

Minutes
Silver Lake City Council
Regular Meeting
June 21, 2021
Silver Lake Auditorium

Mayor Bebo called the regular meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilor Josh Winfrey, Councilor Chris Penaz, Councilor Michelle Schneider

Members absent: Councilor Sandy Adams-Bruins

Staff present: Karissa Kurth, Steve Hackbarth, Dale Kosek, Jerrod Weckman

Others present: Karin Ramige, Rachel Yates, Darrell Luthens, Lee Ortloff

Motion by Winfrey second by Penaz to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from May 17, 2021 Regular Meeting
2. Approve Payroll 11 & 12, May Ambulance
3. Claims to be paid: \$110,416.26 (5/21/21); \$44,758.20 (6/4/21); \$30,240.60 (6/17/21); \$22,783.12 (May EFT)

Motion by Winfrey second by Schneider to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – No comment given.

Department Business

1. Public Works
 - a. KLM Water Tower Painting contract was reviewed and discussed
Motion by Penaz second by Schneider to approve the KLM Water Tower Painting Contract for \$39,691.00. Vote for: Unanimous. Motion carried.
 - b. KLM Service Agreement for Water Tower Inspection was reviewed and the decision was made to wait until the water tower painting is completed
 - c. People Services – Lee Ortloff discussed the hydrant flushing procedure done in April and the use of flush boxes within the city
 - d. Annual review for PWS Kosek. Evaluation was left open to the public.
Motion by Winfrey seconded by Penaz to approve the annual review for Dale Kosek and to retain with wage increase to \$31.16 per longevity pay policy.
Vote for: Unanimous
Motion carried.
 - e. Annual review for Jerrod Weckman. Evaluation was left open to the public.
Motion by Penaz seconded by Schneider to approve the annual review for Jerrod Weckmann and to retain with wage increase to \$18.79.
Vote for: Penaz, Schneider, Bebo. Vote against: Winfrey. Motion carried.

- f. Blight Properties and the procedure to notify property owners was discussed. Letters have been sent out to notify property owners and it will be monitored.
2. Public Safety
 - a. Fire Department
 - i. Discussed calls for March, Fire Relief Association Fundraiser
 - ii. The Department will be conducting a Live House Burn Training on June 26th
 - b. Police Services
 - i. Reviewed March event totals provided by McLeod County Sheriff's Office.
 - ii. Mayor Bebo will be working with Sheriff's Department on security for Pola-Czesky Days
 - c. Ambulance Department
 - i. Ambulance Department received a grant from CenterPoint Energy for \$2500
 - ii. Request to approve hiring Noah Anderson for EMT. *Motion by Schneider second by Winfrey to approve Noah Anderson for hire as an EMT. Vote for: Unanimous. Motion carried.*
 - iii. Request to approve for Sarah Peterson to start EMT training. *Motion by Schneider second by Winfrey to approve Sarah Peterson to start EMT training. Vote for: Unanimous. Motion carried.*
 - iv. Chief Hackbarth reported to the council on the success of their burger stand during the MLS Wrestling Event
 3. Municipal Liquor/Auditorium
 - a. Sales for April were \$27,036.83 with a profit of \$3,307.01. Year-to-date sales were \$122,507.91 with a profit of \$15,652.13.
 - b. Request for Council action if Security is required at the Auditorium when Alcohol is being served. Council discussion. No Action Taken.
 - c. Request for Council action to change the age policy, so that anyone working at the Muni between 18 to 21 years of age, does not need to be accompanied by anyone 21 years of age or older. Council discussion. Policy will remain unchanged.
 - d. Request to approve Lions Donation for new Ice Machine for the Auditorium. *Motion by Schneider second by Winfrey to approve donation from Lions for new ice machine for Auditorium. Vote for: Unanimous. Motion carried.*
 - e. Request to approve purchase of new cooler for Off Sale. *Motion by Schneider second by Penaz to approve purchase of new Off Sale Cooler. Vote for: Unanimous. Motion carried.*
 - f. Request to approve Lions Donation for new Upright Freezer. *Motion by Schneider second by Penaz to approve donation from Lions for new Upright Freezer. Vote for: Unanimous. Motion carried.*
 4. Community Development
 - a. Planning Commission did not meet on June 8th
 - b. Still have a vacant spot and trying to fill
 - c. Special Meeting is scheduled for Tuesday, June 22nd at 7pm
 5. Administration
 - a. April Treasurer's Report reviewed.
 - b. Approve Resolution 21-17: Resolution to accept the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act. *Motion by Penaz second by Schneider to approve Resolution 21-17. Vote for: Unanimous. Motion carried.*

- c. City Clerk Wicklund-Kurth requested to return to previous position as Deputy Clerk. *Motion by Penaz second by Schneider to approve Wicklund-Kurth to return to Deputy Clerk position and help with duties until a clerk is hired effective June 21, 21 with previous wage including temporary increase until a new clerk is hired. Vote for: Unanimous. Motion carried.*
- d. City Clerk/Treasurer position will be advertised and applications will be accepted until 4pm Friday, July 2nd

Old Business

1. Main Street Lot Update. Councilor Penaz discussed Jeff Konen would like to attend the quarterly meeting on July 6th to present his plan with the lots to the council
2. 217 Century Lane Sump Pump. Discussion among council on information provided in packet. *Motion by Winfrey second by Penaz to not approve the request for the city to pay for sump pump Vote for: Unanimous. Motion carried.*
3. Nowak Main Street Lot. Discussion about the fence posts placed on the property line and need clarification on if it meets the qualifications of a fence and safety

New Business

1. Request for Council action for approval for 1-Day Gambling License for Silver Lake Relief Association for annual Pola-Czesky Days raffle. *Motion by Winfrey second by Schneider to approve 1 Day Gambling License for Relief Association Vote for: Unanimous. Motion carried.*
2. Request for Council action for approval for temporary liquor license and dance and live music license for the Pola-Czesky Committee for Pola-Czesky Days. *Motion by Winfrey second by Penaz to approve temporary license for the Pola-Czesky Committee Vote for: Unanimous. Motion carried.*

Open Discussion

1. Councilor Schneider requested a Workshop meeting with the Ambulance Department to address the direction of the service and how it is run
2. Council discussion about upcoming Pola-Czesky events
3. One way through Municipal Liquor Store parking lot needs to be enforced or taken down

Motion by Winfrey second by Penaz to adjourn this regular meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:25pm.

Karissa Kurth, Clerk/Treasurer

Seal of the City: