

Minutes
Silver Lake City Council
Regular Meeting
May 20, 2019

Councilors were present for a business welcome ceremony for Hush Salon LLC from 6:10-6:20pm at 113 Main Street West.

Mayor Butler called the meeting to order at 6:30pm.

Members present: Mayor Dorothy Butler, Councilors Josh Winfrey, Brenda Fogarty, and Nolan Johnson

Members absent: Councilor Chris Penaz

Staff present: Jon Jerabek, Clerk/Treasurer; RJ Cripps, Police Chief; Dale Kosek, Public Works Supervisor (PWS); Teresa Kuester, Swimming Director;

Others present: Karin Ramige, McLeod Publishing; Bruce Bebo, David Krueger, SEH; John Rodeberg, SEH; Chad Schmandt, Scott Qualle, MNSPECT; Doug Shamla, Brenda Wiehr, Donna Schmidt, Mike Jaunich, Bev Hoffmann, Karen Kosek, Vonnie Nowak, Justin Coates, Pam Mallak, Ron Shimanski, County Commissioner; Tyler Harazin, Ken Janssen, City Attorney, Veronica Coates, Randee Coates, Justin Coates, Ryo Coates, Vincent Coates, Katilyn Susdorf

Motion by Councilor Fogarty seconded by Councilor Johnson to approve the agenda.

Vote for: Unanimous

Motion carried.

Oath of Office for Officer Ian Coates was conducted by Chief Cripps.

Consent Agenda:

1. Approve minutes from April 15, 2019 Regular Meeting
2. Approve minutes from April 29, 2019 Workshop Meeting
3. Approve minutes from May 6, 2019 Special Meeting
4. Approve payroll #9, 10 and April Ambulance.
5. Claims to be paid: \$37,033.69 (April EFT)
 \$24,973.18 (4-26-19)
 \$57,489.32 (5-17-19)

Motion by Councilor Fogarty seconded by Councilor Winfrey to approve the Consent Agenda.

Vote for: Unanimous

Motion carried.

Public Comment:

1. Dough Shamla presented a claim for a sewer backup. Shamla requested that the City pay the deductible of \$1,137.

Old Business:

1. SEH Capital Improvement Priority Discussion. John Rodeberg and David Krueger presented a capital improvement review and prioritizing survey/questionnaire for the Council to complete. A workshop will be scheduled to discuss the results.
2. Main Street Lots Update. Clerk Jerabek notified the Council that the Yates' are pursuing other opportunities at this time, and Mr. Posusta is currently on hold with his building project.
3. Thomas Ave One-Way. Resident not present to discuss turning Thomas Ave into a one-way street.
4. Multi-Unit Housing Certificate Review. Council reviewed the Multi-Unit Housing Certificate application for 104 Grove Ave S. MNSPECT completed an inspection and provided a list of items to be corrected. Concern was expressed over drug use at the property and the possibility of the building being contaminated.

Motion by Councilor Fogarty seconded by Councilor Winfrey to deny the application for the Multi-Unit Housing Certificate for 104 Grove Ave S.

Vote for: Unanimous

Motion carried.

Motion by Councilor Winfrey seconded by Councilor Fogarty to give the property until the June 17, 2019 meeting to complete necessary items.

Vote for: Unanimous

Motion carried.

New Business:

1. MNSPECT Report. Scott Qualle was present to answer any questions on building inspections and permits in the City.
2. Request for Movies in the Park. On behalf of the Silver Lake Civics Association, Karen Kosek, Bev Hoffman and Vonnie Nowak presented an idea for an outdoor movie in the Veteran's Memorial Park. The Council discussed if permits were necessary and requested more information when dates were set.
3. Swimming Pool Information. Teresa Kuester presented options for updating and implementing policy at the Bruce Maresh Aquatic Center. The Council expressed concerns over guardian age and PCA specific instructions.
4. Resolution 19-09: Resolution Appointing Part-Time Seasonal Employees.
Motion by Councilor Winfrey seconded by Councilor Fogarty to approve Resolution 19-09.
Vote for: Unanimous
Motion carried.
5. First Reading of Ordinance 93: An Ordinance Amending Chapter 9 Sections 5,6,8 and 10 of the Silver Lake Municipal Code Regarding Traffic, Parking, Motor Vehicles and Snow Removal Area. Updates included: clerical changes, including all current one-way streets in the city, and adding Section 11 Time-Limited Parking.
6. First Reading of Ordinance 94: An Ordinance Amending Chapter 11 Section 4 of the Silver Lake Municipal Code Regarding Municipal Liquor Store Dispensary. Updates included: reducing the work age requirement to 18 years of age, allowing for on/off-sale to be open on Sundays, and allowing minors to be in the establishment.
7. Recycling and Yard Waste at County Shop and Purchase Agreement. McLeod County Environmental Services removed the recycling containers located at the county shop in the city.

The Council agreed that the containers were being abused and removal was necessary. The county is interested in options for securing the yard waste at the site. The Council reviewed the latest offer of a 14-year maintenance agreement on all county roads in the city for ownership of the county shop building and land. The maintenance would consist of sweeping streets and plowing snow.

Motion by Councilor Johnson seconded by Councilor Winfrey to accept the offer of a 14-year maintenance agreement on all county roads located in the city for ownership of the building and land currently owned by McLeod County.

Vote for: Unanimous

Motion carried.

Mayor Butler called for a brief recess at 8:33pm.

Mayor Butler called the meeting to order at 8:37pm.

Department Business:

1. Public Works – Councilor Winfrey and PWS Kosek reported the following:

- a. Request to purchase a 2000 Sterling tandem plow truck from NUSS Equipment for \$16,500. The truck was a trade-in from McLeod County. The box needs some repairs estimated at \$3,500. Kosek found a comparable truck online for \$27,000.

Motion by Councilor Winfrey seconded by Councilor Johnson to approve the purchase of the 2000 Sterling tandem from NUSS Equipment for \$16,500 plus tax and license.

Vote for: Unanimous

Motion carried.

- b. Cause of the pool leak has not been determined. An option would be to cap umbrella feature if leak was discovered there.
- c. Looking into liquid chlorine pump instead of using pellets. This would be safer to use and would pay for itself within first year or two.
- d. Lawn spraying on city property was underway.
- e. New John Deere mower is in service.
- f. Request to hire Clarence Mikolichek for part-time/seasonal maintenance. Personnel Committee approved on May 1, 2019.
Motion by Councilor Winfrey seconded by Councilor Johnson to approve Clarence Mikolichek as part-time maintenance worker at starting wage of \$13.37 per hour.
Vote for: Unanimous
Motion carried.
- g. Sweeping to continue and street patching to begin.
- h. Sealcoating and crack filling issues discussed.
- i. A new catch basin to assist with stormwater issues at Main St and Lane Ave would cost roughly \$11,000.

2. Public Safety – Councilor Fogarty, Chief Cripps, and Fire Chief Kosek reported the following:

- a. Fire Department
 - i. March-April fire calls were reviewed.
 - ii. Training on propane tank fire.
 - iii. Working toward hiring procedure completion.

- iv. Applying for DNR grant for used truck to replace Rescue 2.
- b. Ambulance Department
 - i. April run report was reviewed.
 - ii. New recruit has started ride-alongs. Other new recruit has obtained EMR, but not able to obtain EMT at this time.
 - iii. No open house to be held during EMS week due to lack of previous participation.
 - iv. Working with Fire Department to assist with driving ambulance.
- c. Police Department
 - i. Officer Coates first solo shift on May 2, 2019.
 - ii. Chief Cripps and Officer Coates attended critical incident/active shooter training.
 - iii. Arrests and call report reviewed.
 - iv. Six blight notices were issued.
- 3. Municipal Liquor Store (MLS) – Clerk Jerabek reported the following:
 - a. Sales for March were \$39,652.43 with a net profit of \$1,342.14. Sales for year-to-date were \$162,095.01 with a net profit of \$13,786.07.
 - b. Request to hire Abigail Motes De Oca as part-time bartender. Personnel Committee approved on May 1, 2019.
Motion by Councilor Fogarty seconded by Councilor Johnson to approve the hire of Abigail Motes De Oca as a part-time bartender with starting wage of \$10.27 per hour.
Vote for: Unanimous
Motion carried.
 - c. Request to allow catering business to use Auditorium kitchen for preparing food. Suggested cost of \$100 per day and stipulation that paid events would take priority. Council requested more information license, insurance, hours per day and days of the week it would be used.
 - d. Request to allow exercise instructors to use Auditorium for classes on Monday and Tuesday nights. Rent would be ten percent of monthly sales with minimum of \$75. Council requested that Monday not be used due to other events and discussed the rent amount.
 - e. Request to purchase four dining tables and 28 chairs. Total cost would be \$2,348 plus tax and freight. The Silver Lake Lions would donate \$2,300 toward the cost.
Motion by Councilor Fogarty seconded by Councilor Winfrey to approve purchase of dining tables and chairs for \$2,348 plus tax and freight.
Vote for: Unanimous
Motion carried.
- 4. Community Development – Councilor Johnson and Clerk Jerabek reported the following:
 - a. Planning Commission did not meet in May.
 - b. Spring clean-up collected \$503 and nearly filled the two dumpsters.
- 5. Administration – Clerk Jerabek reported the following:
 - a. April Treasurer’s Report was reviewed.
 - b. Minnesota Municipal Clerks Institute was beneficial and informative.
 - c. DNR trail parking lot mowing update. DNR would not pay for city to mow the area.

- d. No bids for the office copier were received.
- e. Council reviewed 2019 Seasonal Employees COLA Wage Increase Report and Step Increase Report.

Motion by Councilor Johnson seconded by Councilor Fogarty to approve 2019 Seasonal COLA Wage Report.

Vote for: Unanimous

Motion carried.

Motion by Councilor Johnson seconded by Councilor Winfrey to approve 2019 Seasonal Step Wage Increase Report.

Vote for: Unanimous

Motion carried.

Open Discussion:

- 1. Discussed locked exterior doors at 104 Grove Ave South.
- 2. Discussed administrative fines to recoup legal and police costs.
- 3. Discussed management plan at 104 Grove Ave South.

Motion by Councilor Fogarty seconded by Councilor Winfrey to adjourn this regular meeting of the Silver Lake City Council.

Vote for: Unanimous

Motion carried

Meeting adjourned at 10:08pm.

Jon Jerabek, Clerk/Treasurer

Seal of the City:

CITY COUNCIL
CITY OF SILVER LAKE

Resolution 19-09: Resolution Appointing Part-Time Seasonal Employees

BE IT BE RESOLVED BY THE CITY COUNCIL OF THE CITY OF SILVER LAKE, MN that for the 2019 Summer Recreation and Pool season the following individuals are, hereby, appointed:

VARIOUS STAFF APPOINTED

Gary Kosek	Recreation Director
Theresa Kuester	Lessons Coordinator
Megan Fehrenbach	Lifeguard
Abby Mills	Lifeguard
Kalie Butcher	Lifeguard
Kaleigh Rumrill	Lifeguard
Rebecca Helberg	Lifeguard
Taylor Kaczmarek	Lifeguard
Katie Nowak	Lifeguard
Kaitlyn Popp	Lifeguard
Kianna Dolezal	Lifeguard
Maddie Mills	Lifeguard
Katy Lacy	Lifeguard
Nicholas Hauer	Lifeguard

Adopted this 20th day of May, 2019.

Dorothy Butler, Mayor

Jon Jerabek, City Clerk

SEAL: