

Minutes
Silver Lake City Council
6:30 Quarterly Meeting
October 2, 2023
Silver Lake Auditorium

Mayor Bebo called the quarterly meeting to order at 6:30pm

Members present: Mayor Bruce Bebo, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Chris Penaz

Members Absent: None

Staff present: Diane Pedersen, Jerrod Weckman, Dale Kosek

Others present: Scott Qualle MNSpect, Dan Gossman Federal Warning System, Sam Fink (SEH), John Rodeberg (SEH),

Motion by Councilor Jacobs second by Councilor Penaz to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from September 18, 2023, Regular Meeting
2. Approve Payroll 19 and Quarter #3
3. Approve Claims

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment - None

New Business:

1. Quarter 3 MMBA Report from Karissa Kurth
 - a. Attended Regional Meeting September 13th. Discussed THC products, Earned Sick and Safe Time, and Etabs.
2. MNSPECT Quarterly Report from Scott Qualle
 - a. Reviewed last quarter's building permits. 76.72% of inspections passed, which is high and means that the work being done is being done correctly: 54 permits 116 inspections 89 passed (includes residential and commercial).
 - b. Apartment buildings tend to be the largest need at this time.

Old Business

1. Federal Warning Systems outdoor warning siren – Dan Gossman
 - a. Discussed placement of the siren: on the water tower, on the roof of the auditorium, or on a 50-foot wood pole behind the auditorium. The suggestion was made to put it on the pole behind the city hall building so it won't interfere with future water treatment plans and the panel can be put inside the building.
 - b. Discussed siren size and number of sirens.
 - c. Sirens are city owned. The county's only obligation is to activate it when necessary.
 - d. Five-year warranty on the siren head and two years on the controller.
 - e. Request for Action to approve the use of the one-time Public Safety Aid totaling \$38,114 to be received in December 2023 for the following purposes:
 - i. \$1044.66 Knox Boxes for the auditorium and municipal liquor store (approved 8/21/23)
 - ii. \$3600 for ambulance winter gear (approved 9/18/23)
 - iii. \$27,550 + the cost of electrical work for an outdoor warning siren.
 - iv. The remaining balance of approximately \$5900 less outdoor siren electrical work for a Hurst tool with the balance paid by township APRA funds.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to approve the purchase of an outdoor warning siren from Federal Warning Systems using Public Safety Aid not to exceed \$27,550.00. Vote for: Unanimous. Motion carried.

2. SEH – John Rodeberg & Sam Fink

- a. Legal Services Agreement with city attorney for infrastructure project. The total project includes \$300,000 in legal services separate from SEH costs. This costs for this phase of the project is not to exceed \$7500.00.

Motion by Councilor Penaz second by Councilor Jacobs to approve the Legal Services Agreement with the city attorney for the infrastructure project. Vote for: Unanimous. Motion carried.

- b. The Senate Bonding Tour scheduled for Tuesday, October 3, at 9:25am which includes 9 senators and 8 staff.
 - i. Review of presentation. The requested \$9.2 million is for the water treatment portion of the project that was eliminated.
 - ii. The presentation will be given by the Mayor and John.
 - iii. PeopleService will provide a sample of black drinking water.
- c. Set open house for Thursday, October 19 from 1-2pm and 6-7pm.
- d. Set up a meeting with Shannon Sweeney to review cash flow and other financing processes.
- e. Review design
 - i. Sidewalk/trail and street width discussion
 1. Lane Avenue
 - a. Currently 42' wide street with parking on the East side. There is a proposed change to 40' wide street with a 6' sidewalk on the West side or 36' wide street with a 10' wide trail.
 - b. Possible highway crossing by MnDOT in the next couple of years for increased safety.
 2. Summit Avenue
 - a. Currently 30' wide street with sidewalks on both sides. Proposed change to increase street width to 32' or 34' with one sidewalk on the East side or 36' with no sidewalks.
 3. Cleveland Avenue
 - a. Currently sidewalks on both sides of the street. Proposing to change to only one side of the street. Would save about \$30,000 and the street width would remain the same.
 - ii. Status Update
 1. Working on corridors and pipe networks. What electrical poles will be disturbed.
 2. Water resources are beginning to finalize storm sewer pipe sizing and locations.
 - iii. Timeline Review
 1. 30% plan review held on September 12th with city staff and PeopleService.
 2. Utility meeting number 1 was held on September 21st.
 3. Senate Capital Investment Tour on October 3rd.
 4. Public informational meeting/open house on October 19th.
 5. 60% Plan Development in Mid-January.
 - iv. Tree replacement would be 100% city cost. It would be a street cost that would have to be bonded by the city and would be part of the short-term bond. There are grants that can be applied for. SEH will determine which trees that need to be replaced are Ash trees so funding can be sought for that.

8:16-8:19 BREAK

3. Retro Green Energy – Chris Froelke via phone call to discuss insulating city hall.
 - a. Tabled until the next city council meeting when other quotes have been received.
4. Sheriff contract for 2024-2025
 - a. 45 hours per week for 2024 @ \$74.65 per hour = \$174,681
 - b. 45 hours per week for 2025 @ \$76.28 per hour = \$178,495.20
 - c. Resolution 23-20 Approving McLeod County Sheriff's Office Contract for Police Services

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve Resolution 23-20 for 45 hours per week for 2024-2025. Vote for: Unanimous. Motion carried.

5. Tree trimming in city park to be paid for by the city as a Parks expense, not funds raised for the LED sign.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to approve the quote from Reinert Logging and Lumber to trim the city trees by the pool at a cost of \$1500. Vote for: Unanimous. Motion carried.

6. Request for Action to approve 50% down payment to Crow River signs to place LED sign order.

Motion by Councilor Penaz second by Councilor Adams-Bruins to approve making the 50% down payment to order the LED sign in the amount of \$17,114.56. Vote for: Unanimous. Motion carried.

7. Third Reading of Cannabis Ordinance

- a. Tabled until McLeod County finalizes their ordinance.
- b. Discussion was held regarding adopting a city smoking ordinance.

Open Discussion

1. Christmas lights update.
2. Liquor store bathrooms need updates/cleaning.
3. Playground update.
4. Discussion regarding Emerald Ash borer.

Adjourn

Motion by Councilor Penaz second by Councilor Adams-Bruins to adjourn the meeting at 8:43pm. Vote for: Unanimous. Motion carried.

Diane E. Pedersen, City Clerk/Treasurer

Seal of the City