

Minutes
Silver Lake City Council
Annual Meeting
6:30pm, January 6, 2023
Silver Lake Auditorium

Oath of Office taken by newly elected Mayor Bruce Bebo, Councilor Joanna Jacobs, and Council Joshua Mason.

Mayor Bebo called the meeting to order at 6:34pm.

Members Present: Mayor Bruce Bebo, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Josh Mason

Members Absent: Councilor Chris Penaz

Staff Present: Diane Pedersen

Others Present: None

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from December 19, 2022 Regular Meeting
2. Approve Payroll 26
3. Approve Claims

Motion by Councilor Adams-Bruins second by Councilor Jacobs to approve the consent agenda. Vote for: Unanimous. Motion carried.

Annual Appointments:

1. Resolution 23-01: Resolution Creating the Annual Appointments of the City of Silver Lake. Mayor Bebo presented his appointment for 2023:

a. Official City Depositories:

1. First Community Bank of Silver Lake
2. Minnesota Municipal Money Market Fund

Official Newspaper:

McLeod County Chronicle

City Attorney:

Gavin, Janssen & Stabenow, LTD.

Acting Mayor:

Councilor Sandie Adams-Bruins

Deputy Weed Inspector:

Public Works Supv, Dale Kosek

Civil Defense Director/

Emergency Response Coordinator:

Sheriff Tim Langenfeld

City Administration Liaison

Mayor Bruce Bebo

Public Works Liaison

Councilor Joshua Mason

Public Safety Liaison

Councilor Joanna Jacobs

Municipal Liquor Dispensary Liaison:

Councilor Chris Penaz

Community Development Liaison:

Councilor Sandie Adams-Bruins

Assistant to all Liaisons:

Mayor Bruce Bebo

Regular Meeting Dates & Times:

3rd Monday of the month except
January and February on 3rd Tuesday;
Quarterly meetings on Monday April,
3rd; Wednesday, July 5th & Monday Oct.
2nd;

**Economic Development Authority:
Personnel Committee:**

All meetings start at 6:30pm unless otherwise noted.
Members of the City Council
Mayor Bruce Bebo
Councilor Joanna Jacobs
Department Head Diane Pedersen

Discussion held regarding the July Quarterly Meeting date. The council decided they would rather it was on Wednesday rather than Monday.

Provided Council Liaison descriptions to each member of council. Time was allowed for council members to review the descriptions and ask questions.

Reviewed other paperwork to be completed and returned to the city office.

Motion by Councilor Adams-Bruins second by Councilor Mason to approve Resolution 23-01 Authorizing the Annual Appointments by the Mayor of the City of Silver Lake. Vote for: Unanimous. Motion carried.

Public Comment – none

Old Business

1. ARPA Funds
 - a. \$88,955.75
 - b. Costs must be incurred by December 31, 2024

New Business

2. Resolution 23-02: Resolution Pre-Authorizing Payments by Clerk's Warrant(s)
 - a. The Resolution authorizes Clerk Pedersen to pay certain claims prior to Council approval and to utilize Electronic Fund Transfers.

Motion by Councilor Jacobs second by Councilor Mason to approve Resolution 23-02 Pre-authorizing payments by clerk's warrant. Vote for: Unanimous. Motion carried.

3. Resolution 23-03: Resolution Declaring City Council Members as Employees of the City
 - a. The Resolution designated the City Council as employees to be covered under Workers Compensation Insurance.

Motion by Councilor Mason second by Councilor Jacobs to approve Resolution 23-03 declaring city council member as employees of the city. Vote for: Unanimous. Motion carried.

4. Resolution 23-04: Resolution Classifying Fund Balances for Financial Reporting Purposes
 - a. The Resolution classified all City Funds except enterprise funds and those funds with negative ending balances at the end of 2021 as required by the Governmental Accounting Standards Board.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve Resolution 23-04 Classifying Fund Balances for Financial Reporting Purposes. Vote for: Unanimous. Motion carried.

5. Resolution 23-05: Resolution Approving to Not Waive the Monetary Limits on Municipal Tort Liability.
 - a. MN State Statute sets a limit on tort liability claims unless a City chooses to waive them.
 - i. Torts are tied to civil court claims and are meant to hold someone accountable for a violation without involving criminal punishment.
 - ii. The resolution does not waive those limits.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve Resolution 23-05 approving to not waive the monetary limits on municipal tort liability. Vote for: Unanimous. Motion carried.

6. Township contributions for Fire Department and Ambulance presented and contracts for Fire Department.

- a. Fire Department
 - i. Hale Township

Motion by Councilor Mason second by Councilor Jacobs to approve the Fire Department contract with Hale Township. Vote for: Unanimous. Motion carried.

- ii. Hasson Valley Township

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the Fire Department contract with Hasson Valley Township. Vote for: Unanimous. Motion carried.

- iii. Rich Valley Township

Motion by Councilor Adams-Bruins second by Councilor Mason to approve the Fire Department contract with Rich Valley Township. Vote for: Unanimous. Motion carried.

- iv. Winsted Township

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the Fire Department contract with Winsted Township. Vote for: Unanimous. Motion carried.

- b. Ambulance

- i. The ambulance service is obligated to cover the area described in their Primary Service Area (PSA), so they ask for donations rather than prepare contracts as they need to respond to calls within their area no matter what.

7. Request for Action to accept the resignation of Teresa Kuester as Head Lifeguard.

- a. Hired May 21, 1990, she has been with the city for 32 years.

Motion by Councilor Adams-Bruins second by Councilor Jacobs to accept the resignation from Teresa Kuester as Head Lifeguard for the City of Silver Lake. Vote for: Unanimous. Motion carried.

- b. Discussion held regarding city appreciation for Teresa's service.
- c. Discussion held regarding changes to Park & Rec sign-ups in the spring. The City Office would like to see sign-ups done online with online payments.
- d. Teresa has offered to continue to hold training for lifeguard updates, new certifications, and to train teachers at the beginning of the summer. Teresa held three certifications from the Red Cross: Water Safety Instructor Trainer, Lifeguarding Instructor, and CPR/AED for Professional Rescuers Instructor.

8. Set meeting date and time for infrastructure project

- a. Proposed Special meeting dates

- i. Tuesday, January 17 5:30-6:30
- ii. Tuesday, January 31 or February 14 at 2:00pm
- iii. Thursday, February 2 or February 9 at 2:00pm

1. The City Council would like to set the meeting date and time as Thursday, February 9, 2023, at 3:00pm.

Open Discussion

1. Discussion was held regarding the city snow ordinance and the requirement to clear sidewalks within 24 hours after the end of a snow event. There is so much snow that Public Works is running out of space to push it without throwing it on the sidewalks and the streets are getting narrow. It was suggested that a moratorium be put in place regarding requiring the clearing of sidewalks where snow is not hauled away but on the streets that are cleared, and the snow is hauled away should still be required to keep the sidewalks shoveled. The council decided that they could not be selective, they either would waive the requirement for everyone or no one, thus they decided they would not put a moratorium on the city ordinance at this time.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 7:25pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: