing complex.

5. Pool repairs

- a. American League performed tests under water and using air pressure. Found a return line below the skimmer on the west side that was leaking (circulation return next to 5-foot depth marker).
- b. Two quotes provided
 - i. Horizon Commercial Pool Supply \$3467
 - ii. Aqua logic \$6700

Motion by Jacobs second by Adams-Bruins approve the quote estimate of \$3,467 from Horizon Pools to complete pool repairs. Vote for: Mayor Bebo, Councilor Adams-Bruins, Councilor Jacobs. Vote Against: Councilor Winfrey. Motion carried.

6. Water Tower update

- a. Expectation list provided to the contractor working on the water tower. He said he had completed all contracted work. Public Works will obtain drone pictures.
- b. Public Works will continue to work with KLM until work is completed to the city's satisfaction.

New Business:

1. Resolution 22-17 Appointing Election Judges

Motion by Adams-Bruins second by Jacobs to approve Resolution 22-17 Appointing Election Judges for 2022. Vote for: Mayor Bebo, Councilor Adams-Bruins, Councilor Jacobs. Abstained: Councilor Winfrey. Motion carried.

2. Resolution 22-18 Allocating that portion of 4th Avenue North that lies east of Park Avenue

- a. Verify that there are no utilities on the property and the resolution will be addressed again at the July 18th meeting.

3. Wage Scale review
 - a. Information will be reviewed and discussed at the July 18th meeting.
 - b. City of Brownston used David Drown of DDA Human Resources, Inc. to perform a classification and compensation study in September of 2021 and was approved in November 2021o.
4. MMBA Quarterly Report
5. Right-of-Way Permit Application
 - a. Create a City of Silver Lake Right-of-Way Permit Application to be reviewed at the July 18th meeting.

Open Discussion

1. Liquor store painting bids -> will be discussed at July 18th meeting.
2. Put Sheriff contract discussion on July 18th meeting. Current rate is \$59.70 per hour.
3. Need to work on a second exit for the city office.

Adjourn

Motion by Jacobs second by Adams-Bruins to adjourn the meeting at 9:30pm. Vote for: Unanimous. Motion carried

Diane E. Pedersen, City Clerk/Treasurer

Seal of the City