

Minutes

Silver Lake City Council
Regular Quarterly Meeting
October 5, 2020
Silver Lake Auditorium

Mayor Butler called the meeting to order at 6:30pm.

Members present: Mayor Dorothy Butler, Councilor Josh Winfrey, Councilor Brenda Fogarty, Councilor Chris Penaz

Members absent: Councilor Nolan Johnson

Staff present: Jon Jerabek

Others present: Amy Penaz, Bruce Bebo, Karin Ramige, Sandie Adams-Bruins

Motion by Winfrey second by Penaz to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from September 21, 2020 Regular Meeting
2. Approve Payroll #20 and Quarterly #3
3. Claims to be paid: \$32,176.29 (9/25/20)

Motion by Fogarty second by Penaz to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – No comment.

Old Business

1. Pool Repair Estimate. The Council reviewed an updated estimate of \$67,375 from AquaLogic. Questions were raised regarding concrete warranty, clarification on stanchion anchors, and an incorrect completion date. *Motion by Winfrey second by Penaz to table discussion on pool repairs until obtaining clarification on the need to look at stanchion anchors around zero depth, receiving confirmation on concrete warranty, and correction of the completion date to read May 31, 2021. Vote for: Unanimous. Motion carried.*
2. Preliminary Engineering Report. No update.
3. Coronavirus Relief Fund Allocation. The Council received a request to approve \$6,000 in video and network equipment to broadcast the City Council meetings which would allow for remote access during the pandemic. *Motion by Fogarty second by Penaz to approve allocating \$6,000 of the CARES funds toward video and network equipment for City Council meetings. Vote for: Unanimous. Motion carried.* The Council received a request to approve \$25,000 for a second Public Works vehicle to allow for social distancing of the two Public Works employees as there is currently only one vehicle being shared. *Motion by Penaz second by Winfrey to approve allocating \$25,000 of the CARES funds toward the purchase of a second Public Works vehicle. Vote for: Unanimous. Motion carried.*

New Business

1. 2020 Budget Progress. The Council reviewed and discussed the progress of the current 2020 Budget and noted that everything seemed to be on track for expenses and revenues. Concerns were expressed over insurance increases and credit card fees.
2. Employee Resignations. The Council received resignation requests for EMTs Joe Ebert and Eric Inselmann. Ebert retired as of September 22, 2020 after 13 years on the department and Inselmann resigned on August 20, 2020 after 4 years on the department. *Motion by Fogarty second by Winfrey to accept the retirement resignation of EMT Joe Ebert effecting September 22, 2020. Vote for: Unanimous. Motion carried. Motion by Fogarty second by Winfrey to accept the resignation of EMT Eric Inselmann effective August 20, 2020. Vote for: Unanimous. Motion carried.*
3. Planning Commission Vacancy. The Council received a resignation request for Planning Commission Member Sean Askerud and to advertise for the vacancy on the Planning Commission. Askerud served on the Commission for 5 years. *Motion by Fogarty second by Penaz to accept the resignation of Planning Commission Member Sean Askerud effective September 25, 2020 and to advertise for filling the vacancy. Vote for: Unanimous. Motion carried.*
4. Health Insurance and Comprehensive Plan. The Personnel Committee met to review the health insurance premium increase of 9.8%, the City's contribution toward premiums, the City's matching contribution toward health savings accounts (HSA), and the Cost of Living Adjustment (COLA) for 2021. The Committee recommended keeping the City contributions toward premiums at 80% for employees hired after January 1, 2020 and 82.5% for employees hired before January 1, 2020, maintaining the \$1,500 HSA matching contribution, and passing Resolution 20-18: Resolution Creating a Compensation Plan for Non-Elected Employees for 2021 which would set the COLA at 2.5% for 2021. *Motion by Winfrey second by Fogarty to approve Resolution 20-18. Vote for: Unanimous. Motion carried.*
5. City Council Compensation. The Council discussed the option of lowering their yearly compensation. Currently the Mayor receives \$2,400 per year and the Councilors receive \$2,000 per year. The Council took no action on the item.
6. City Credit Card Application. The Council received a request from Clerk Jerabek to apply for a US Bank credit card to be used by City employees. There would be no fees or interest and the balance would be paid monthly. The Council would approve a list of authorized users annually. *Motion by Winfrey second by Fogarty to approve Clerk Jerabek to apply for a City credit card with US Bank. Vote for: Unanimous. Motion carried.*

Open Discussion

1. Council discussed the Fire Department Officer Hiring Committee. The Personnel Committee would serve on the hiring committee.

Motion by Butler second by Penaz to adjourn this regular quarterly meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 7:16pm.

Jon Jerabek, Clerk/Treasurer

Seal of the City:

CITY COUNCIL
CITY OF SILVER LAKE

**RESOLUTION 20-18: RESOLUTION CREATING A COMPENSATION PLAN
FOR NON-ELECTED EMPLOYEES FOR 2021**

WHEREAS, the Silver Lake City Council recognizes the need for various non-elected positions to fulfill the day to day operational needs of the City operations, and

WHEREAS, the City Code designates that the compensation for non-elected employees of the City shall be determined annually by the City Council.

THEREFORE BE IT RESOLVED, that the Silver Lake City Council approves the attached Compensation Plan, which includes a Cost of Living Adjustment of 2.5% over the 2020 Compensation Plan for all employees for the year 2021.

Resolution adopted this 5th day of October, 2021.

Dorothy Butler, Mayor

Seal of the City:

Jon Jerabek, Clerk/Treasurer