

Minutes
Silver Lake City Council
Emergency Meeting
March 30, 2020
Silver Lake Auditorium

Mayor Butler called the meeting to order at 6:30pm.

Members present: Mayor Dorothy Butler, Councilor Josh Winfrey, Councilor Brenda Fogarty, Councilor Chris Penaz and Councilor Nolan Johnson

Staff present: Jon Jerabek, Clerk/Treasurer

Others present: Karin Ramige, McLeod Publishing

Motion by Winfrey seconded by Johnson to approve the agenda.

Vote for: Unanimous

Motion carried.

1. Resolution 20-10: Resolution Enacted Pursuant to Minnesota Statutes Section 12.29 Extending the Period of a Mayor-Declared Local Emergency. Mayor Butler declared a local state of emergency on March 30, 2020 in response to the COVID-19 pandemic and made a determination regarding conducting meetings of City commissions to be held by telephone or other electronic means. The Council considered the resolution to extend the local emergency indefinitely. The declaration of a local emergency allows the City to quickly react to changing requirements of the pandemic, conduct meetings via electronic means, and to recoup certain expenses related to the pandemic.

Motion by Winfrey seconded by Johnson to approve Resolution 20-10.

Vote for: Unanimous

Motion carried.

Open Discussion

1. Discussion on expenses above \$2,000 for COVID-19 related items.
2. Discussion on local board of appeals hearing and holding meetings via electronic means.

Motion by Johnson seconded by Fogarty to adjourn this emergency meeting of the Silver Lake City Council.

Vote for: Unanimous

Motion carried.

Meeting adjourned at 6:48pm.

Jon Jerabek, Clerk/Treasurer

Seal of the City:

CITY COUNCIL

CITY OF SILVER LAKE

**RESOLUTION 20-10: RESOLUTION ENACTED PURSUANT TO MINNESOTA
STATUTES SECTION 12.29 EXTENDING THE PERIOD OF A MAYOR-DECLARED
LOCAL EMERGENCY**

WHEREAS, the Mayor of the City of Silver Lake, Minnesota, (“City”) by proclamation dated March 30, 2020 has declared that a local emergency is in effect in the City;

WHEREAS, the City Council of the City of Silver Lake agrees with the Mayor’s determination and further finds that the local emergency will last for more than three days and that immediate action to respond to the local emergency is needed in order to protect the health, safety and welfare of the City and the community;

WHEREAS, the Mayor of the City of Silver Lake, Minnesota, by proclamation dated March 30, 2020 has declared that all city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021;

WHEREAS, the state of emergency, health pandemic, and concerns for the safety of City staff and the public, has made it no longer feasible to have an authorized person or members of the public present at the regular meeting locations of the City pursuant to Minnesota Statute, section 13D.021, subd. 1 (3) and (4).

WHEREAS, the Council finds that this emergency, which involves an outbreak of an infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of the public health, a response or action may be needed that requires deviation from standard procedures for procuring goods and services; and

WHEREAS, Minnesota Statutes §§ 12.29 and 12.37 authorize the actions taken in this resolution and provide that emergency contracts and agreements are not subject to the normal purchasing and competitive bidding requirements because of the local emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE SILVER LAKE CITY COUNCIL as follows:

1. The Mayor's Declaration of a local emergency is continued in effect until further action of the City Council or as long as the State of Minnesota peacetime emergency declaration of the Governor's Executive Order 20-01 remains in effect.
2. Meetings of the City Council and other City commissions shall continue to be held through electronic means until further action of the City Council.
3. City staff is directed to schedule future meetings without city staff or the public at the regular meeting location.
4. City staff is authorized to enter into agreements and contracts necessary for the procurement of materials, equipment, and services required to respond to the local emergency.
5. The Mayor and Clerk/Treasurer are authorized to execute any necessary agreements, contracts, and related documents regarding the local emergency necessary to implement corrective action relative to the local emergency to protect the health, safety and welfare of the City and the community.
6. City staff is authorized to take any appropriate action and to prepare any appropriate documents to facilitate the directives of the Council as set forth in this resolution.
7. The Mayor, Clerk/Treasurer, City staff, City attorney, and City consultants are authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.

Adopted by the Council this 30th day of March 2020.

Dorothy Butler, Mayor

Jon Jerabek, City Clerk/Treasurer

Seal of The City: