

Minutes
Silver Lake City Council
Special Meeting
6:00pm, July 26, 2022
Silver Lake Auditorium

Mayor Bebo called the special meeting to order at 6:00pm.

Members Present: Mayor Bruce Bebo, Councilor Josh Winfrey, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Chris Penaz

Staff Present: Diane Pedersen, Karissa Kurth

Others Present: Karin Ramige, Faye Duffy, Travis Rohling, Sarah Kahn

Motion by Winfrey second by Jacobs to approve the agenda. Vote for: Unanimous. Motion carried.

Public Comment - None

New Business

1. Municipal Liquor Store Manager Resignation
 - a. The letter of resignation was turned in July 19, 2022, with the indication that he was providing his 30-day notice by leaving the end date open as the requirement of the city is that an exempt employee must give a 30-day notice to receive the remaining balance of vacation pay. With his new job starting on August 8, 2022, and his willingness to work and help where he can does not fulfill the 30-day requirement as he is not available to do his current job after August 7, 2022, unless he has enough vacation time to fulfill his 40 hours per week.
 - b. All training for a person hired into this position will be done by Deputy Clerk Karissa Kurth.
 - c. The city council believes it is best to cut ties now and move forward, making staffing adjustments as needed. Since this is the city's decision, it is considered that Owen is fulfilling his 30-day notice due to his willingness to continue working and helping as needed.

Motion by Penaz second by none to accept the resignation of Owen Klinker, MLS Manager, effective today, July 26, 2022. Motion failed.

Motion by Penaz second by Adams-Bruins to accept the resignation of Owen Klinker, MLS Manager, effective July 27, 2022. Vote for: Jacobs, Winfrey. Vote against: Penaz, Adams-Bruins, Bebo. Motion failed.

Motion by Penaz second by Adams-Bruins to accept the resignation of Owen Klinker effective July 27, 2022, with Owen receiving his regular salary through Sunday, August 7, 2022, plus the remaining balance of unused vacation but being relieved of all duties effective the same day, July 27, 2022. Vote for: Unanimous. Motion carried.

2. Process for moving forward:
 - a. Request for Action to approve a \$4 per hour pay increase for Deputy Clerk Karissa Wicklund-Kurth during the Municipal Liquor Store Manager vacancy. The pay increase would be removed once a manager was hired and fully trained, being reevaluated on a month-by-month basis.

- b. Request to comp any overtime hours that would accrue during this time.

Motion by Winfrey second by Penaz to accept the Request for Action to increase the pay for Deputy Clerk Kurth \$4 per hour during the Municipal Store Manager effective tomorrow, July 27, 2022. Vacancy. Vote for: Unanimous. Motion carried.

3. Placing an ad for hiring a new MLS Manager
 - a. The council chose to wait to place the ad after the August 15th council meeting. They would like the Deputy Clerk to come to the next council meeting with a plan for the liquor store and then they will decide how to proceed.

Open Discussion

1. Liquor Store will not be open the Sunday of Pola-Czesky Days. If it is going to be open on Sundays, it must be an established schedule not last minutes decisions.
2. The walk-in cooler in the auditorium had a coil go out and needs to be fixed. One quote for around \$2200 has been received. It was suggested that a second quote be obtained. The Lion's may be willing to help with the repair costs.
3. The empty shelves in the off sale is one of the first things that needs to be addressed.
4. Public Works should obtain a keypad lock for the liquor store office door so the room is not left open during business hours.

Motion by Adams-Bruins second by Jacobs to adjourn the meeting. Vote for: Unanimous. Motion carried.

Meeting adjourned at 7:08om