

Minutes
Silver Lake City Council
6:30 Quarterly Meeting
July 5, 2023
Silver Lake Auditorium

Mayor Bebo called the quarterly meeting to order at 6:30pm

Members present: Mayor Bruce Bebo, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Chris Penaz

Members Absent: None

Staff present: Diane Pedersen, Jerrod Weckman, Dale Kosek

Others present: Karin Ramige, Erynn Amundson (208 Cleveland), Gary Kosek, Jeremy Anderson (PeopleService), Sam Fink (SEH), John Rodeberg (SEH), Jim Stoll, Ray Bandas, Alissa Carlson, Michelle Nonnemacher, Sharon Pawlitschek, Candy Conniff, Brent Posusta

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from June 20, 2023, Regular Meeting
2. Approve Payroll 13 and Quarter #2
3. Approve Claims

Motion by Councilor Penaz second by Councilor Mason to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment - None

Old Business:

1. 208 Cleveland utility payment plan
 - a. The resident was given the total amount due for past water use from November 2020 to May 2023 of \$2,038.37. That is an average monthly fee of \$65.75. Since the amount due does not include monthly base fees for the 31 months, this is a total savings of \$1,118.38 for the resident. The proposed monthly catch-up amount is \$70.00 for 29 months.

Motion by Councilor Adams-Bruins second by Councilor Mason to approve a monthly payment of \$70.00 for the past due amount of \$2,038.37 for 208 Cleveland. Vote for: Unanimous. Motion carried.

2. Request for Action to return salt sale funds to Pool & Parks organization. The request is for \$14,800.29 plus 2022 funds raised. The funds raised in 2022 were used for \$750 Valley Fair, \$245 Hutch Bowl, \$456 Sky Zone, and \$200 for summer ball uniforms for a total of \$1651 out of \$1788, leaving a balance of \$137.00. The net income balance shows that these funds did not bring in excess funds for 2022.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to approve returning salt sale funds to the Pool & Parks Organization for use by the Summer Rec program in the amount of \$14,800.29. Vote for: Unanimous. Motion carried.

3. Resolution 23-16: Final reading of the Amendment to Ordinance Code Chapter 15 Regulation of Public Works and Improvement Section 4 Regulation of Water and Sewer Systems Subd. 3-C Application for Service – Base Fees; Subd. 6-ii -Water Systems – Supply from One Service and Zoning Ordinance Section 2. General Regulations Section 2.02-B Use Regulation – Accessory Uses.

Motion by Councilor Penaz second by Councilor Adams-Bruins to approve Resolution 23-16 Amending the Zoning and Ordinance Codes. Vote for: Unanimous. Motion carried.

4. Creamery discussion

5. Wage scale review – longevity
 - a. The council will address longevity as the new budget and wage scales are prepared.
 - b. Request for Action for Deputy Clerk wage increase percentage

Motion by Councilor Penaz second by Councilor Adams-Bruins to retain Karissa Kurth with a wage increase of 1% going from Level 14 Step 9 \$23.82 to Level 14 Step 9+ at \$24.06. Vote for: Unanimous. Motion carried.

Department Business

1. Public Works
 - a. PeopleService Report
 - i. Lawn water meters – manual vs radio read.
 1. Other surrounding towns have been changing from manual read to radio read for reporting accuracy and reduced staff time. Manual read are about \$100 cheaper than radio read.

Motion by Councilor Penaz second by Councilor Adams-Bruins to continue working with refurbished manual read lawn meters ordered by Public Works rather than switching to radio read. Vote for: Unanimous. Motion carried.

- ii. Pond Grant
 1. The city of Silver Lake was approved for a \$25,000 grant to be used at the wastewater ponds. The city is required to match at least 25% (\$6250) and the funds must be used to achieve proper control of wastewater at the wastewater ponds. The grant was written for primary ponds control structure to optimize phosphorus and nitrogen removal from the ponds as this was not part of the USDA funding packet.
 2. PeopleService and Public Works will work together to obtain two quotes for the work to be completed.

Motion by Councilor Penaz second by Councilor Adams-Bruins to accept the Wastewater Pond Grant in the amount of \$25,000 with a 25% city match. Vote for: Unanimous. Motion carried.

- b. Quote for televising streets requested by SEH – out on vacation this week, won't have quote until July 17 council meeting.
- c. SEH infrastructure project update
 - i. Building base maps for the project.
 - ii. SEH would like to have a workshop with the city council on Monday, July 24th, at 6:30pm.
- d. Pool Repairs Quotes
 - i. Horizon Pools \$107,113
 - ii. Senior Pools (Aqua Logic) \$119,200 for partial demo or \$176,200 for full demo
 - iii. Brent Posusta
 1. Discussed that the polished finish of the cement is getting worn down to the plaster.
- e. Annual Review for Dale Kosek
 - i. Dale Kosek indicated that his projected retirement date is July 1, 2024.

Motion by Councilor Mason second by Councilor Jacobs to retain Dale Kosek as Public Works Director with a longevity increase of 1%. Vote for: Unanimous. Motion carried.

- f. Annual Review for Jerrod Weckman.

Motion by Councilor Mason second by Councilor Adams-Bruins to retain Jerrod Weckman as Public Works Maintenance with a step increase from Grade 14 Step 7 to Grade 14 Step 8 at a rate of \$23.22 per hour. Vote for: Unanimous. Motion carried.

New Business

1. Pool refunds will be determined following the meeting of pool personnel later this week. Glencoe is allowing the City of Silver Lake to hold swimming lessons at \$5 per person. The City of Hutchinson is also willing to work with the city in any way they can.
2. Quarter 2 MMBA Report
 - a. Attended the MN Municipal Beverage Association Annual Conference
 - b. Attended the Beverage Alcohol Retailers Conference in St. Louis.
 - c. Continue to serve on the legislative committee.
3. Personnel Policy update – updated state required Nursing Mothers, Lactating Employees and Pregnancy Accommodations.
4. Review of current year budget progress

Open Discussion

1. Christmas lights should be delivered sometime in September.
2. Auditorium update

Adjourn

Motion by Councilor Penaz second by Councilor Adams-Bruins to adjourn the meeting at 8:50pm. Vote for: Unanimous. Motion carried.

Diane E. Pedersen, City Clerk/Treasurer

Seal of the City