

Minutes

Planning Commission Meeting

7:00pm January 13, 2026

Auditorium

Commissioner Josh Mason called the meeting to order at 7:00 pm.

Members Present: Commissioner Josh Mason, Commissioner Amy Penaz, Commissioner Neil Syvertson, Commissioner Gary Klima, Clerk Diane Pedersen.

Others present: Commissioner Sarah Kahn

Consent Agenda:

1. Approve the minutes from December 9, 2025.

Motion by Commissioner Klima second by Commissioner Penaz to approve the minutes from December 9, 2025. Vote For: Unanimous. Motion Carried.

Public Comment - None

New Business

1. Highway 7 pedestrian crossing
 - a. A hot crossing system was addressed as part of the infrastructure project. The city did receive funding for the system through a Safe Route program, but the timeline did not work at this time. This remains on the radar of SEH. They will continue to pursue funding opportunities where the timeline works for the city.
2. Employee Wellness Program Policy
 - a. The committee reviewed a wellness program policy. This policy is intended to incorporate the new state mandated 15-minute rest breaks as well as encourage staff wellness and improve productivity, team building, improve morale and attitude, decrease absenteeism, turnover, and injuries.
 - i. Proposed activities
 1. Monthly step challenge
 - a. Encourage those who don't have a Fitbit or similar device to get a free Step-counter Pedometer on their cell phone.
 2. Monthly staff lunches
 - a. Soups
 - b. Salads
 3. Encourage 15-minute walk breaks twice a day to align with the new State Mandated rest breaks.

Old Business: None

Open Discussion:

1. Discussed snow removal

Motion by Commissioner Syvertson second by Commissioner Klima to adjourn the meeting. Vote For: Unanimous. Motion Carried.

Adjourn 7:30 pm