

Minutes
Silver Lake City Council
6:30 Regular Meeting
July 17, 2023
Silver Lake Auditorium

Mayor Bebo called the regular meeting to order at 6:30pm

Members present: Mayor Bruce Bebo, Councilor Sandie Adams-Bruins, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Chris Penaz

Members Absent: None

Staff present: Diane Pedersen, Dale Kosek, Ashley Ardolf-Mason, Wyatt Konen

Others present: Karin Ramige, Tammy Schermann, Jen Chrast, Roxy Yurek, Ted Gehring, Horizon Pool Reps Randy Davis, Travis Thoms, and Andy Verchanta

Motion by Councilor Penaz second by Councilor Mason to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from July 5, 2023, Quarterly Meeting
2. Approve Payroll 14 and June Ambulance
3. Approve Claims

Motion by Councilor Mason second by Councilor Penaz to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

On behalf of the Mayor and the City, thank you to all who came together to help with the pool.

Department Business:

1. Public Works
 - a. Public Works Liaison Report
 - i. Estimate from Overline on additional jetting and televising requested from SEH. The cost for jetting is \$380/hour for 14 hours=\$5320. The cost for televising is 3625 feet at \$.14/foot=\$507.50. The paper and jump drive reports \$797.15. Total cost = \$6624.65.

Motion by Councilor Mason second by Councilor Penaz to approve jetting and televising by Overline as part of the infrastructure project. Vote for: Unanimous. Motion carried.

- ii. Temporary repairs were completed on the pool and the pool has reopened.
 - iii. Horizon pool quote for pool repairs – refinish/resurface the current quartz aggregate finish with a marble aggregate. The expected life is 15-30 years. The cement cures under water, so the pool would need to be filled within 24 hours of completion of the work and takes 30 days to cure properly. Looking to begin work the end of August, needing five days to complete the work, with the pool being done and ready to winterize by the beginning of October. Half down due with signed contract with balance due upon completion. One year labor and material warranty and five year warranty on the product.

Motion by Councilor Adams-Bruins second by Councilor Mason to accept the quote from Horizon Pools in the amount of \$107,113 unless change orders are received to be completed between September 1 and October 15, 2023. Vote for: Unanimous. Motion carried.

- iv. Precision Utilities bill for sewer repair due to boring error where sewer line was hit. Sewer mains were marked, but private services were unable to be determined. This expense of \$10,904.56 will be rolled into the infrastructure project.

Motion by Councilor Mason second by Councilor Jacobs to approve Precision Utilities bill in the amount of \$10,904.56.

Vote for: Unanimous. Motion carried.

- v. Pola-Czesky days – Sportsman’s Club will help with nightly clean-up.
- b. PeopleService Maintenance Expenditures for May.

2. Public Safety Liaison Report

- a. Fire Department Report
 - i. Review of calls.
 - ii. Thank you to Chief 2 & 3 for a great job during my medical leave.
 - iii. Request to attend Fire Chief’s Conference October 18-20, 2023.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve the request for Dale to attend the Fire Chief’s Conference October 18-20 with a total expense of \$1109. Vote for: Unanimous. Motion carried.

- b. Sheriff’s Report
 - i. Police Hours for June
 - ii. Event type report
 - iii. 2024 and 2025 Contract Proposals – Sheriff will attend September council meeting.
- c. Ambulance Report
 - i. Monthly Executive meeting and Ambulance meeting was held on June 29, 2023.
 - 1. Ambulance received an \$800 grant from CenterPoint Energy to purchase new T-shirts with reflective lettering for summer use.
 - ii. Working on 2024 budget.
 - iii. Hosted Music in the Park on July 13th. Raised \$771 and served 150 meals. Will do it again next year.
 - iv. Notices placed on social media regarding classes starting in August in Mankato. Three individuals have contacted the service, one has applied and signed the reimbursement agreement.

Motion by Councilor Jacobs second by Councilor Adams-Bruins to approve paying for EMT schooling for Rebecca Dammann at a cost of \$1580.21 in exchange for one year of service. Vote for: Unanimous. Motion carried.

- v. Staffing as of 6/12/2023:
 - 1. 5 EMR’s (2 currently enrolled to become EMT’s)
 - 2. 7 EMT’s (1 EMT is currently of leave of absence)
 - 3. 1 student in school (ETA on graduating end of July)
 - 4. 1 student starting school in August
 - 5. Currently have 4 crews with active rotation
- vi. June call stats:
 - a. 13 calls
 - i. 4 No Transport
 - ii. 1 ALS Intercept
 - b. Previous Year
 - i. 14 calls
 - ii. 9 no transport.

3. Municipal Liquor Liaison Report

- a. Trivia nights have been great, usually bringing in between 40-50 people. May consider changing to every Tuesday.
- b. The training of the new bartender is going well; they are ready to work alone.
- c. Still looking for daytime help.
- d. Getting a quote for periodic deep cleanings behind the bar, in the kitchen, and the restrooms.
- e. Working on Pola-Czesky Day prep.
- f. Will be taking food manager’s class online.
- g. Reviewed financials. There are still issues in some recording of invoices causing monthly figures to be off.

4. Community Development

- a. Planning Commission met tonight at 5:30pm. Held Public Hearing for 300 Frank Street Conditional Use Permit requests. The Planning Commission recommends to the council to approve the two Conditional Use Permits.

- i. 23-02 Conditional Use Permit for construction of a second dwelling unit of an accessory building as per plans presented.

Motion by Councilor Adams-Bruins second by Councilor Penaz to approve Conditional Use Permit 23-02 allowing for an accessory building to be used as a second dwelling unit at 300 Frank Street. Vote for: Unanimous. Motion carried.

- ii. 23-03 Conditional Use Permit to allow for the connection of water and sewer lines of an accessory building to be plumbed from the main residence rather than have separate lines run from the city lines as per plans presented.

1. Separate base fee for sewer and for water for accessory building per city ordinance.

Motion by Councilor Adams-Bruins second by Councilor Penaz to approve Conditional Use Permit 23-03 allowing for sewer and water to an accessory building to be run from the main residence rather than connecting from the street at 300 Frank Street. Vote for: Unanimous. Motion carried.

- b. LED sign ordinance/policy. The Planning Commission will continue to develop a policy.
- c. Mural grant proposal. Will be furthered discussed at the August Planning Commission meeting.
- d. Donations are being collected for the repair of the pool. At this time, pool pass refunds will not be issued.

5. Administration

a. Clerk's report

i. June Treasurer's Report

1. Infrastructure Improvement expenditures reported through June \$24,040.95. Current to date is \$131,958.01.

ii. YTD Budget Progress.

iii. Working on 2024 budget and capital improvement plan with department heads.

iv. Wage scale review.

Old Business

1. Auditorium update – Tammy Schermann & Jen Chrast

a. Painted stage in May

b. Total expenditures so far are \$2,050.98 and donations have been received to cover this: \$1,000 city, \$1,000 Lions, and \$50.98 Pola-Czesky Royalty.

c. Civics will be donating \$3400 for additional painting. Josh Metcalf will be painting walls at a cost of \$850. If the ceiling were to be painted, it would cost \$2500. There are some missing tiles and tiles with water damage.

d. Pool and Parks paid \$400 directly to Josh for painting.

New Business

1. Lions – Roxy Yurek – gave a report on gambling funds.

Open Discussion

1. The City Council workshop scheduled for Monday, July 24, at 6:30pm to discuss infrastructure project.

2. Playground update.

3. Christmas lights update.

4. Natural healing store and possibly a sandwich shop.

Adjourn

Motion by Councilor Penaz second by Councilor Mason to adjourn the meeting at 8:50pm. Vote for: Unanimous. Motion carried.

Diane E. Pedersen, City Clerk/Treasurer

Seal of the City