

Minutes  
Silver Lake City Council  
Regular Meeting  
6:30pm, October 17, 2022  
Silver Lake Auditorium

Mayor Bebo called the regular meeting to order at 6:30pm

Members present: Mayor Bruce Bebo, Councilor Josh Winfrey, Councilor Joanna Jacobs, Councilor Chris Penaz, Councilor Sandie Adams-Bruins

Members absent:

Staff present: Diane Pedersen, Dale Kosek, Jerrod Weckman

Others present: Roger Pokornowski, Alexis Winfrey, Jean & Jason Horrmann

Discussion was held regarding the blight concern on the agenda under new business. The process for blight concerns is to notify city hall, the blight officer will investigate and issue a blight letter if necessary. Blight concerns are not an agenda item, but any citizen is welcome to come and speak during the Public Comment portion of the meeting. The blight concern on the agenda under new business was struck from the agenda and the citizen is welcome to speak during public comment.

***Motion by Jacobs second by Penaz to approve the agenda. Vote for: Unanimous. Motion carried.***

Consent Agenda:

1. Approve minutes from October 3, 2022, Regular Meeting
2. Approve Payroll
3. Approve Claims

***Motion by Winfrey second by Jacobs to approve the Consent Agenda. Vote for: Unanimous. Motion carried.***

Public Comment

- i. Roger Pokornowski from Hale Township wanted to discuss the driveway for 645 Grand Avenue. Grand Avenue is a city street with boulevard easement of 33 feet from the center line of the street. The township property starts at the edge of the boulevard. The property does have access off Railroad Street, and the owner of the property did state that he does intend to use that access to his property as well as having access from the city street.

Department Business

1. Public Works
  - a. Liaison report
    - i. Request for Action – Jerrod Weckman to attend an entry level driving course to obtain his CDL Class B license. Both facilities are four days, two training and two testing.
      1. Class A Leasing/Minnesota Truck and Trailer School in Arden Hills class costs \$2980
      2. Northland CDL in Mason City Iowa costs \$850 plus lodging and meals for a total cost of \$1300.
        - a. Council is asking for a minimum of a one-year commitment if the city pays for the training.
        - b. With these classes, he gets two opportunities to pass the tests. If he fails, it will cost around \$480 to retest which will be paid by Jerrod.
        - c. While gone for training, Jerrod will receive his regular pay of eight (8) hours per day.

***Motion by Adams-Bruins second by Penaz to approve the request for the city to pay for Jerrod Weckman to attend the four-day training course at Northland CDL in Mason City Iowa to receive his Class B driver's license. He will be paid his regular eight (8) hours per day for all five (5) days as he will spend the day off studying. Vote for: Unanimous. Motion carried.***

- ii. Silver Lake Royalty Committee – Alexis Winfrey
  1. Request to use city shed for storage of their float that is 22 feet long and as wide as a double snowmobile trailer. Not a storage area for any other supplies, the trailer only.

**Motion by Winfrey second by Adams-Bruins to approve the request for the Silver Lake Royalty Committee to use the brown shed for year-round storage of their float only, nothing else, on a one-year trial basis. Vote for: Unanimous. Motion carried.**

- iii. Pool repair was air tested by American Leak. No other leak was detected. Deck replacement is scheduled., we have received a quote from Rockhard to complete this.

**Motion by Penaz second by Jacobs to accept Rockhard Concrete pool deck replacement at his discretion as to whether it is done this fall or next spring for \$2238. If done next spring, it is to be done in a timely manner to accommodate the opening of the pool. Vote for: Unanimous. Motion carried.**

- iv. Rockhard is scheduled to do sidewalk repair on sidewalks that were inspected and out of compliance. The quote if for \$8042, with the city portion being around \$4000.

**Motion by Penaz second by Jacobs to accept Rockhard Concrete to complete sidewalk replacement with the city's portion not to exceed \$4000, with the quote broken down with more detail. Vote for: Unanimous. Motion carried.**

- v. City Hall roof and access for insulation, struggling to get contractors to respond.
- vi. Hydrant flushing began today. Will amend contract with PeopleService to include flushing in April, July and October.
  1. Rust in resident's water is usually due to their line from the house to the city hook-up needing to be flushed. This could be done at any time by the resident contacting a plumber.
- vii. PeopleService Reports
  1. The work that was required by the MPCA has been completed. The fence repairs still need to be done, waiting for Sentence to Serve to come out.
- viii. Hazard Mitigation Assistance Program Notice of Interest
  1. Requesting funding assistance for the purchase of two generators, one for the well house and one for the auditorium, that were included in the McLeod County Hazard Mitigation Plan. Total estimated cost for both, including electrical hook-up is \$90,000. The city will need to provide 25% funding match of \$18,000.

## 2. Public Safety Liaison Report

### a. Fire Department Report

- i. September stats provided.
- ii. October 10th the fire and ambulance had a joint mock car crash which was a successful training event.
- iii. Fire Department will be conducting Halloween/fire prevention program in the fire hall on Halloween.
- iv. Request for Action – approval of officer positions
  1. Additional information was requested regarding the qualifications of the officers. This request will be put on the November agenda with the additional information.

### b. Sheriff's Department Report

- i. Event type report
- ii. Police Hours for September
- iii. Request for Action: Water Tower Radio Equipment Agreement

**Motion by Penaz second by Adams-Bruins to approve the agreement with the McLeod County Sheriff to place radio equipment on the City's water tower. Vote for: Unanimous. Motion carried.**

### c. Ambulance Report

- i. September stats provided
- ii. Meeting was held on October 13.
- iii. Training with fire department held on Monday, October 10. Members of both units worked well together and had a debriefing after on what went good, bad and could be better.
- iv. Still waiting to hear if grant request was approved to receive new blood pressure machine for First Responders. Hoping to hear by the end of the week.
- v. Shifts continue to be filled by the Silver Lake Ambulance staff, with no vacant spots.

## 1. Municipal Liquor Liaison Report

- a. All Liquor Physical Inventory was completed by City Clerk & Deputy Clerk. There were many discrepancies on items that were corrected at that time.
- b. Beer Category is left to organize and price. Ran out of supplies to finish up and they should be here soon
- c. Holiday Beer, Wine & Spirits Sampling will be at the Auditorium on Saturday, November 5th from 9am-3pm during the Taste of the Holidays event.
- d. Food Trucks have wrapped up for the season and we are working on the 2023 calendar

- e. Pool Leagues have started
- f. New Food Menus will be out soon. Just finishing up some last-minute details.
- g. The Off Sale Walk-In Cooler has been having issues and AEM Mechanical has been called a few times to address. It should be fixed now
- h. Halloween Party coming up on Friday, October 28th. Costume Contest with prizes.
- i. We will be Closed on Thursday, November 24th for Thanksgiving

1. Community Development

a. Commissioner's Report

- i. 1104 Main Street request to split the lot into two lots and put six townhomes on the second lot. The lots are not large enough to do that.
- ii. Walking path request from GSL Elementary School has changed to just requesting a line being painted but not parking restrictions.
- iii. Guidelines for businesses selling THC and Minnesota edible products. Continue to learn more about this to determine if there is something the city should be doing.
- iv. Campground update
- v. MNTAP project on hold until further notice due to intern no longer there and internship ending.

3. Administration

a. Clerk's Report

- i. September treasurer's report
  - 1. Transfers were made from checking and savings accounts to CD's. First Community Banks online system has been down, so still working on getting investments to reflect the proper balance for each fund.
- ii. Request for Action – 2023 Health Insurance
  - 1. Request to cancel PEIP health insurance effective December 31, 2022, and work with Westlund & Associates to set up a new health insurance plan effective January 1, 2023.

***Motion by Winfrey second by Penaz to approve the request to cancel health insurance coverage through PEIP and work with Westlund Associates for a plan beginning January 1, 2023. Vote for: Unanimous. Motion carried.***

iii. 2023 Budget review

- 1. Budget as presented reflects various step increases by grade, 2% COLA increase, and the 23.20% BCBS plan with a \$7,000 deductible, which is the same deductible as the current plan. Using these number results in a Total Tax Levy increase of 6.67%.
- 2. Various step increases by grade with a 2% COLA increase and the 13.10% BCBS plan with a \$9,700 deductible results in a Total Tax Levy increase of 5.90%.
- 3. Various step increases by grade with a 2% COLA increase and the 8.65% BCBS plan with a \$11,100 deductible results in a Total Tax Levy increase of 5.55%.
- 4. Calculate the budget with the 8.65% BCBS Plan with increased HSA contributions.

New Business:

- 1. Blight concern at 213 Cleveland Ave raised by Aaron Rasmussen. This request to be on the agenda was struck out of the agenda when the agenda was approved. Mr. Rasmussen was welcome to address the council during the public comment portion of the meeting, however he was not present at the meeting to address the council.
  - a. The council discussed the container on the property and determined it is not blight or a storage shed. It was determined that the planning commission should discuss zoning/ordinance of temporary portable units.

Old Business:

- 1. Discussion regarding parking concerns on narrow city streets creatin obstructions for emergency vehicles.

Open Discussion - None

Adjourn

***Motion by Winfrey second by Adams-Bruins to adjourn the meeting at 8:50pm. Vote for: Unanimous. Motion carried***