

Agenda

Silver Lake City Council

Regular Meeting

6:30pm, February 17, 2026

Silver Lake Auditorium

Call Regular Meeting to Order

Consent Agenda:

1. Approve minutes from January 20, 2026 Regular Meeting
2. Approve SEH minutes from January 20, 2026 Regular Meeting
3. Approve minutes from February 11, 2026 Special Meeting
4. Approve Payroll 2 & 3, January Council and January Ambulance
5. Payment Application #10
6. Disbursement #10
7. Approve Claims

Public Comment

Department Business:

1. Public Works
 - a. SEH
 - i. Public Hearing on Infrastructure Improvement Project Change Order #2
 - ii. Resolution 26-12: Resolution Ordering Improvement and Preparation of Plans
 - b. Liaison Report
 - c. PeopleService Report
 - i. O&M Report
 - ii. WO Maintenance Report
2. Public Safety Liaison Report
 - a. Fire Department Report
 - b. Sheriff's Report
 - i. Event type report
 - ii. Police Hours for January
 - c. Ambulance Report
3. Municipal Liquor Liaison Report
4. Community Development
 - a. Commissioner's report
5. Administration
 - a. Clerk's report

Old Business:

1. Resolution 26-11: Resolution Adopting a Wellness Program Policy
2. Bulk Water Sales
 - a. Set bulk water sales area outside of city limits to residents in the fire district
 - b. Review fee schedule rates
 - i. Addition of Civil Penalty
 - ii. Bulk water rates

New Business:

1. Resolution 26-08: Resolution Approving Workers Compensation Insurance Premiums
2. Resolution 26-09: Resolution Approving Local Board of Appeal and Equalization Meeting
3. Resolution 26-10: Resolution Reestablishing Unchanged Precincts and Polling Places.
4. Request to approve Church of the Holy Family Gambling license
5. McLeod County Hearing Notice

Open Discussion

1. Councilor Gehring

Adjourn

Consent Agenda

Minutes
Silver Lake City Council
Regular Meeting
6:30pm, January 20, 2026
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Roxanne Yurek, Councilor Ted Gehring

Members Absent: None

Staff Present: Diane Pedersen, Jarrett Whitney, Dale Kosek

Others Present: Sam Fink

***Motion by Councilor Mason second by Councilor Yurek to approve the agenda. Vote for: Unanimous.
Motion carried.***

Consent Agenda:

1. Approve minutes from January 5, 2026, Annual Meeting
2. Approve Payroll 26 & 1 and December Ambulance
3. Approve Payment Application #9
4. Approve Disbursement #9
5. Approve Claims

***Motion by Councilor Jacobs second by Councilor Mason to approve the consent agenda. Vote for:
Unanimous. Motion carried.***

Public Comment – None

Department Business

1. Public Works
 - a. SEH – Infrastructure Project Bid Review
 - i. Feasibility Report for Change Order 2
 1. Reviewed report dated January 20, 2026.
 - a. This is an amendment to the existing Feasibility Report for the existing project to incorporate all the scope on Change Order #2 so as part of the Chapter 429 process the city can assess for the improvements.
 - b. Sanitary Collection
 - i. Replace pipes with PVC
 - c. Water Distribution
 - i. Main Street water main is four inches, upsizing to eight inches.
 - d. Storm Sewer
 - i. Storm drainage system and catch basins are currently undersized, so they will be replaced.
 - e. Streets, Driveways, Alleys, and Sidewalks
 - i. Reconstruction on Main Street will take place in the City Right-Of-Way.
 - f. Right-of-Way
 - i. There are only a couple of easements needed as most work will occur in the city right-of-way.

- g. Required Permits and Approvals
 - i. MN Dept of Health (MDH), MN Dept of Transportation (MnDOT), MN Pollution Control Agency (MPCA), McLeod County, and USDA-RD will need to sign off the work being completed.
- h. Estimated Cost
 - i. Estimated construction cost for Change Order #2 is \$1,741,601, up from the October 2025 estimate of \$1,690,000. This is partly due to incorporating a water main along highway 7 to service water and sanitary services.
- i. Proposed Project Financing
 - i. McLeod County \$304,000 for their share of the work being completed on Main Street.
 - ii. RUS Grant of \$747,000 for water.
 - iii. City of Silver Lake \$42,000 for sidewalk work being completed on Main Street/County Road 92.
 - iv. USDA Community Facility Loan \$114,000 for storm sewer.
 - v. Minnesota PFA Grant \$1,117,000 for sanitary sewer.
 - vi. Total Estimated Project Funding \$2,324,000.
 - vii. Total estimated assessment for the change order is approximately \$282,620.

j. Proposed Project Schedule

- i. Notice of Public Hearing to be mailed to homeowners and placed in paper on February 6 & 13.
- ii. Public Hearing on Improvement will be held February 17, 2026, during the regular city council meeting.
- iii. SEH to present final plans and specifications to the city council at their regular meeting on March 16, 2026.
- iv. Construction can begin spring 2026 with substantial completion in the fall of 2026 and final completion in summer 2027.

2. Public Hearing Resolution

- a. Resolution 26-07 for receiving the report and calling public hearing.
- b. Public hearing is set for the next regular city council meeting on Tuesday, February 17, 2026, at the Silver Lake Auditorium, at 6:30pm.
- c. SEH will assist the city with giving mailed and published notifications for the public hearing.

Motion by Councilor Gehring second by Councilor Mason to approve Resolution 26-07 Receiving the Report and Calling for a Public Hearing. Vote for: Unanimous. Motion carried.

3. Open House

- a. SEH recommends that an Open House be held with residents adjacent to Change Order 2 prior to the public hearing.
- b. Discussed assessments and scope.
- c. Mailer invitations will be sent to residents.
- d. Date set for Wednesday, February 4th at Noon and 6pm.

ii. Grant-Eligibility Review (TH 7 Scope Discussion)

1. TH 7 Scope of work

- a. During design, it was determined that water main should also be constructed along TH 7 to allow for direct water service connections for properties east of Lane Avenue (along with extending the sanitary sewer main for the same reason).

b. SEH proposed two options for the sanitary and water main extensions on TH 7:

- i. Option 1: Extend both sanitary and water mains to the east side of 714 TH 7.
 1. This option was included in the feasibility report.
- ii. Option 2: Extend both sanitary and water mains to the west side of 714 TH 7.
 1. This option saves approximately \$80k of grant-eligible funds.
- iii. Discussed grant-eligible review with updated cost estimates for Change Order 2 and the two options for TH 7. It was noted that there is \$16,545,000 in funding available for water/wastewater items.

c. Change Order 4 Status Update (Well No 1)

- i. Easement was received, and siren pole was moved.
- ii. Plans and specifications were sent to MDH for review on January 6th.
- iii. MDH conducted a site visit on January 13th.
- iv. Traut is hoping to mobilize to the site the first or second week of February.

d. Other Items

- i. Application for Payment #9 was included in the consent agenda.
- ii. SEH to resume sending OneDrive links for SEH Daily logs once construction resumes this spring.

b. Public Works Liaison Report

- i. Working on sewer locates and cameraing for the infrastructure project.
- ii. Reviewing sewer cameraing footage from completed streets. There are some questionable upstream issues:
- iii. Christmas decorations have been taken down. Still waiting for electrical bids.
- iv. Snow plowing, clean-up and bush back of piles.
- v. Doing some maintenance items at the auditorium and MLS, i.e. faucets and urinals-flushers.
- vi. Emergency siren pole relocation for the well progression has been completed.
- vii. Discussion regarding bulk water purchases. Rate discussion will be addressed at the February council meeting. Based on the fire chief's recommendation, the council's recommendation is that bulk water sales do not take place while the city only has one operating well.
- viii. Working on seal coating plan for 2027 or 2028.

c. Reviewed PeopleService reports.

2. Public Safety

a. Fire Department

- i. Fire calls reviewed.
- ii. Review of ISO scoring by Chief Kosek.
 1. Went from a rating of 7 to 5 for the city, rural remained at a rating of 7.
- iii. One inquiry on new membership but no applications have been received.
- iv. Meat raffle fundraisers at the Legion are going well.
- v. Next fundraiser will be the Lion's meat raffle during Ice Golf.
- vi. The emergency well plan from SEH has been posed in the fire hall.
- vii. Chief 1 is working with Safe Assure on possible grant funding on the fire hall door opener updates recommended during MOCK OSHA inspection.

b. Sheriff's Report

- i. Reviewed Event Totals Report
- ii. Reviewed Police Hours

- c. Ambulance
 - iii. Annual Med Variance and Blood Borne Pathogens Trainings to be completed in February.
 - iv. Staffing reviewed
 - v. Calls reviewed

- 2. Municipal Liquor Store/Auditorium
 - a. Business Review
 - i. P&L does not tell the full story due to inventory discrepancies/corrections made during pre-counts as well as part of the actual physical inventory. There were many counts that have been incorrect due to incorrectly entering information in years past and making those corrections is affecting the bottom line.
 - b. Staffing Review
 - i. New staff are working well.
 - c. Operations Review
 - i. Physical inventory was counted and posted on 12/31/2025. Audit was completed on 12/31/2025 with no major issues/concerns.
 - ii. The new machine for the kitchen has been received and was installed this past weekend.
 - iii. Requests below for two new bar coolers and a kitchen refrigerator.
 - iv. New exhaust fans and motion sensors have been installed in restrooms.
 - v. Walk-in cooler needed some additional work in early January, and a new quote is coming for the compressor that will need to be replaced.
 - vi. Pricing in review with plan to update by 2/1/2026. Both ON and OFF Sale areas will have a small price increase, and all subsequent labels will need to be reprinted again.
 - d. Auditorium Review
 - i. More civic events than rented events at the auditorium in December.
 - ii. Wrestling event on January 3rd was successful with between 200-250 attendees. Thank you to all the volunteers.
 - e. Facilities Review
 - i. Public Works helped move in the new kitchen oven and will help with new fridges as they come.
 - ii. New light fixture will be needed for the back hallway as the bulbs melted and cannot be replaced.
 - f. Action Items
 - i. Requesting approval of TWO (2) back bar coolers for the muni bar. These will replace the various current coolers with more efficient and NEW coolers that also allow workspace on top.
 - 1. Units Prices: 2 @ \$3,285.83
 - 2. Rail Guides: 8 @ \$70.10=\$560.80
 - 3. 4" Caster Wheels: 2 sets @ \$45.06 = \$90.12
 - 4. Curb Delivery: \$0 (included when delivering with back bar cooler)
 - 5. Total \$7,222.58
 - ii. Requesting approval to purchase ONE (1) Under Counter 2-door refrigerator for the kitchen. This will allow the removal of the older upright fridge and create more floor/workspace in the kitchen with a new, more efficient unit.
 - 1. Unit Price: \$4,258.09
 - 2. Curb Delivery: \$99.00
 - 3. Total: \$4,357.09

Motion by Councilor Yurek second by Councilor Jacobs to approve the purchase of two new back bar coolers for a cost not to exceed \$7,222.58. Vote for: Unanimous. Motion carried.

- ii. Requesting approval to purchase ONE (1) Under Counter 2-door refrigerator for the kitchen. This will allow the removal of the older upright fridge and create more floor/workspace in the kitchen with a new, more efficient unit.
 - 1. Unit Price: \$4,258.09
 - 2. Curb Delivery: \$99.00
 - 3. Total: \$4,357.09

Motion by Councilor Yurek second by Councilor Mason to approve the purchase of a under counter refrigerator at a cost not to exceed \$4,357.09. Vote for: Unanimous. Motion carried.

- iii. Review new project in early stages of planning
 - 1. Move Off-Sale to a location on Hwy 7.

- g. Financials were reviewed
 - i. MTD (\$10,955.37)
 - ii. YTD (\$29,235.91)
 - 1. Inventory counts corrected from past years causing large corrections to inventory amounts.
- h. Muni Jam in the planning stages.
 - i. 4-5 musicians/bands
 - ii. Food trucks
- i. Pools & Parks has scheduled Ice Golf for February 21.

3. Community Development

- a. Discussed pedestrian crossing on Highway 7.
- b. Discussed Wellness Policy for city employees

4. Administration

- a. Clerk's Report
 - i. December Treasurer's Report
 - ii. End-of-year reports and tax filings are being completed. Employee W-2's have been mailed.
 - iii. Working on auditor's list. They are scheduled to be here February 23-25.
 - iv. Request for Action – Request to purchase a cell phone for the city office.
 - 1. To be used when second form of approval is required for accessing sites.
 - v. City website training is scheduled for Friday, January 23, 2026.

Old Business - None

New Business - None

Open Discussion

- 1. Councilor Gehring reviewed his proposal for a 0% increase in property tax for next year.

Motion by Councilor Yurek second by Councilor Jacobs to approve the purchase of a cell phone for the city office. Vote for: Unanimous. Motion carried.

Meeting adjourned at 9:25 pm.

Seal of the City:

Diane E. Pedersen, Clerk/Treasurer



Building a Better World
for All of Us®

CITY COUNCIL MEETING MINUTES

RE: Silver Lake Infrastructure Improvement Project
Silver Lake, Minnesota

Date of Meeting: January 20, 2026

Project Manager: Sam Fink, PE (Lic. MN, NE)
Project Engineer: Brody Bratsch, PE (Lic. MN)

Time of Meeting: 6:30 p.m.

SEH No.: SILAK 171969 16.03

Location of Meeting: Silver Lake Auditorium

Attendees:
City Council
City Staff
Sam Fink, SEH

I. Feasibility Report for Change Order 2

- A. Review Report dated January 20, 2026
- B. Public Hearing Resolution
 - 1. Resolution for receiving the report and calling public hearing is attached for consideration
 - a. **Approved.**
 - 2. Public hearing is proposed for next regular city council meeting on Tuesday, February 17, 2026, at the Silver Lake Auditorium, at 6:30 p.m.
 - 3. SEH will assist the City with giving mailed and published notifications for the public hearing.
- C. Open House
 - 1. SEH recommends that an Open House be held with residents adjacent to Change Order 2 prior to the public hearing.
 - 2. Discuss assessments and scope
 - 3. We'll send mailer invitations to residents.
 - 4. Proposed date and time(s):
 - a. Wednesday, February 4th at noon in the basement of Silver Lake Auditorium
 - b. Wednesday, February 4th at 6 p.m. in the basement of Silver Lake Auditorium
 - 5. **Council agreed with proposed date and time(s)**

II. Grant-Eligibility Review (TH 7 Scope Discussion)

- A. TH 7 Scope of Work
 - 1. During design, it was determined that water main should also be constructed along TH 7 to allow for direct water service connections for properties east of Lane Avenue (along with extending the sanitary sewer main for the same reason).
 - 2. SEH proposes two options for the sanitary and water main extensions on TH 7:
 - a. Option 1: Extend both sanitary and water mains to the **east** side of 714 TH 7
 - (1) This option was included in the feasibility report
 - b. Option 2: Extend both sanitary and water mains to the **west** side of 714 TH 7
 - (1) This option saves approximately \$80k of grant-eligible funds
 - 3. See attached plan sheet with markups outlining Options 1 and 2

4. The tables below provide a current grant-eligible review with updated cost estimates for Change Order 2 and the two options for TH 7.

a. Reminder that there is \$16,545,000 in funding available for water/wastewater items.

Table 1 – Grant-Eligibility Status presented on December 15, 2025

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project	\$14,075,000	\$2,470,000	\$520,000	\$1,950,000	\$14,075,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,560,000	\$910,000	\$520,000	\$390,000	\$15,635,000
Lift Station Pumps - C.O. 3	\$50,000	\$860,000	\$520,000	\$340,000	\$15,685,000
New Well (includes chemical feeds) - C.O. 4 - Includes \$20k for design and 5% const. cont.	\$387,000	\$473,000	\$473,000	\$0	\$16,072,000
2025 Construction Lookback Budget Status	(\$76,000)	\$549,000	\$549,000	\$0	\$15,996,000
TH7 Scope - C.O. 2 - Includes 10% const. cont.	\$225,000	\$324,000	\$324,000	\$0	\$16,221,000

*Includes all soft costs (design, legal/admin, interest, etc.)

Table 2 – Current Grant-Eligibility Status (TH 7 Scope: Option 1)

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project + CO3 + CO4 - Lookback	\$14,436,000	\$2,109,000	\$520,000	\$1,589,000	\$14,436,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,473,000	\$636,000	\$520,000	\$116,000	\$15,909,000
TH7 Scope - "Option 1" - Includes 10% const. cont.	\$390,000	\$246,000	\$246,000	\$0	\$16,299,000

*Includes all soft costs (design, legal/admin, interest, etc.)

Table 3 – Current Grant-Eligibility Status (TH 7 Scope: Option 2)

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project + CO3 + CO4 - Lookback	\$14,436,000	\$2,109,000	\$520,000	\$1,589,000	\$14,436,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,473,000	\$636,000	\$520,000	\$116,000	\$15,909,000
TH7 Scope - "Option 2" - Includes 10% const. cont.	\$311,000	\$325,000	\$325,000	\$0	\$16,220,000

*Includes all soft costs (design, legal/admin, interest, etc.)

B. Based on the information presented above, Council sees minimal benefit to pursuing "Option 1".

1. SEH will redesign for "Option 2", but design in such a way that Option 1 could be constructed in the future. This will save on grant-eligible funds.
2. Feedback from the resident at 714 TH 7 should also be considered.

III. Change Order 4 Status Update (Well No. 1)

- A. Easement was received, and siren pole was moved
- B. Plans and specifications were sent to MDH for review on January 6th
- C. MDH conducted site visit on January 13th
- D. Traut is hoping to mobilize to the site the first week of February
- E. Aim is to have the well operable by April (with no chemical feeds). Chemical feeds will be installed in the months following April (based on procurement lag times).

IV. Other Items

- A. AFP No. 9 was included in the consent agenda
- B. SEH to resume sending OneDrive links for SEH Daily logs once construction resumes this Spring.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Sam Fink at 320.204.0217.

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Minutes
Silver Lake City Council
Special Meeting
6:00pm, February 11, 2026
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:00pm.

Members Present: Mayor Bruce Bebo, Councilor Josh Mason, Councilor Roxanne Yurek, Councilor Joanna Jacobs, Councilor Ted Gehring

Members Absent: None

Staff Present: Diane Pedersen

Others Present: None

The purpose of the meeting is to discuss the use of the auditorium by the Glencoe Silver Lake Elementary School for gym classes from February 17, 2026-April 2, 2026, due to flooding at the school.

1. The council discussed the auditorium rental agreement and the fee to charge.
 - a. The school has requested the use of the auditorium from February 17-April 2, 2026, 8:30am-2:30pm Monday-Friday.
 - b. There are four days that the auditorium is unavailable to the school due to prior event bookings. The total number of days they would rent is 29.
 - c. The upstairs floor will be swept, front entry vacuumed, and bathroom cleaned every morning. The upstairs floor will be mopped as necessary.
 - d. Fees discussed:
 - i. Normal auditorium rental is \$35/hour
 1. $\$35/\text{hour} * 6 \text{ hours/day} * 29 \text{ days} = \$6,090$
 2. Daily rate of $\$150 * 29 \text{ days} = \4350 (covers cleaning and heat)
 3. $\$45/\text{hour} * 2.50 \text{ hours/day} * 29 \text{ days} = \3262.50
 - ii. The council discussed choosing option 1 and deducting 25%.

Motion by Councilor Yurek second by Councilor Jacobs to approve the rental agreement with GSL School for use of the auditorium for 29 days, 6 hours per day, for a cost of \$6090 less a 25% discount of \$1522.50 for a total due of \$4567.50. Vote for: Unanimous. Motion carried.

Motion by Councilor Yurek second by Councilor Mason to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 6:55 pm.

Seal of the City:

Diane E. Pedersen, Clerk/Treasurer

Contractor's Application for Payment

Owner:	City of Silver Lake, Minnesota	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc.	Engineer's Project No.:	SILAK 171969
Contractor:	R & R Excavating, Inc.	Contractor's Project No.:	
Project:	Silver Lake Infrastructure Improvements Project		
Contract:	Silver Lake Infrastructure Improvements Project		
Application No.:	10	Application Date:	2/9/2026
Application Period:	From 1/4/2026	to 1/31/2026	

1. Original Contract Price	\$ 15,315,802.67
2. Net change by Change Orders	\$ 2,104,531.18
3. Current Contract Price (Line 1 + Line 2)	\$ 17,420,333.85
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 7,573,151.12
5. Retainage	
a. 5% X \$ 7,457,722.12 Work Completed	\$ 372,886.11
b. 5% X \$ 115,429.00 Stored Materials	\$ 5,771.45
c. Total Retainage (Line 5.a + Line 5.b)	\$ 378,657.56
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 7,194,493.56
7. Less previous payments (Line 6 from prior application)	\$ 7,170,465.89
8. Amount due this application	\$ 24,027.67
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 9,847,182.73

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: R & R Excavating, Inc.

Signature: *Gregor Fraser*

Date: 2/2/26

Recommended by Engineer

By:



Title: Project Engineer

Date: 2/9/2026

Approved by Owner

By:

Title:

Date:

Approved by Funding Agency

By:

Title:

Date:

By:

Title:

Date:

AFP #10 FUNDING SPLIT
SILVER LAKE INFRASTRUCTURE IMPROVEMENT PROJECT
SILVER LAKE, MINNESOTA
01/04/2026-01/31/2026
SEH NO. SILAK 171969

	WORK COMPLETED	STORED MATERIAL	5% RETAINAGE	WORK COMPLETED AND STORED MATERIAL LESS RETAINAGE (TOTAL DUE THIS PAY APP)
WASTEWATER ELIGIBLE	\$ -	\$ -	\$ -	\$ -
WATER ELIGIBLE	\$ 25,292.28	\$ -	\$ 1,264.61	\$ 24,027.67
STORM ELIGIBLE	\$ -	\$ -	\$ -	\$ -
CITY COST (INELIGIBLE)	\$ -	\$ -	\$ -	\$ -
TOTAL VALUE INSTALLED	\$ 25,292.28	\$ -	\$ 1,264.61	\$ 24,027.67

Name of Borrower

Silver Lake, City of

Items	Amount of Funds
Development	
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land or Rights-of-Way	
Legal, Testing, and Admin	\$ 1,050.00
Engineering Fees	\$ 67,041.94
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 68,091.94

Prepared By _____ **Silver Lake, City of**
Name of Borrower
By _____ **City Clerk**
Date _____
Approved By _____ **CP Loan Specialist**
Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CITY OF SILVER LAKE

02/09/26 2:20 PM

Page 1

***Check Detail Register©**

Batch: 2601EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
2672 e	02/09/26	RM PAYMENTS			
		Credit Card Fees	\$2,688.32		DECEMBER 2025 CREDIT CARD FEES
		Total	\$2,688.32		
2673 e	01/06/26	MEDIACOM			
		Internet Service	\$76.65		BILL FROM 12/26/25-1/25/26
		EDP, Software and Desig	\$76.65		BILL FROM 12/26/25-1/25/26
		Internet Service	\$76.65		BILL FROM 12/26/25-1/25/26
		Total	\$229.95		
2674 e	02/09/26	REVTRAK			
		Revtrak Fee Payable	\$29.95		MONTHLY FEE & DEVICE SOFTWARE
		Total	\$29.95		
2675 e	02/09/26	REVTRAK			
		Revtrak Fee Payable	\$428.89		DECEMBER PROCESSING FEES
		Total	\$428.89		
2676 e	02/09/26	MN DEPT OF REVENUE			
		State Withholding	\$621.52		PP#1 - STATE PAYROLL WITHHOLDING
		Total	\$621.52		
2677 e	02/09/26	PUBLIC EMPLOYEE RETIREMENT			
		PERA Withholding	\$2,100.49		PP#1 - PERA WITHHOLDING
		Total	\$2,100.49		
2678 e	02/09/26	EFTPS			
		Social Security Withholding	\$1,714.64		PP#1 - FEDERAL WITHHOLDING
		Medicare Withholding	\$400.98		PP#1 - FEDERAL WITHHOLDING
		Federal Withholding	\$963.44		PP#1 - FEDERAL WITHHOLDING
		Total	\$3,079.06		
2679 e	02/09/26	STATE OF MN			
		Due to Other Government	\$584.37	10748201122 LOTTERY	
		Total	\$584.37		
2680 e	02/09/26	EFTPS			
		Social Security Withholding	\$1,205.96		AMB#1 - FEDERAL WITHHOLDING
		Medicare Withholding	\$282.06		AMB#1 - FEDERAL WITHHOLDING
		Federal Withholding	\$119.19		AMB#1 - FEDERAL WITHHOLDING
		Total	\$1,607.21		
2681 e	02/09/26	XCEL ENERGY			
		Electric Utilities	\$47.47		STATEMENT DATE 12/8/2025
		Electric Utilities	\$612.22		STATEMENT DATE 12/8/2025
		Electric Utilities	\$641.33		STATEMENT DATE 12/8/2025
		Accounts Payable	\$1,371.42		STATEMENT DATE 12/8/2025
		Electric Utilities	\$108.79		STATEMENT DATE 12/8/2025
		Electric Utilities	\$274.21		STATEMENT DATE 12/8/2025
		Electric Utilities	\$199.39		STATEMENT DATE 12/8/2025

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Batch: 2601EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-381		Electric Utilities	\$171.26		STATEMENT DATE 12/8/2025
		Total	\$3,426.09		
2682 e	02/09/26	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$166.60		AMB#1 - PERA WITHHOLDING
		Total	\$166.60		
2683 e	02/09/26	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$293.49		AMB#1 - STATE PAYROLL WITHHOLDING
		Total	\$293.49		
2684 e	02/09/26	CENTERPOINT ENERGY			
E 205-42200-383		Gas Utilities	\$238.62	80000140709	SERVICE DATES 10/30-12/1 (FIRE HALL)
E 610-49750-383		Gas Utilities	\$283.76	80000140709	SERVICE DATES 10/30-12/1 (MLS)
E 101-45181-383		Gas Utilities	\$433.32	80000140709	SERVICE DATES 10/30-12/1 (AUDITORIUM)
E 101-41940-383		Gas Utilities	\$212.95	80000140709	SERVICE DATES 10/30-12/1 (CITY HALL)
E 608-49450-383		Gas Utilities	\$31.58	80000140709	SERVICE DATES 10/30-12/1 (LIFT STATION)
E 101-45124-383		Gas Utilities	\$32.43	80000140709	SERVICE DATES 10/30-12/1 (POOL)
E 101-41940-383		Gas Utilities	\$253.67	80000140709	SERVICE DATES 10/30-12/1 (PW)
		Total	\$1,486.33		
2685 e	02/09/26	MN DEPT OF REVENUE			
G 607-20821		MN Sales Tax Payable	\$89.80		DECEMBER 2025 SALES TAX
G 610-20821		MN Sales Tax Payable	\$5,056.20		DECEMBER 2025 SALES TAX
		Total	\$5,146.00		
2686 e	02/09/26	AFLAC			
G 101-21717		Short Term Disability-AFL	\$112.01		JANUARY DEDUCTION
		Total	\$112.01		
2687 e	02/09/26	US Bank			
E 101-41400-309		EDP, Software and Desig	\$185.36		JAN 6, 2026 STMT
E 101-41400-331		Travel Expenses	\$15.00		JAN 6, 2026 STMT
E 101-43100-309		EDP, Software and Desig	\$25.00		JAN 6, 2026 STMT
E 204-42153-309		EDP, Software and Desig	\$12.50		JAN 6, 2026 STMT
E 205-42200-309		EDP, Software and Desig	\$12.50		JAN 6, 2026 STMT
E 610-49750-265		On-Sale Drink Ingred/Res	\$24.23		JAN 6, 2026 STMT
E 610-49750-254		Off-Sale N/A Bev For Res	\$176.70		JAN 6, 2026 STMT
E 610-49750-309		EDP, Software and Desig	\$12.50		JAN 6, 2026 STMT
E 608-49450-322		Postage	\$30.69		JAN 6, 2026 STMT
		Total	\$494.48		
2688 e	02/09/26	EFTPS			
G 101-21703		Social Security Withholding	\$107.44		COUNCIL PAY #1 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$25.16		COUNCIL PAY #1 - FEDERAL WITHHOLDING
		Total	\$132.60		
2689 e	02/09/26	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$649.15		PP#2 - STATE PAYROLL WITHHOLDING
		Total	\$649.15		

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Batch: 2601EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
2690 e	02/09/26	PUBLIC EMPLOYEE RETIREMENT			
		PERA Withholding	<u>\$2,163.66</u>		PP#2 - PERA WITHHOLDING
		Total	<u>\$2,163.66</u>		
2691 e	02/09/26	EFTPS			
		Social Security Withholding	<u>\$1,773.34</u>		PP#2 - FEDERAL WITHHOLDING
		Medicare Withholding	<u>\$414.74</u>		PP#2 - FEDERAL WITHHOLDING
		Federal Withholding	<u>\$1,022.43</u>		PP#2 - FEDERAL WITHHOLDING
		Total	<u>\$3,210.51</u>		
2692 e	02/09/26	MEDIACOM			
		Cable Television	<u>\$169.01</u>		SERVICE FROM 1/13/26 - 2/12/26
		Internet Service	<u>\$217.13</u>		SERVICE FROM 1/13/26 - 2/12/26
		Telephone	<u>\$50.13</u>		SERVICE FROM 1/13/26 - 2/12/26
		Total	<u>\$436.27</u>		
2693 e	02/09/26	KASEYA			
		EDP, Software and Design	<u>\$200.00</u>		MLS COMPUTER SUPPORT - JANUARY
		Total	<u>\$200.00</u>		
2694 e	02/09/26	First Community Bank			
		Bank Fees	<u>\$5.00</u>		NSF CHECK FEE
		Total	<u>\$5.00</u>		
2695 e	02/09/26	First Community Bank			
		Miscellaneous	<u>\$80.00</u>		NSF CHECK - L. JOHNSON
		Total	<u>\$80.00</u>		
		10100	\$29,371.95		

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$16,139.66
204 Ambulance Fund	\$89.15
205 Fire Fund	\$359.91
607 Water Fund	\$1,160.86
608 Sewer Fund	\$703.60
610 Liquor Fund	<u>\$10,918.77</u>
	<u>\$29,371.95</u>

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Batch: 2601D05

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55806	01/29/26	HUTCHINSON HEALTH			
G 204-20200		Accounts Payable	\$36.00	4102147	PRE-EMPLOYMENT/RANDOM DRUG SCREEN - FD/AMB
G 205-20200		Accounts Payable	\$36.00	4102147	PRE-EMPLOYMENT/RANDOM DRUG SCREEN - FD/AMB
		Total	\$72.00		
55807	01/29/26	MARCO TECHNOLOGIES LLC			
G 101-20200		Accounts Payable	\$43.75		INV14650525 PRINTER SUPPORT - SCAN TO EMAIL
		Total	\$43.75		
			10100	\$115.75	

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$43.75
204 Ambulance Fund	\$36.00
205 Fire Fund	\$36.00
	\$115.75

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Batch: 2601D06

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55808	01/29/26	ADT Security Services, Inc			
E 610-49750-319		Contract Services	\$189.31	1189431949	MLS SECURITY SERVICE
		Total	\$189.31		
55809	01/29/26	ADVANCED DRUG TESTING			
E 101-41400-305		Medical and Dental Fees	\$50.00	93778	ANNUAL ENROLLMENT FEE
E 101-43100-305		Medical and Dental Fees	\$50.00	93778	ANNUAL ENROLLMENT FEE
E 204-42153-305		Medical and Dental Fees	\$50.00	93778	ANNUAL ENROLLMENT FEE
E 205-42200-305		Medical and Dental Fees	\$50.00	93778	ANNUAL ENROLLMENT FEE
E 610-49750-305		Medical and Dental Fees	\$50.00	93778	ANNUAL ENROLLMENT FEE
		Total	\$250.00		
55810	01/29/26	AEM MECHANICAL SERVICES INC			
E 610-49750-404		Repairs & Maint Machine/	\$3,711.82	53091	WALK-IN COOLER MAINT & REPAIRS
		Total	\$3,711.82		
55811	01/29/26	ALEX AIR APPARATUS, INC.			
E 205-42200-404		Repairs & Maint Machine/	\$506.30	10495	FIRE DEPT - COMPRESSER PARTS AND REPAIR
		Total	\$506.30		
55812	01/29/26	BELLBOY CORPORATION			
E 610-49750-333		Freight and Express	\$18.00	0210198400	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$380.00	0210198400	MLS
E 610-49750-333		Freight and Express	\$24.75	0300618400	MLS
E 610-49750-259		Off-Sale Other For Resale	\$985.60	0300618400	MLS
		Total	\$1,408.35		
55813	01/29/26	BENNYS MEAT MARKET			
E 610-49750-267		On-Sale-Food	\$91.58	012026	1/20 10LB GB, 2 PK STICKS
		Total	\$91.58		
55814	01/29/26	THE BOELTER COMPANIES, INC.			
E 610-49750-580		Capital Other Equipment	\$436.86	9100015899	FOOD WARMER
		Total	\$436.86		
55815	01/29/26	BREAKTHRU BEVERAGE MN WINE&SPI			
E 610-49750-333		Freight and Express	\$1.65	125216246	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$359.96	125216246	MLS
		Total	\$361.61		
55816	01/29/26	C&L Distributing			
E 610-49750-252		Off-Sale Beer For Resale	\$2,987.85	2235674	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$157.00	2239021	MLS
E 610-49750-259		Off-Sale Other For Resale	\$64.00	2239021	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$115.00	2242448	MLS
		Total	\$3,323.85		
55817	01/29/26	CENTURY LINK			
E 101-41940-321		Telephone	\$283.64	313826083	PHONE SERVICE FOR 1/18-2/17

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Batch: 2601D06

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45124-321		Telephone	\$56.25	313826083	PHONE SERVICE FOR 1/18-2/17
E 101-45181-321		Telephone	\$119.32	313826083	PHONE SERVICE FOR 1/18-2/17
		Total	\$459.21		
55818	01/29/26	DAHLHEIMER BEVERAGE - GREEN ISLE			
E 610-49750-254		Off-Sale N/A Bev For Res	\$124.00	2674531	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$585.05	2674531	MLS
E 610-49750-252		Off-Sale Beer For Resale	(\$80.00)	2674589	MLS - CREDIT
E 610-49750-252		Off-Sale Beer For Resale	(\$85.91)	2674590	MLS - CREDIT
		Total	\$543.14		
55819	01/29/26	DESIGN & FABRICATING, INC.			
E 101-41910-430		Miscellaneous	\$560.00	6942	MURAL FRAME
		Total	\$560.00		
55820	01/29/26	HEGGIES PIZZA LLC			
E 610-49750-267		On-Sale-Food	\$102.90	1002584004	MLS
		Total	\$102.90		
55821	01/29/26	Hermel Wholesale			
E 610-49750-333		Freight and Express	\$7.50	1102122	MLS
E 610-49750-210		Operating Supplies	\$60.89	1102122	MLS
E 610-49750-254		Off-Sale N/A Bev For Res	\$200.08	1102122	MLS
E 610-49750-265		On-Sale Drink Ingred/Res	\$34.29	1102122	MLS
E 610-49750-267		On-Sale-Food	\$578.65	1102122	MLS
E 610-49750-210		Operating Supplies	\$30.21	1102183	MLS
E 610-49750-210		Operating Supplies	\$10.00	AR33590	MLS
		Total	\$921.62		
55822	01/29/26	Johnson Brothers Liquor Co			
E 610-49750-333		Freight and Express	\$14.17	2971406	MLS
E 610-49750-253		Off-Sale Wine For Resale	\$100.00	2971406	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$614.25	2971406	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$954.53	2975646	MLS
E 610-49750-333		Freight and Express	\$17.00	2975646	MLS
		Total	\$1,699.95		
55823	01/29/26	Menards			
E 101-43100-240		Small Tools,Minor Equip	\$73.05	21060	SHOP TOOLS
E 101-43100-404		Repairs & Maint Machine/	\$43.53	21060	EQUIPMENT MAINT - GREASE
E 101-45181-210		Operating Supplies	\$39.84	21108	AUDITORIUM FURNACE FILTERS
E 608-49450-404		Repairs & Maint Machine/	\$50.52	21108	SEWER - PUMP PARTS
		Total	\$206.94		
55824	01/29/26	MN DNR ECOLOGICAL & WATER			
E 607-49400-437		Licenses & Permits	\$367.95	1964-0821-20	WATER PERMIT 1964-0821
		Total	\$367.95		
55825	01/29/26	PEOPLE SERVICE INC			
E 607-49400-319		Contract Services	\$1,970.00	PS-INV10929	WATER/WASTEWATER MONTHLY SERVICE - FEBRUARY

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Batch: 2601D06

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 608-49450-319		Contract Services	\$1,970.00	PS-INV10929	WATER/WASTEWATER MONTHLY SERVICE - FEBRUARY
E 607-49400-210		Operating Supplies	\$35.95	PS-INV10929	GIS SUBSCRIPTION / POSTAGE-SAMPLE
E 608-49450-210		Operating Supplies	\$35.94	PS-INV10929	GIS SUBSCRIPTION / POSTAGE-SAMPLE
		Total	\$4,011.89		
55826	01/29/26	Phillips Wine & Spirits Inc			
E 610-49750-333		Freight and Express	\$2.83	5112487	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$71.00	5112487	MLS
		Total	\$73.83		
55827	01/29/26	RUNNINGS SUPPLY, INC.			
E 101-43100-171		Uniform Allowance	\$189.99	6361569	PW - BOOTS - JON RAMIGE
		Total	\$189.99		
55828	01/29/26	SECURITY BANK & TRUST			
G 101-21708		Health Savings Account	\$1,381.54	012326	PP # 2/2026 - HSA CONTRIBUTION
		Total	\$1,381.54		
55829	01/29/26	SOUTHERN GLAZERS WINE & SPIRITS			
E 610-49750-251		Off-Sale Liquor For Resal	\$546.05	2714894	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$759.20	2717538	MLS
E 610-49750-253		Off-Sale Wine For Resale	\$108.00	2717538	MLS
		Total	\$1,413.25		
55830	01/29/26	SUN LIFE			
G 101-21713		Life Insurance Deduction	\$21.24	958716-0001	EMPLOYEE LIFE/AD&D 2/1/26-2/28/26
		Total	\$21.24		
55831	01/29/26	VIKING BEVERAGES			
E 610-49750-252		Off-Sale Beer For Resale	\$304.40	3851919	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$321.30	3851991	MLS
		Total	\$625.70		
55832	01/29/26	Viking Coca Cola Bottling Co			
E 610-49750-254		Off-Sale N/A Bev For Res	\$150.25	3851992	MLS
		Total	\$150.25		
55833	01/29/26	XTREME PEST SOLUTIONS			
E 101-45181-319		Contract Services	\$48.00	50702	AUDITORIUM - SERVICE DATE 1/20/26
E 101-41940-319		Contract Services	\$48.00	50704	CITY OFFICE - SERVICE DATE 1/20/26
E 101-45124-319		Contract Services	\$40.00	50706	CITY POOL - SERVICE DATE 1/20/26
E 610-49750-319		Contract Services	\$51.54	50707	SILVER LAKE LIQUORS - SERVICE DATE 1/20/26
		Total	\$187.54		
10100			\$23,196.62		

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Batch: 2601D06

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$3,004.40
204 Ambulance Fund	\$50.00
205 Fire Fund	\$556.30
607 Water Fund	\$2,373.90
608 Sewer Fund	\$2,056.46
610 Liquor Fund	\$15,155.56
	\$23,196.62

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Batch: 1201D07

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55834	02/02/26	MARCO TECHNOLOGIES, LLC.			
G 101-20200		Accounts Payable	\$43.75		INV14650525 PRINTER SUPPORT - SCAN TO EMAIL
		Total	\$43.75		
			10100	\$43.75	

Fund Summary

10100 1st COMM BANK SL-CHK
101 General Fund

101 General Fund	\$43.75
	\$43.75

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Batch: 2602D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55835	02/12/26	A.B.A.T.E. OF MN STATE TREASURER			
E 610-49750-345		Promotion	\$50.00	2026	9TH ANNUAL PASSPORT RUN SPONSOR
		Total	\$50.00		
55836	02/12/26	ALLINA MEDICAL TRANSPORTATION			
E 204-42153-319		Contract Services	\$200.00	TR01424152	AMB#25-125
E 204-42153-319		Contract Services	\$200.00	TR01427657	AMB #25-129
		Total	\$400.00		
55837	02/12/26	ASHLEY ARDOLF-MASON			
E 204-42153-308		Training Fees	\$87.00	02262026	OSHA BBP TRAININGS
		Total	\$87.00		
55838	02/12/26	ARTISAN BEER COMPANY			
E 610-49750-252		Off-Sale Beer For Resale	\$101.55	3827805	MLS
		Total	\$101.55		
55839	02/12/26	BELLBOY CORPORATION			
E 610-49750-333		Freight and Express	\$2.70	0110786600	MLS
E 610-49750-255		Off-Sale Drink Ingrd/Res	\$31.00	0110786600	MLS
E 610-49750-259		Off-Sale Other For Resale	\$84.00	0300660700	MLS
E 610-49750-333		Freight and Express	\$1.65	0300660700	MLS
E 610-49750-333		Freight and Express	\$13.50	210333400	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$152.00	210333400	MLS
E 610-49750-254		Off-Sale N/A Bev For Res	\$192.00	210333400	MLS
		Total	\$476.85		
55840	02/12/26	BENNYS MEAT MARKET			
E 610-49750-267		On-Sale-Food	\$68.90	020326	10# HAMB 2/3
		Total	\$68.90		
55841	02/12/26	BERNICK'S -ST. CLOUD			
E 610-49750-210		Operating Supplies	\$139.62	10455401	MLS
		Total	\$139.62		
55842	02/12/26	BLUE CROSS BLUE SHIELD OF MN			
G 101-21711		Health Insurance Deductio	\$5,602.97	MARCH 2026	MARCH 2026
		Total	\$5,602.97		
55843	02/12/26	THE BOELTER COMPANIES, INC.			
E 610-49750-580		Capital Other Equipment	\$13,502.47	713646-1	MULTI-COOK OVEN
E 610-49750-580		Capital Other Equipment	\$4,357.09	9100020276	UNDER COUNTER REFRIGERATOR
E 610-49750-580		Capital Other Equipment	\$7,222.58	9100020277	BACK BAR COOLERS
E 610-49750-580		Capital Other Equipment	\$1,022.33	9100025602	REFRIGERATED PREP STATION
		Total	\$26,104.47		
55844	02/12/26	BOUND TREE MEDICAL SUPPLY			
E 204-42153-217		Medical Supplies	\$135.25	86064978	BP CUFF, FLEXPOR, FINGER PULSE OXIMETER
E 204-42153-217		Medical Supplies	\$2,949.67	86067468	MEDICAL SUPPLIES

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Batch: 2602D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$3,084.92	
55845	02/12/26	C&L Distributing			
E 610-49750-252		Off-Sale Beer For Resale	(\$200.00)	1972671	CREDIT FROM 2024
E 610-49750-333		Freight and Express	\$5.00	2245909	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$939.40	2245909	MLS
E 610-49750-252		Off-Sale Beer For Resale	(\$120.00)	2250000591	CREDIT FROM 2024
E 610-49750-252		Off-Sale Beer For Resale	(\$3.00)	2250000599	CREDIT FROM 2024
		Total	\$621.40		
55846	02/12/26	CM2 SUPPLY			
E 607-49400-240		Small Tools,Minor Equip	\$90.00	25029	LIFETIME CYL MAINT FEE
E 204-42153-217		Medical Supplies	\$14.74	447141	HIGH PRESSURE LARGE
E 607-49400-240		Small Tools,Minor Equip	\$18.77	447445	HIGH PRESSURE LARGE
		Total	\$123.51		
55847	02/12/26	DAHLHEIMER BEVERAGE - GREEN ISLE			
E 610-49750-252		Off-Sale Beer For Resale	\$1,002.05	2685189	MLS
E 610-49750-252		Off-Sale Beer For Resale	\$546.05	2691445	MLS
		Total	\$1,548.10		
55848	02/12/26	Gopher State One Call			
E 607-49400-319		Contract Services	\$26.35	6010752	2 TICKETS & 2026 ANNUAL FACILITY OPERATOR FEE
E 608-49450-319		Contract Services	\$26.35	6010752	2 TICKETS & 2026 ANNUAL FACILITY OPERATOR FEE
		Total	\$52.70		
55849	02/12/26	STACY GRAUPMANN			
E 610-49750-345		Promotion	\$400.00	02132026	2/13/26 8-12PM
		Total	\$400.00		
55850	02/12/26	Harlan's Auto Repair			
E 101-43100-405		Repairs & Maint Vehicles	\$195.05	5304	REPLACE FRONT DIFFERENTIAL PINION SEAL
		Total	\$195.05		
55851	02/12/26	HEGGIES PIZZA LLC			
E 610-49750-267		On-Sale-Food	\$282.80	1002597005	MLS
		Total	\$282.80		
55852	02/12/26	Hermel Wholesale			
E 610-49750-333		Freight and Express	\$7.50	1103846	MLS
E 610-49750-210		Operating Supplies	\$222.04	1103846	MLS
E 610-49750-254		Off-Sale N/A Bev For Res	\$236.92	1103846	MLS
E 610-49750-265		On-Sale Drink Ingred/Res	\$32.69	1103846	MLS
E 610-49750-267		On-Sale-Food	\$1,074.40	1103846	MLS
E 610-49750-333		Freight and Express	\$7.50	1104662	MLS
E 610-49750-210		Operating Supplies	\$169.35	1104662	MLS
E 610-49750-254		Off-Sale N/A Bev For Res	\$218.02	1104662	MLS
E 610-49750-265		On-Sale Drink Ingred/Res	\$52.16	1104662	MLS
E 610-49750-267		On-Sale-Food	\$532.15	1104662	MLS
E 610-49750-267		On-Sale-Food	\$170.98	1104808	MLS

CITY OF SILVER LAKE

02/12/26 2:29 PM

Page 3

***Check Detail Register©**

Batch: 2602D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$2,723.71	
55853	02/12/26	HILLYARD / HUTCHINSON			
E 101-41940-210		Operating Supplies	\$144.23	5157668	CLEANER, TP, PAPER TOWELS
E 101-45181-210		Operating Supplies	\$144.22	5157668	CLEANER, TP, PAPER TOWELS
E 205-42200-210		Operating Supplies	\$144.22	5157668	CLEANER, TP, PAPER TOWELS
E 610-49750-210		Operating Supplies	\$144.22	5157668	CLEANER, TP, PAPER TOWELS
		Total	\$576.89		
55854	02/12/26	HUTCHINSON CO-OP			
E 101-43100-212		Motor Fuels	\$142.58	201487JAN2	JANUARY 2026 STATEMENT
E 101-43125-212		Motor Fuels	\$296.52	201487JAN2	JANUARY 2026 STATEMENT
E 205-42200-212		Motor Fuels	\$134.02	201487JAN2	JANUARY 2026 STATEMENT
E 204-42153-212		Motor Fuels	\$65.16	201487JAN2	JANUARY 2026 STATEMENT
		Total	\$638.28		
55855	02/12/26	Johnson Brothers Liquor Co			
E 610-49750-333		Freight and Express	\$17.00	2980773	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$558.20	2980773	MLS
E 610-49750-333		Freight and Express	\$22.38	2985652	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$2,046.10	2985652	MLS
		Total	\$2,643.68		
55856	02/12/26	KARISSA KURTH			
E 101-41400-319		Contract Services	\$60.00	021226	2/12/26 - 2HR TRAINING, AMB BILLING/WRITE-OFF PROCESS
		Total	\$60.00		
55857	02/12/26	BILL LITZAU			
E 610-49750-345		Promotion	\$400.00	02122026	02/12/26 6-9PM
		Total	\$400.00		
55858	02/12/26	MARCO TECHNOLOGIES, LLC.			
E 101-41400-319		Contract Services	\$167.01	575104864	FEBRUARY 2026
		Total	\$167.01		
55859	02/12/26	MCLEOD CNTY SHERIFF'S OFFICE			
E 101-42100-319		Contract Services	\$16,807.62	S26-012	JANUARY 2026 CONTRACT HOURS
		Total	\$16,807.62		
55860	02/12/26	Menards			
E 610-49750-210		Operating Supplies	\$18.97	21753	MLS SALT & REPAIR ITEMS
E 610-49750-402		Repairs & Maint Bldg & St	\$20.44	21753	MLS SALT & REPAIR ITEMS
E 101-43100-210		Operating Supplies	\$93.88	22118	AMBULANCE BATTERY/SIDWALK SALT/PW LED WORKLIGHT
E 101-43100-240		Small Tools, Minor Equip	\$42.97	22118	AMBULANCE BATTERY/SIDWALK SALT/PW LED WORKLIGHT
E 204-42153-210		Operating Supplies	\$16.99	22118	AMBULANCE BATTERY/SIDWALK SALT/PW LED WORKLIGHT
E 101-43100-404		Repairs & Maint Machine/	\$21.98	22276	WELL HOUSE PAINT/PW EQUIP MAINT
E 607-49400-210		Operating Supplies	\$101.97	22276	WELL HOUSE PAINT/PW EQUIP MAINT
		Total	\$317.20		

CITY OF SILVER LAKE

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Batch: 2602D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
55861	02/12/26	MKC, INC			
	E 419-43100-319	Contract Services	\$650.00	2026-1	PREVAILING WAGE
		Total	\$650.00		
55862	02/12/26	SAFEbuilt LLC			
	E 101-41910-313	Building Inspection Fees	\$557.69	3277340	JANUARY PERMITS
		Total	\$557.69		
55863	02/12/26	JAKE NELSON			
	E 610-49750-345	Promotion	\$850.00	02212026	02/21/26 3-6PM
		Total	\$850.00		
55864	02/12/26	O'REILLY AUTOMOTIVE INC			
	E 204-42153-405	Repairs & Maint Vehicles	\$16.99	1522-182820	MOTOR OIL
		Total	\$16.99		
55865	02/12/26	R&R EXCAVATING			
	E 419-43100-319	Contract Services	\$28,087.24	1/4/26-1/31/2	PAY APPLICATION #10 1/4-1/31/2026
		Total	\$28,087.24		
55866	02/12/26	RIDGEVIEW MEDICAL CENTER			
	E 204-42153-319	Contract Services	\$400.00	890003690	AMB#25-134
		Total	\$400.00		
55867	02/12/26	SECURITY BANK & TRUST			
	G 101-21708	Health Savings Account	\$1,381.54	PP#3 2026	PP #3 2026
		Total	\$1,381.54		
55868	02/12/26	Short, Elliot, Hendrickson Inc			
	E 419-43100-319	Contract Services	\$67,041.94	502148	SILAK PROJECT #171969
		Total	\$67,041.94		
55869	02/12/26	SOUTHERN GLAZERS WINE & SPIRITS			
	E 610-49750-251	Off-Sale Liquor For Resal	\$824.70	2719447	MLS
	E 610-49750-251	Off-Sale Liquor For Resal	\$673.35	2721912	MLS
		Total	\$1,498.05		
55870	02/12/26	TAPS			
	E 610-49750-404	Repairs & Maint Machine/	\$80.00	893732	MLS
		Total	\$80.00		
55871	02/12/26	T.C. SCENE DBA THE SCENE			
	E 610-49750-345	Promotion	\$275.00	022126	02/21/26 8-12PM
		Total	\$275.00		
55872	02/12/26	US Postmaster			
	E 607-49400-322	Postage	\$122.00	FEBRUARY2	FEBURARY UTILITY POSTAGE
	E 608-49450-322	Postage	\$122.00	FEBRUARY2	FEBURARY UTILITY POSTAGE
		Total	\$244.00		
55873	02/12/26	VIKING BEVERAGES			
	E 610-49750-252	Off-Sale Beer For Resale	\$284.80	3863064	MLS

CITY OF SILVER LAKE

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***Check Detail Register©**

Batch: 2602D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$284.80	
			10100	\$165,041.48	

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$25,658.26
204 Ambulance Fund	\$4,085.80
205 Fire Fund	\$278.24
419 Infrastructure Improvement Pro	\$95,779.18
607 Water Fund	\$359.09
608 Sewer Fund	\$148.35
610 Liquor Fund	\$38,732.56
	\$165,041.48

CITY OF SILVER LAKE

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Page 1

***Check Detail Register©**

Batch: 2602D02

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55874	02/12/26	POTENTIA MN SOLAR FUND 1 LLC			
G 607-20200		Accounts Payable	\$57.49	CS000053	BILLING PERIOD 12/1/25-12/31/25
G 608-20200		Accounts Payable	\$132.83	CS000053	BILLING PERIOD 12/1/25-12/31/25
G 610-20200		Accounts Payable	\$328.52	CS000053	BILLING PERIOD 12/1/25-12/31/25
G 101-20200		Accounts Payable	\$39.51	CS000053	BILLING PERIOD 12/1/25-12/31/25
		Total	\$558.35		
		10100	\$558.35		

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$39.51
607 Water Fund	\$57.49
608 Sewer Fund	\$132.83
610 Liquor Fund	\$328.52
	\$558.35

Public Comment

Department Business

Public Works Department

SEH

PeopleService

SEH



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PUBLIC HEARING AGENDA

RE: Silver Lake Infrastructure Improvement Project
Silver Lake, Minnesota

Date of Meeting: February 17, 2026

Project Manager: Sam Fink, PE (Lic. MN, NE)

Time of Meeting: 6:30 p.m.

Project Engineer: Brody Bratsch, PE (Lic. MN)

SEH No.: SILAK 171969 16.03

Location of Meeting: Silver Lake Auditorium

The following items are to be discussed at the above referenced meeting:

- I. Introductions
- II. Handouts and Sign-up Sheet
- III. Public Improvement Process and Purpose of Meeting
- IV. Proposed Improvements
 - A. Full Reconstruction on Main St from Grove Ave to Century Lane
 - 1. Streets
 - 2. Sanitary Sewer
 - 3. Water Main
 - 4. Storm Sewer
 - B. T.H. 7 Sanitary Sewer and Water Main extensions and CIPP Lining
- V. Estimated Project Costs and Project Financing
- VI. Proposed Assessments
 - A. Assessment Policy
 - B. Estimated Assessment Rates
- VII. Project Schedule
- VIII. Questions and Comments

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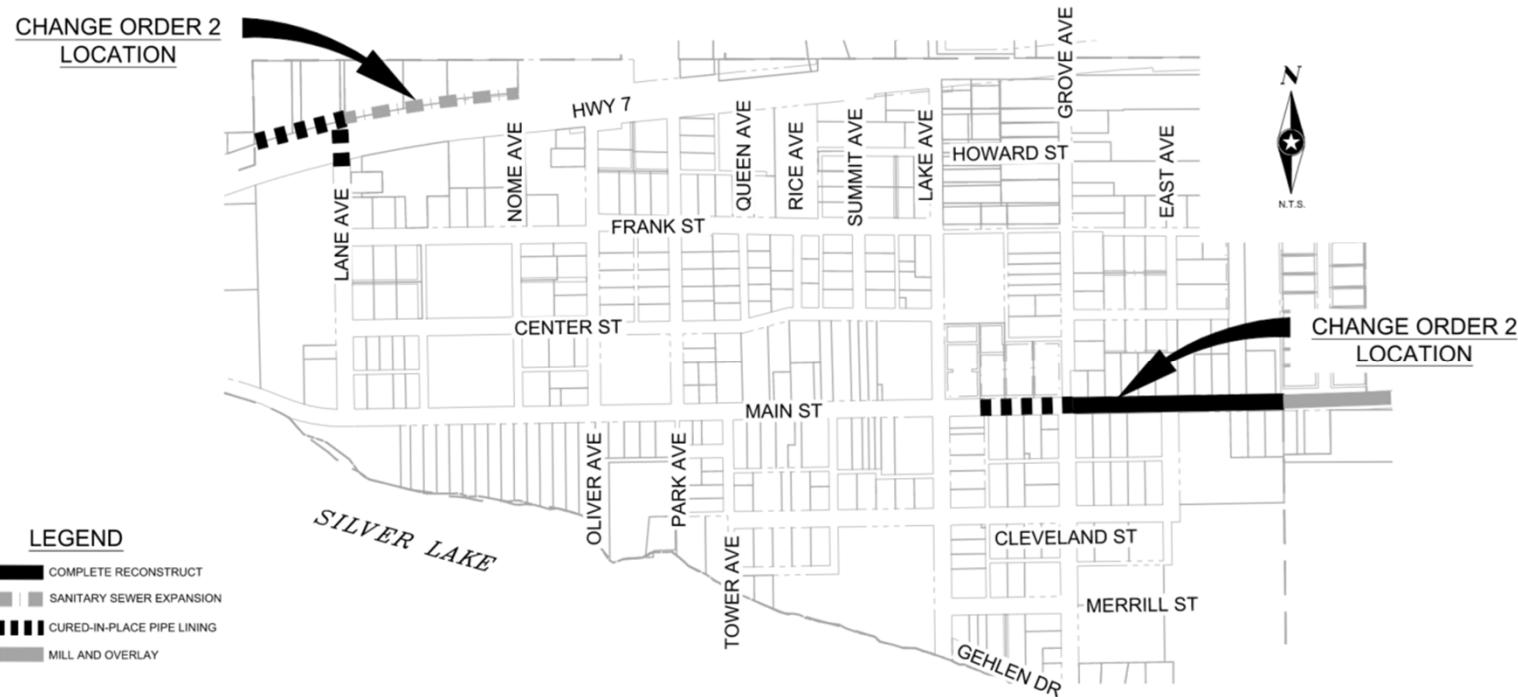
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Silver Lake Infrastructure Improvement Project

Change Order 2 - Public Hearing

Brody Bratsch, PE
February 17, 2026



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PUBLIC HEARING AGENDA

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Purpose of Hearing



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NOTICE OF HEARING ON IMPROVEMENT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council of the City of Silver Lake, Minnesota, will meet at the Silver Lake Auditorium, 320 Main Street W, Silver Lake, at 6:30 p.m. on Tuesday, February 17, 2026, to consider the making of an improvement, described as **Infrastructure Improvements Project - Change Order 2**, on the following streets:

- Main Street from Lake Avenue to east City Limits
- Properties north of TH7 from 714 TH7 to 916 TH7 (includes 516 Lane Avenue)

Improvements will include but not be limited to construction of sanitary sewer, water main, service connections to the right-of-way line, storm sewer, concrete curb and gutter, aggregate base, bituminous street pavement, turf restoration, and other miscellaneous items required to complete the improvements, pursuant to Minnesota Statutes §§ 429.011 to 429.111. Additionally, the change order includes cured-in-place-pipe (CIPP) lining of sanitary sewer at various locations listed above.

The area proposed to be assessed for such improvement includes properties abutting such improvements and properties for which benefit can be attributed.

The estimated cost of the improvement is \$2,324,000. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

Diane Pedersen
City Clerk/Treasurer

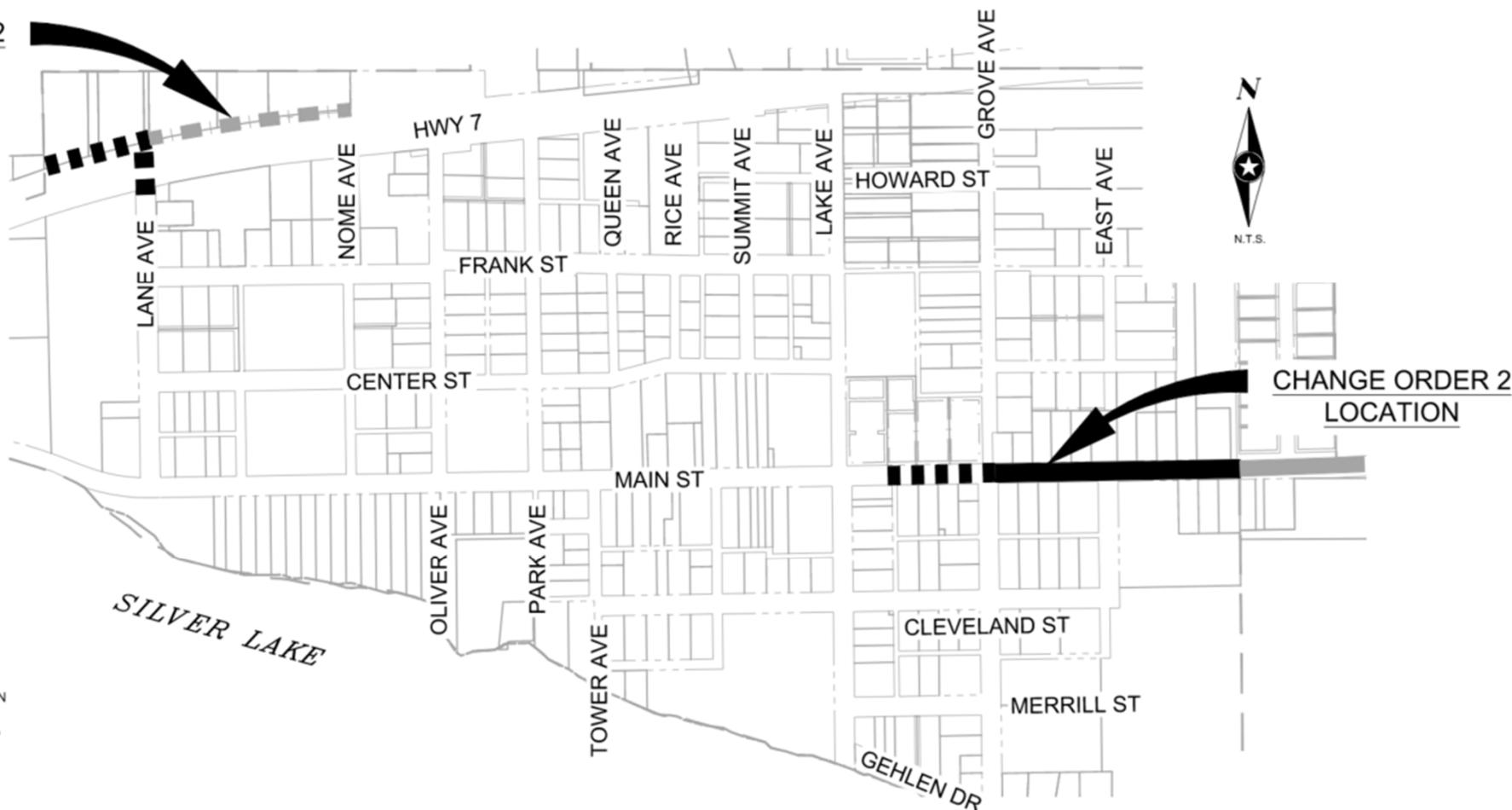
Published in *The McLeod County Chronicle* on February 6 and February 13, 2026.

Change Order Overview



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CHANGE ORDER 2
LOCATION



LEGEND

- COMPLETE RECONSTRUCT
- SANITARY SEWER EXPANSION
- CURED-IN-PLACE PIPE LINING
- MILL AND OVERLAY



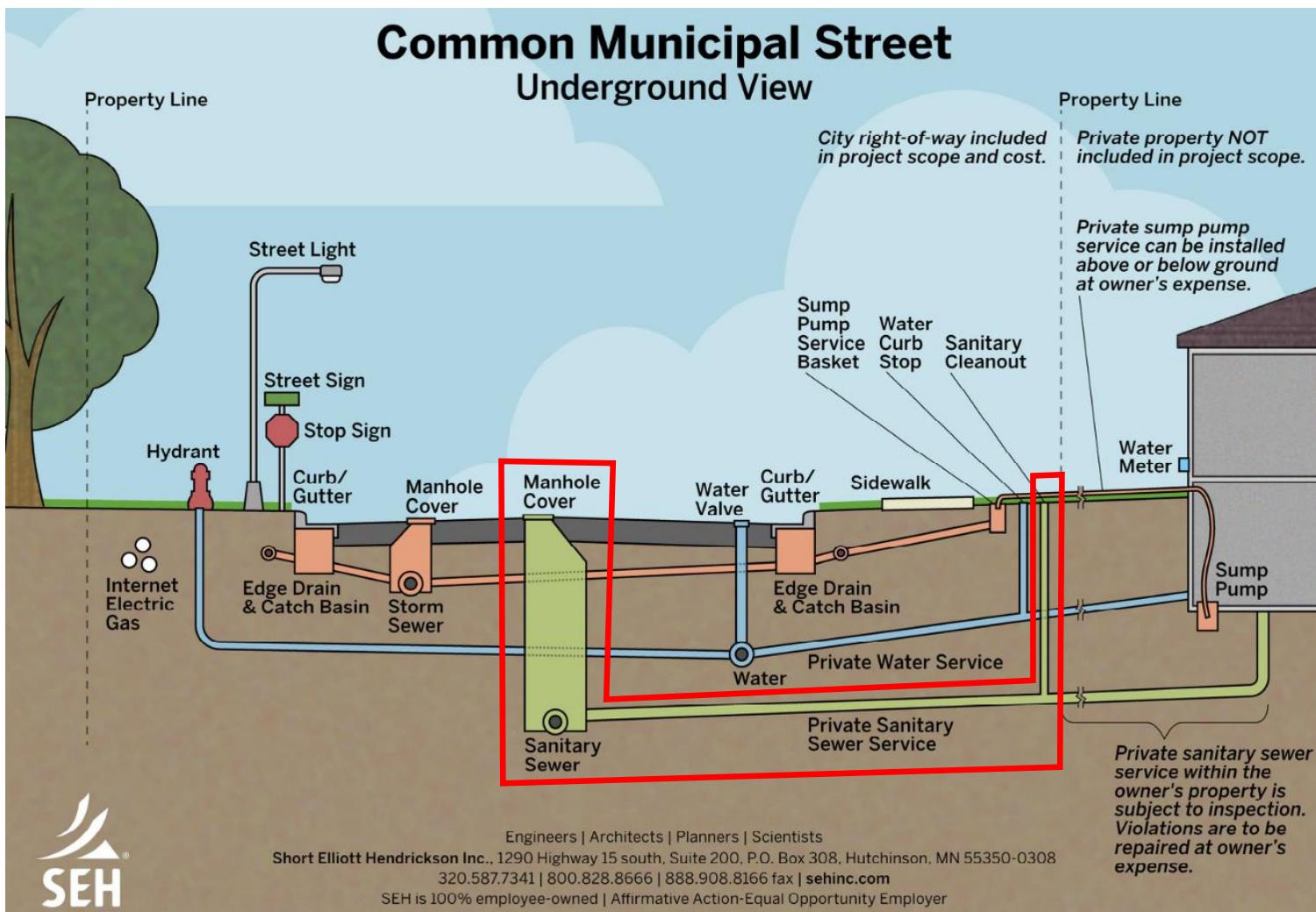
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Change Order Scope



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Common Municipal Street Underground View



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Existing Sanitary Collection System

- Current material is Vitrified Clay Pipe (VCP)
- Various issues with existing system
 - Broken, misaligned, and sagging pipes
 - Substandard service connections
 - Active infiltration
 - Cross Connections
- Currently on T.H. 7 there is no main and instead have very long service lines to manhole.
- Images shown the following slides are at various locations throughout the entire project (not necessarily within the change order area).



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Roots in Sanitary System

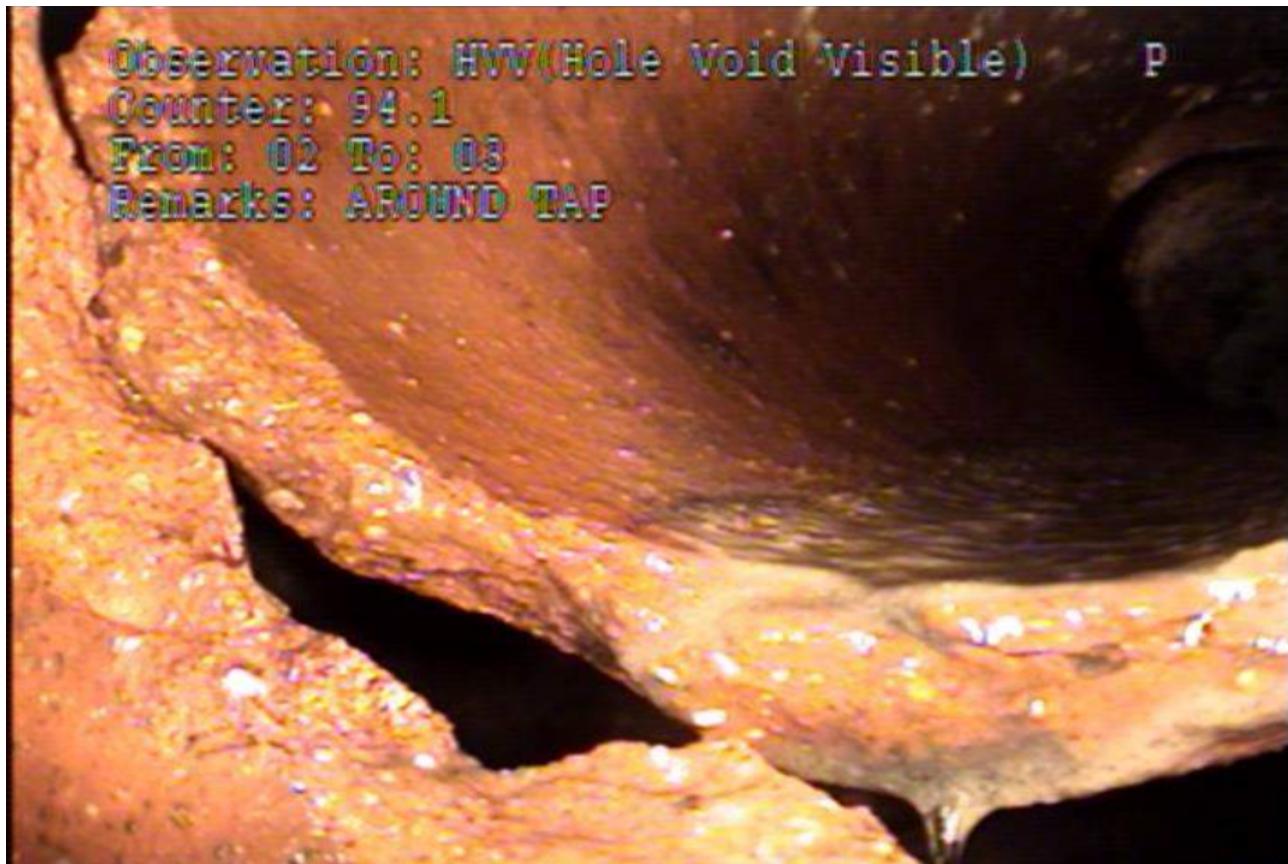


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Roots in Sanitary System



Voids in Sanitary System



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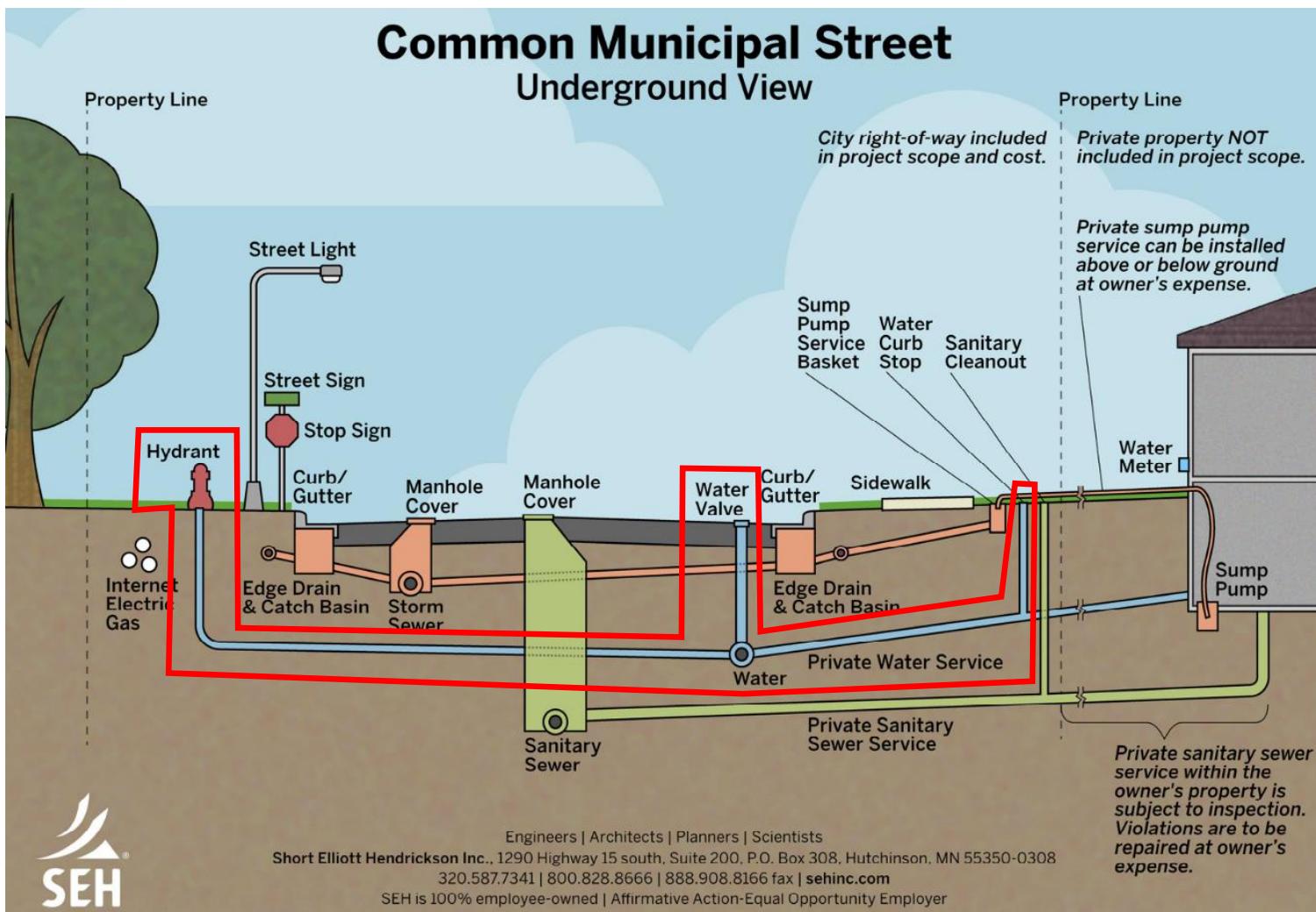
Proposed Sanitary Collection System

- Proposed material will be 8" PVC
- Various pipes will be repaired via cured-in-place-pipe lining technology
- New pipe will be televised following installation to confirm that there are no breaks, misalignments, or sags
- Services will be replaced to the right-of-way
- A new cleanout will be installed at the right-of-way
- Cross connections will be corrected



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Common Municipal Street Underground View



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Existing Water Distribution System

- Current material is primarily Cast Iron Pipe (CIP)
- Various issues with existing system
 - CIP of this age tends to become corroded and brittle
 - Existing main is 4-inch diameter pipe (undersized)
 - Many curb stops do not function properly
 - The hydrants are over 30 years old
- Currently on TH 7 properties have very long service lines and no main.



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Proposed Water Distribution System

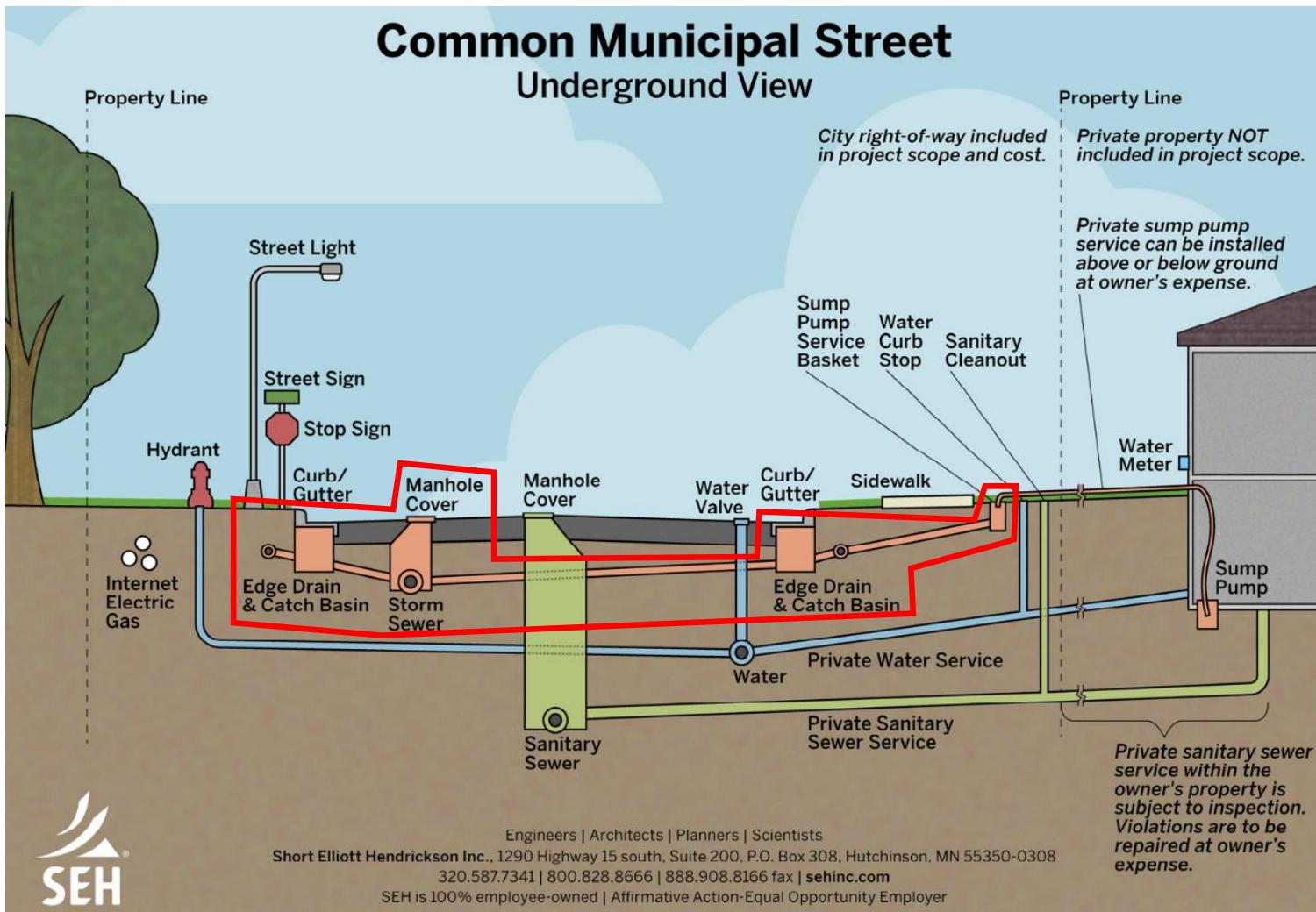
- Proposed material will be 8" PVC (Main St) & 6" PVC (T.H. 7)
- New pipe will be pressure-tested following installation to confirm functionality.
- New service lines will be 1" PE (plastic) pipe.
- A new curb stop will be installed at the right-of-way
- Hydrants will be replaced with new hydrants
- New gate valves will be installed at several locations



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Common Municipal Street

Underground View



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Existing Storm Sewer System

- Various issues with existing system
 - Existing pipes are undersized (12" pipe)
 - Quantity and size of the existing catch basins are inadequate (18" wide)
 - Broken, misaligned, and sagging pipes
 - Infiltration issues



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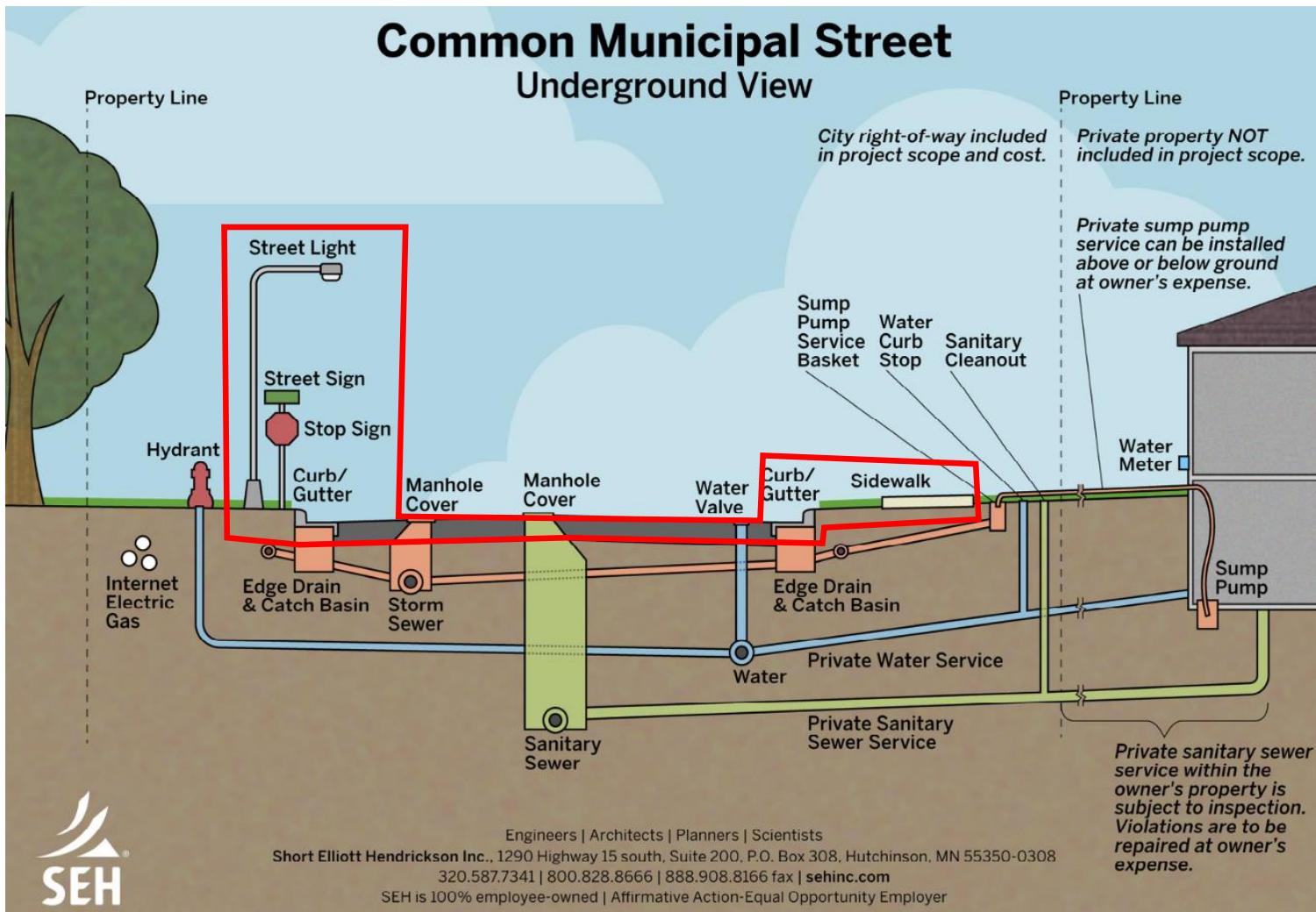
Proposed Storm Sewer System

- New material will be Reinforced Concrete Pipe (RCP)
- Pipes will be installed to modern standards with a goal for a design storm event of 10-years. (downstream factors of depth and connection may not allow for a full 10-year design of Main St. system)
- More catch basins will be installed, and will be 36" wide.
- Sump pump service baskets will be installed at every lot to provide access to pump storm water directly to the storm system.



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Common Municipal Street Underground View



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Existing Streets, Driveways, Alleys, Sidewalks, and Trails

- Existing pavement conditions are poor
- Existing street width on Main Street is 40 to 48 feet wide
- Several driveways and alleys do not include a concrete apron
- Sidewalk widths vary and do not have ADA connections and ending points
- Several street signs are in need of replacement



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Proposed Streets, Driveways, Alleys, Sidewalks, & Trails

- Streets will be replaced with a 36" thick, 10-ton pavement section
- 40' F-F proposed street width.
- All driveways will receive a minimum 5' wide concrete apron
- 5' ADA compliant sidewalk to be constructed from Grove Ave to Century Lane



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Benefits of Reducing Street Width

- Still allows parking on both sides of the street
- Allows space within the right-of-way to include sidewalks with grass boulevards
- Cost savings to the project (and therefore the residents)
- Decreases amount of runoff into the storm sewer (smaller pipes are needed)
- Reduces future maintenance costs
- Less snow removal for public works



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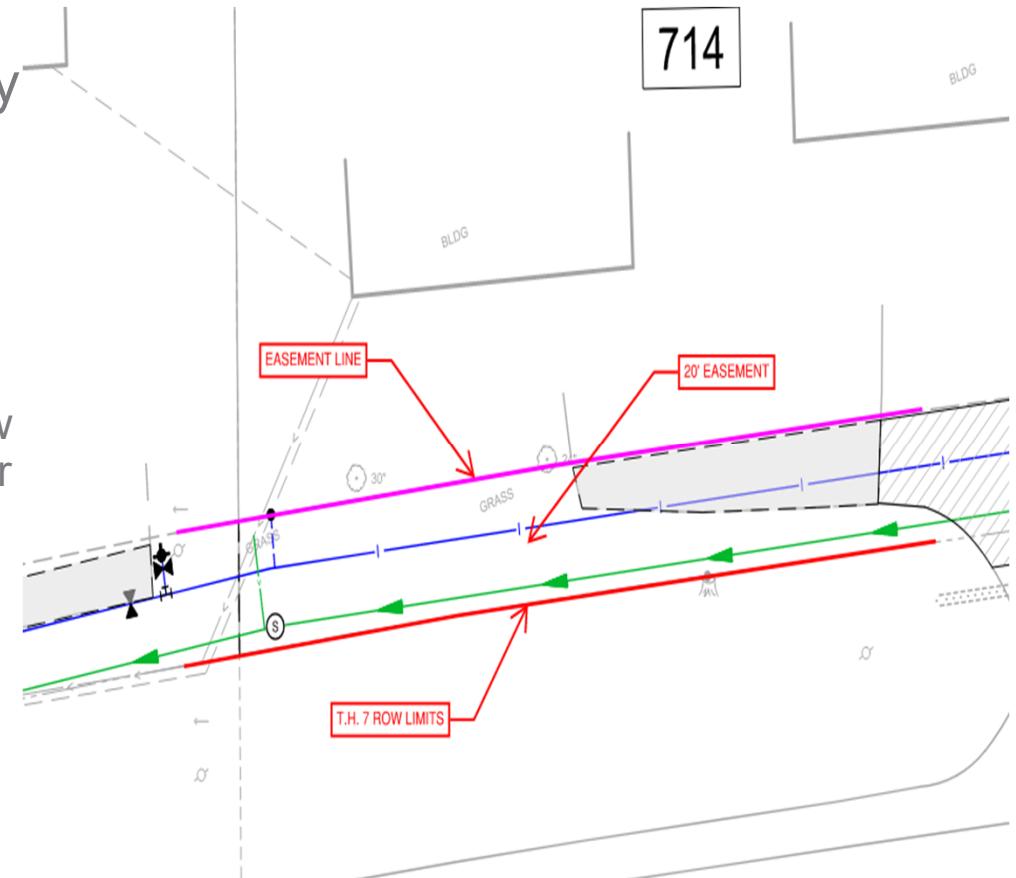
Right-of-Way / Easements



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Easements

- Easements will be needed for Sanitary Main and Water Main extensions on T.H. 7.
 - 20' permanent utility easement
 - Not enough space in T.H. 7 ROW and low lying ditch did not provide adequate cover
 - Temporary construction easements needed for service line connections



Estimated Costs and Proposed Project Funding



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Estimated Costs

Item	Change Order No. 2 - Estimated Costs				
	Wastewater Eligible	Water Eligible	Storm Eligible	City Cost (Not Eligible)	Total
Main Street from Grove Ave to Century Lane (Total Reconstruction)	\$408,322	\$443,277	\$111,059	\$192,016	\$1,154,674
CIPP Lining on Main Street (west of Grove Ave)	\$77,565	\$0	\$0	\$0	\$77,565
TH 7 Sanitary (north of Lane Ave)	\$230,328	\$123,436	\$0	\$728	\$354,493
Main Lift Station Natural Gas Backup Generator	\$154,870	\$0	\$0	\$0	\$154,870
Estimated Construction Cost	\$871,085	\$566,713	\$111,059	\$192,744	\$1,741,601
Construction Contingency	\$87,109	\$56,671	\$11,106	\$19,274	\$174,160
Estimated Construction + Contingency (Rounded)	\$958,000	\$623,000	\$122,000	\$212,000	\$1,916,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0
Basic Engineering	\$64,350	\$49,500	\$31,350	\$19,800	\$165,000
RPR Services	\$38,610	\$29,700	\$18,810	\$11,880	\$99,000
Assessment Process and Staking Services	\$11,310	\$8,700	\$5,510	\$3,480	\$29,000
Legal and Admin	\$9,500	\$7,750	\$4,750	\$3,000	\$25,000
Testing	\$8,360	\$6,820	\$4,180	\$2,640	\$22,000
Non-Construction Cost Subtotal	\$132,130	\$102,470	\$64,600	\$40,800	\$340,000
Interim Interest	\$25,840	\$21,080	\$12,920	\$8,160	\$68,000
	Wastewater Eligible	Water Eligible	Storm Eligible	City Cost (Not Eligible)	Total
Estimated Total Capital Cost	\$1,115,970	\$746,550	\$199,520	\$260,960	\$2,324,000



Building a Better World for All of Us®

Estimated Costs

Item	Change Order No. 2 - Estimated Costs				
	Street	Storm	Sanitary	Water	Total
Main Street from Grove Ave to Century Lane (Total Reconstruction)	\$702,949	\$144,403	\$145,024	\$162,298	\$1,154,674
CIPP Lining on Main Street (west of Grove Ave)	\$8,614	\$0	\$68,950	\$0	\$77,565
TH 7 Sanitary (north of Lane Ave)	\$80,683	\$12,254	\$170,201	\$91,354	\$354,493
Main Lift Station Natural Gas Backup Generator	\$0	\$0	\$154,870	\$0	\$154,870
Estimated Construction Cost	\$792,247	\$156,657	\$539,045	\$253,653	\$1,741,601
Construction Contingency	\$79,225	\$15,666	\$53,904	\$25,365	\$174,160
Estimated Construction + Contingency (Rounded)	\$871,000	\$172,000	\$593,000	\$279,000	\$1,916,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0
Basic Engineering	\$75,058	\$14,842	\$51,069	\$24,031	\$165,000
RPR Services	\$45,035	\$8,905	\$30,642	\$14,419	\$99,000
Assessment Process and Staking Services	\$13,192	\$2,609	\$8,976	\$4,224	\$29,000
Legal and Admin	\$11,372	\$2,249	\$7,738	\$3,641	\$25,000
Testing	\$10,008	\$1,979	\$6,809	\$3,204	\$22,000
Non-Construction Cost Subtotal	\$154,664	\$30,583	\$105,234	\$49,519	\$340,000
Interim Interest	\$30,933	\$6,117	\$21,047	\$9,904	\$68,000
	Street	Storm	Sanitary	Water	Total
Estimated Total Capital Cost	\$1,056,597	\$208,700	\$719,280	\$338,423	\$2,324,000



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Funding Sources

- Long-Term Low-Interest Loans, to be paid by the following means:
 - City Utility Funds
 - General Tax Levy
 - Special Assessments (change order 2 preliminary total: \$282,620)
- Grants from the following:
 - Department of Agriculture – Rural Development (USDA-RD)
 - Minnesota Public Facility Authorization (PFA)
- McLeod County contributing in general accordance with the JPA dated August 18, 2025 for street and storm costs on CR 92 (Main Street)



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Funding Sources

Table 2 – Proposed Change Order 2 Funding

Source	Estimated Amount
McLeod County	\$304,000
RUS Loan	\$0
RUS Grant	\$747,000
Applicant Contribution (City of Silver Lake)	\$42,000
USDA Community Facility Loan	\$114,000
Minnesota PFA Grant	\$1,117,000
Total Estimated Project Funding	\$2,324,000

Special Assessments

- The City will apply Special Assessments to properties directly adjacent to the project. Preliminary Assessment Information is included in Appendix C of the Feasibility Report (including the policy, rates, rolls, and maps).
- The Special Assessment Hearing will be held in Fall of 2026 (following the majority of construction). Once approved, the assessments will be applied to the McLeod County property taxes starting in 2027.
- The rates and loan term will be finalized at the hearing. A 4.5% interest assessment for a 20-year term was used for preliminary affordability discussions.



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Estimated Assessment Rates

Item	Estimated Assessment Rate
Water Service Line	\$3,300 per Unit
Sanitary Sewer Service Line	\$2,700 per Unit
Reconstructed Street, Curb and Gutter	\$5,400 per Unit – Residential \$6,480 per Unit – Commercial
CIPP Service	\$3,700 per Unit



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Example Assessment Calculation (Standard Lot)

Assume the following:

Front Footage = 82' (not a corner lot)

One Water Service Line Replacement

One Sanitary Sewer Service Line Replacement

Assessment Calculation

This frontage is equivalent to 1 Residential Equivalent Unit (REU)

Reconstructed Street = 1 REU * \$5,400 per Unit = \$5,400

One Water Service Line = \$3,300

One Sanitary Service Line = \$2,700

Total = **\$11,400**



Building a Better World for All of Us®

Approximate Assessment Payback for Typical Assessment

- The typical assessment amount is \$11,400
- Assume a term of 20-years and an interest rate of 4.5% (these terms are preliminary and will be finalized at assessment hearing).
- The yearly amount added to the county taxes would be about \$880
- Assessments can be immediately paid off to avoid interest
- Interest will be based on the City's overall project loan



Building a Better World for All of Us®

Proposed Schedule

Table 3 – Proposed Schedule

Task	Date
Council Approves Change Order No. 2	Monday, August 18, 2025
Council Order Preparation of Report*	Monday, December 15, 2025
SEH to Present Feasibility Report; Council Receives Report and Calls for Hearing on Improvement*	Tuesday, January 20, 2026
City to Publish Notice of Hearing on Improvement	Friday, February 6, and February 13, 2026 (SEH to submit notice to paper and mail to property owners February 2, 2026)
City to Host Public Hearing (with SEH); Council Authorizes Preparation of Plans and Specifications*	Tuesday, February 17, 2026
SEH to Present Final Plans and Specifications to Council	Monday, March 16, 2026
Construction Can Begin	Spring 2026
Substantial Completion	Fall 2026
Final Completion	Summer 2027



*Milestones where City Council Actions/Resolutions are required.



Building a Better World for All of Us®

Contact Information

- Brody Bratsch – Project Engineer
 - Email: bbratsch@sehinc.com
 - Phone: (320) 223-8418
- Sam Fink – Project Manager
 - Email: sfink@sehinc.com
 - Phone: (763) 447-1341
- Dillon Boggess – On-site RPR (inspector)
 - Email: dboggess@sehinc.com
 - Phone: (320) 333-7545



Building a Better World for All of Us®

Questions?



Building a Better World for All of Us®

CITY COUNCIL

CITY OF SILVER LAKE

RESOLUTION 26-12: A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS a resolution by the city council adopted on the 20th of January 2026, fixed a date for a council hearing on the proposed improvement of the following streets:

- Main Street from Lake Avenue to east City Limits
- Properties north of TH7 from 714 TH7 to 916 TH7 (includes 516 Lane Ave)

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 17th day of February 2026, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SILVER LAKE MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted on the 20th day of January 2026.
3. Short Elliott Hendrickson Inc. (SEH®) is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement, according to the feasibility report dated January 20, 2026.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bond.

Adopted by the City Council on this 17th day of February 2026.

Bruce Bebo, Mayor

Diane E. Pedersen, Clerk/Treasurer

SEAL OF THE CITY:

Public Works Department

P.W. FEB REPORT

1-Finishing up a few details for the project for Sam at S.E.H.

2-exploring sealcoat products and options for the future.

3-Started looking at a few update projects at the pool. (some painting and other small updates)

4-P.W. assisted the fire dept with pumping water from broken pipe at school.

5-P.W. assisted with the power outage.

6-Assisted Jarret with some updates at muni.

7-Asking to sell old tractor at city shop. Hasnt been used in yrs. Does not fit our program.(farmall super a 1947-1954)

8-Asking for aproval to purchase a skidloader or toolcat. Not to excede \$35000 with attacments.

9-Received a bid for christmas light wiring.

ESTIMATE

Hilltop Electric LLC
10553 Peyton Ave SW
Cokato, MN 55321-4811

Hilltopleftcmn@gmail.com
+1 (320) 296-5854
Hilltopleftcmn.com



City of Silver Lake (Chris Penas)

Bill to

Chris Penas

Estimate details

Estimate no.: 1076

Estimate date: 12/13/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Light Pole	Install weather head on power pole to feed a small panel. Install 20Amp GFCI protected circuit to feed a timer, and receptacle for X-Mass lights.	15	\$1,175.00	\$17,625.00
					Total \$17,625.00

Accepted date

Accepted by

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: Department Business	ORIGINATING DEPT: Public Works	ITEM NO. [REDACTED]
ITEM DESCRIPTION: Sale of Equipment		PREPARED BY: CP

COUNCIL ACTION REQUESTED

1. Sell old the tractor at the city shop. It has not been used for many years and does not fit into the current public works program. The tractor is a Famall Super A 1947-954.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: Department Business	ORIGINATING DEPT: Public Works	ITEM NO. [REDACTED]
ITEM DESCRIPTION: Purchase of Skid Loader or Tool Cat		PREPARED BY: CP

COUNCIL ACTION REQUESTED

1. Requesting to be able to purchase a skid loader or tool cat for a cost not to exceed \$35,000 with attachments if/when one is located.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

PeopleService

Silver Lake - Chemical Report

Budget Year: October 2025 - September 2026

Below is the monthly chemical usage and costs for the month of **December 2025** and for previous months. At the bottom of the report is the monthly / year-to-date budget totals. For questions email kkettner@peopleservice.com

Chlorine - 504001-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total
Nov-25	10/15/2025	3-Demurrage	rt	\$10.00	\$30.00	\$0.00	\$30.00
	11/15/2025	3-Demurrage	rt	\$10.00	\$30.00	\$0.00	\$30.00

Total 0 **\$60.00**

Fluoride - 504007-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total

Total 0.0 **\$0.00**

Poly Phosphate - 504010-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total

Total 0.0 **\$0.00**

Silver Lake - Chemical Report

Budget Year: October 2025 - September 2026

Monthly / Year-to Date Chemical Budget Totals

Month	Water	Wastewater	Monthly Total	Chemical Budget	Over / (Under)
October	\$30	\$0	\$30	\$3,000	\$(3,000)
November	\$60	\$0	\$60	\$3,000	\$(2,940)
December	\$0	\$0	\$0	\$2,940	\$(2,940)
January			\$0		
February			\$0		
March			\$0		
April			\$0		
May			\$0		
June			\$0		
July			\$0		
August			\$0		
September			\$0		
Year-To-Date	\$90	\$0	\$90		

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
12/22/2025	CENTURY LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station, inspected and cleaned floats, tested high wet well alarm to ensure it will call out when in alarm.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/22/2025	CLEVELAND LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station, inspected and cleaned floats, tested high wet well alarm to ensure it will call out when in alarm. Cleaned bar screen.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump if under 440 volts and have proper PPE. 5. Inspect overall condition of lift station.
12/22/2025	MAIN LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station, inspected and cleaned floats, tested high wet well alarm to ensure it will call out when in alarm.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/23/2025	CENTURY LIFT STATION	30318 WW Silver Lake, MN	Pump 1 - 9.9/10.0/9.5 Pump 2 - 9.8/9.9/9.2 Work Order Completed by Jerry	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/23/2025	CLEVELAND LIFT STATION	30318 WW Silver Lake, MN	Pump 1 - 26.5/27.9/28.3 Pump 2 - 27.2/30.4/29.7 Work Order Completed by Jerry	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

12/23/2025	MAIN LIFT STATION	30318 WW Silver Lake, MN	Pump 1 - 28.0/28.5/26.3 Pump 2 - 25.8/25.8/24.8 Work Order Completed by Jerry	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
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Date: January 16, 2026

To: City of Silver Lake

From: Jeremy Anderson, Operator

O & M Report: December 2025

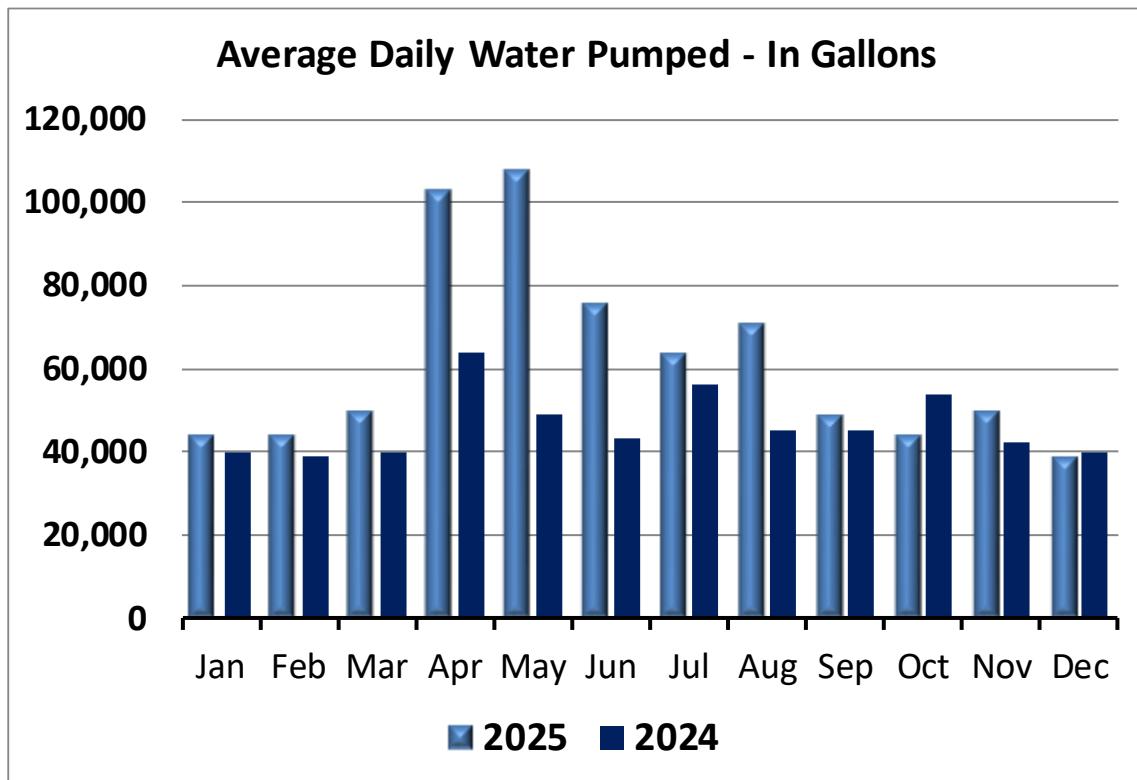
Water Operation & Maintenance

- Performed daily checks, monitoring well pumping, runtimes, and chemical usages in the well buildings.
- Collected weekly water samples in the distribution system and tested them for chlorine and fluoride residuals.
- Completed monthly fluoride report and submitted it to MN Dept. of Health (MDH), due by the 10th of the month.
- Attended weekly project meetings.
- Moved snow around the well buildings as needed.
- Attended PeopleService Inc quarterly safety meeting in Paynesville.
- Collected PFAS samples from Well #2 with Katherine from WSP.
- Attended Main St Reconstruct 30% review meeting at SEH.
- Performed data logger on the water meter at 107 Century Lane.
- Took pictures of the electrical in Well #1 and sent them to SEH.

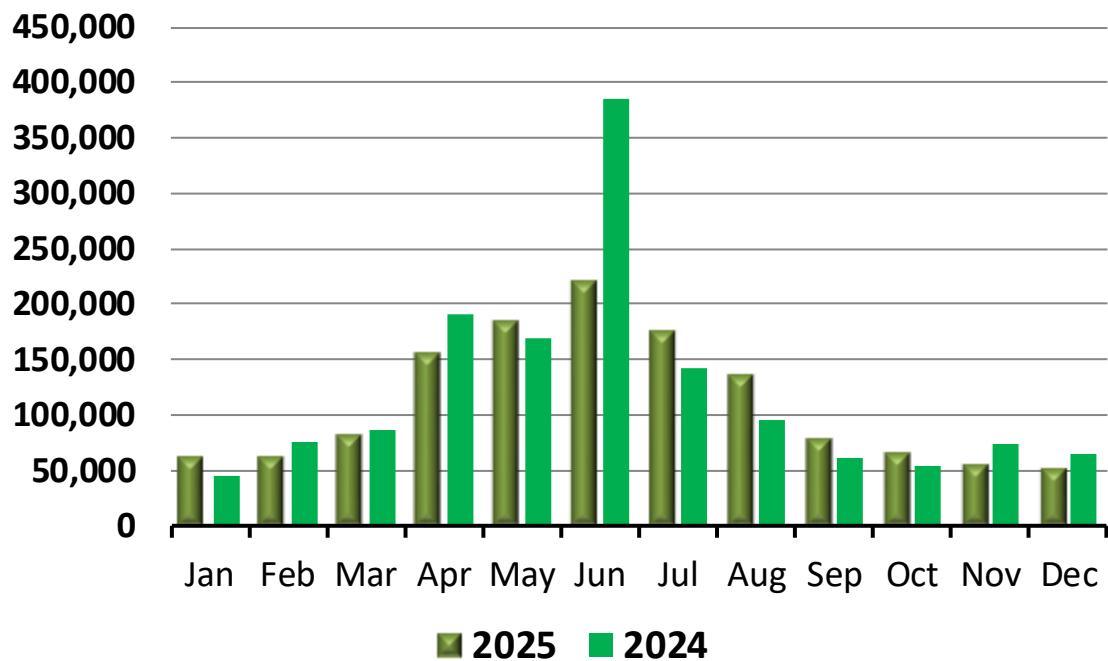
Wastewater Operation & Maintenance

- Performed checks and recorded pump run times at the three lift stations. Main lift station checked daily and the other two are checked three times per week.
- Performed weekly checks, documentation of the depths, and condition of the stabilization ponds.

- Completed monthly discharge monitoring report (DMR) and submitted it to MN Pollution Control Agency (MPCA), Due by the 21st of the month.
- Moved snow around the lift stations as needed.
- Collected quarterly influent samples from the Main lift station as required by MPCA and sent them to UC Labs for analysis. The results are reported to the MPCA on the monthly DMR.



Average Daily Wastewater Pumped - In Gallons



		December-25	November-25	December-24
Water	Units			
Average Daily Pumped	gallons	39,000	50,000	40,000
Maximum Daily Pumped	gallons	58,000	191,000	53,000
Total Monthly Pumped	gallons	1,219,000	1,495,000	1,226,000
Well #1	gallons	0	0	0
Well #2	gallons	1,219,000	1,495,000	1,226,000
Average Daily Fluoride Conc.	mg/L	0.73	0.54	0.86
Fluoride used	gallons	2.40	3.10	3.20
Total Chlorine Residual	mg/L	1.19	1.14	1.60
Chlorine used	lbs	0.00	0.00	0.00
Poly Phosphate used	gallons	5.30	6.80	6.10
Wastewater				
CBOD				
CBOD Influent	mg/L	199	0	258
CBOD Effluent	mg/L	0	1	0
CBOD Effluent Permit Limit	mg/L	25	25	25
CBOD Effluent Loading	kg/day	0.00	5.40	0.00
CBOD Effluent Loading Permit Limit	kg/day	124.70	124.70	124.70
TSS				
TSS Influent	mg/L	173	0	188
TSS Effluent	mg/L	0	2	0
TSS Effluent Permit Limit	mg/L	45	45	45
TSS Effluent Loading	kg/day	0.00	7.40	0.00
TSS Effluent Loading Permit Limit	kg/day	224.40	224.40	224.40
Phosphorus				
Phos Influent	mg/L	8	0	7
Phos Effluent	mg/L	0	2	0
Phos Effluent Loading	kg/day	0.00	11.00	0.00
Nitrogen Ammonia				
NA Effluent	mg/L	0.00	0.00	0.00
Fecal Coliform				
Fecal Effluent	ml	0	0	0
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	0.00	7.80	0.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Influent Flow				
Average Daily	gallons	52,000	56,000	64,000
Maximum Daily	gallons	75,000	72,000	75,000
Total Monthly	gallons	1,624,000	1,689,000	1,986,000
Effluent Flow				
Effluent Monthly Average	gallons	0	1,370,000	0
Effluent Monthly Total	gallons	0	9,620,000	0
Precipitation Monthly Total	inches	1	1	1



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$3,000.00	\$60.00	2%	25%
Maintenance Budget	\$6,000.00	\$819.00	14%	25%
Total	\$9,000.00	\$879.00	10%	25%

Public Safety

Fire Department

SLFD February 2026 Report

	Medical	Fire	Accident	Other
City		4		
Hale		1		
Rich Valley		2		
Hassan Valley				
Winsted				
Other – mutual aid	2	Hutchinson-structure fire & Glencoe house fire		

City/Township Annual and 2026 Budget meeting will be held on Wednesday, February 18, at 7:00pm in the auditorium.

March 14-15, three firefighters will be attending State Fire School Classes at Lake Crystal. The classes they will be attending include electric vehicle fire extrication and farm equipment fire extrication.

The Department is receiving a 6'x12' enclosed trailer from the DNR which will be used to carry SLFD members grain bin, high rescue equipment and ice/water rescue equipment.

In cooperation with the Silver Lake Lions, the fire department fundraiser meat raffle will take place at the Muni during Ice Golf on Saturday, February 21.

Request for Action to purchase a 2013 GMC Crew Cab 1-ton from the DNR to replace Rescue 2 (black pickup).

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: Department Business	ORIGINATING DEPT: Fire	ITEM NO. [REDACTED]
ITEM DESCRIPTION: Purchase of 2013 GMC Crew Cab 1-ton		PREPARED BY: CP

COUNCIL ACTION REQUESTED

1. Requesting to be able to purchase a 2013 GMC Crew Cab 1-Ton from the DNR as a replacement for Rescue 2 (black pickup).

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Sheriff's Report

CITY OF SILVER LAKE

Event Totals

Event Type	Qty
911 Hangup	2
Abandoned Vehicle	1
Accident	1
Assists	1
Checks	3
Child Custody	3
Contract	31
Death Investigation	1
Disturbance	1
Domestic	1
House Watch	1
Medical	2
Nuisance Property/Blight	2
Ordinance	2
Parking	1
Permit Handgun Carry	3
Permit/Registration	1
Road Hazard/Obstruction	1
Suicide	1
Suspicious	6
Threats	1
Traffic Stop	12
Trespass/Unwanted	2
Vulnerable Adult	1
	<hr/>
	81

January 2026-Silver Lake Police Hours

Day	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Total Hours	Total time for week	Billable Hours	
1	1227	2.08	1201	1.42	1211	1.58	1202	0.92	1216	1						7		
2	1225	0.95	1214	2.5	1410	1.17	1218	0.38	1202	6.16						11.2	21.57	21
3	1214	2.12	1218	1.17	1211	0.12										3.41		
4	1214	2.5	1223	1.4	1202	1.1	1225	8.8								13.8		
5	1214	2.8	1218	0.55	1223	1.25	1222	0.73	1216	0.67						6		
6	1217	2.08	1226	2.55	1222/1226/1203/1216	0.3	1222	0.25	1203	0.82						6		
7	1217	3	1211	1.15	1216	1.85										6	48.77	45
8	1217	1.67	1226	1.67	1202	1.67	1216	2								7.01		
9	1227	1.67	1201	0.5	1202	3	1225	0.83								6		
10	1214	3.63	1202	0.33												3.96		
11	1225	2.17	1227	1.83	1223	1.37	1222	0.08	1202	1						6.45		
12	1217	2	1223	2.5	1222	1.5										6		
13	1217	2	1226	2.27	1222	0.23	1216	1.5								6		
14	1217	1.33	1201	1.08	1203	1	1226	1.23	1216	1.35						5.99	44.98	45
15	1224	2	1216	1.58	1211	0.2	1225	0.75	1211	2.46						6.99		
16	1214	2.33	1223	1.95	1211	1.25	1226	0.33	1202	1.17						7.03		
17	1214	2.02	1223	3.55	1211	0.95										6.52		
18	1223/1211	0.87	1266	2	1223	1.78	1225	1.35								6		
19	1225	0.33	1214	2.1	1203	1.1	1201	0.25	1223	1.13	1222	1.08				5.99		
20	1210	0.5	1217	2	1218	2.33	1226	1.17								6	45.07	45
21	1201	2	1226	1.4	1216	2.6										6		
22	1211	1.67	1227	1.5	1203/1226	2.1	1225	1.73								7		
23	1214	2.13	1226	1.82	1211	1.8	1225	1.25								7		
24	1227	2	1223	3.48	1202	1.6										7.08		
25	1217	3	1226	2	1202	1										6		
26	1214	2.5	1218	2	1211	1.5										6		
27	1203	0.17	1223	1.97	1220	2.2	1227	1.67								6.01		
28	1217	1.92	1203	1	1222	2	1202	1.08								6	45	45
29	1217	1.08	1203	1.08	1222	3	1225	1.83								6.99		
30	1223	3.5	1226	0.45	1222	3.05										7		
31	1223	2.58	1214	0.58	1218	1.17	1222	2.67								7		

Total hours 205.39 201

Total Hours for 2026 201 X \$83.62 = \$ 16,807.62

Ambulance Department

February 2026 Ambulance

Council Notes:

1. Meeting held February 12, 2026
2. Annual Med Variance and Blood Borne Pathogens Trainings completed week of 2/9/26
3. Bi-annual refresher to be completed weekend of 2/28-3/1
4. Staffing as of 11/12/25 is as follows:
 - a. 4 EMR's (1 on Standby, 1 on LOA)
 - b. 10 EMT's (2 currently on Standby)
 - c. Currently have 4 crews with active rotation
5. January Call Stats:
 - a. 6 Calls
 - b. Previous Year (2025):
 - i. 15 Calls
 - ii. 1 No Transport
6. Year to Date Call Stats as of (2/12/26)
 - i. 11 Calls
 1. Previous Year 2025: 21

**Municipal Liquor Store
&
Auditorium**

Business Review:

- January slowed down to start the year. “Dry January” ended by mid-month and traffic picked up on both on/off sale sides; some good events despite weather and meat raffles remain strong drivers too.
- Food was down most of January due to selling down fried food (discounted) to get rid of it. Then limited menu options after mid-January after new oven arrived and started testing.
- A couple slower days/nights due to weather concerns but solid performance again over LY
- Off-sale slowest it's been but rebounding after mid-January
- New menu launched on 2/2 with EXCELLENT results, blowing away expectations and selling out of food regularly. Adjustments being made to cook times and ordering now. Feedback is strong & avg \$225/day in food.

Staffing:

- New hire as of 2/10 (Steffanie); see council action to approve
- Reviews and council action completed for Emily and Addie

Operations:

- New equipment purchased and installed
 - o New oven, Back bar coolers, Kitchen fridge, Kitchen prep top cooler, Food warmer
 - o New floor mats for bar/kitchen arrived
- Price changes to go into effect by 3/1/26:
 - o Bottle/tap beer +\$.25 average
 - o Liquor/cocktails +\$.50 average
 - o Will review in 30/60/90 days for trends
- “Muni Jam” is ready to move forward
 - o 4 bands ready
 - o 3 food trucks
 - o Working on sponsors
 - o See council action for spending approval
- “Project Gamechanger” is evolving
 - o Revenue and cost projections compiled to send to Shannon Sweeney
 - o Initial plan shows a promising result in 1/3/5-year planning!
 - o Location??

Auditorium:

- Fish Fry March 6th
- Civic Bean Bag Tourney March 14th
- A couple more events planned later in the year
- Committed to ONE ad for the auditorium in bridal publication
- Communicate bartender fee for organizations requesting bartender for their event

Facilities:

- Huge shout out to Chris and Jon, again, for all the help moving old equipment out of the MLS and new ones in! No damages reported from the fine moving process!
- Tremendously positive feedback on the changes at the bar: paint, new shelves, coolers, lighting, etc!
- Walk-in cooler needed extensive work in January to keep limping along
- Getting quotes for 3-compartment sink (MUST HAVE) and hot water heater

ACTION:

- Council action for “Muni Jam”
- Council action for review/wage increase; Emily and Addie
- Council action for hiring of Steffanie Rodriguez

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: MLS	ORIGINATING DEPT: MLS	ITEM NO.
ITEM DESCRIPTION: Use of promotion (333) budget funds for "Muni Jam"		PREPARED BY: Jarrett W.

COUNCIL ACTION REQUESTED:

Approval to use budgeted funds from "Promotion" account (#333) to fund needs for "Muni Jam" on May 9th, 2026. Funds to be used for bands, equipment, marketing, and promotional materials totaling \$8,500.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

SAVE THE DATE!

2026

Silver Lake "Muni Jam"

Saturday May 9th

LIVE MUSIC & FOOD TRUCKS

Brought to you by The Silver Lake Liquor Store and The Muni!

A FIRST OF ITS KIND EVENT RIGHT HERE IN SILVER LAKE, MINNESOTA.
SHOWCASING HOW SMALL TOWNS HAVE GREAT FOOD AND GREAT MUSIC TOO!

**Live music from:

Bill Litzau & Open Highway :: Jake Nelson Band :: Andy Austin
...and more!

Food Trucks On Site:

Squeels on Wheels :: Tacos La Catrina :: Sweet Winks
...and more!

STAY TUNED FOR MORE DETAILS!

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION:	ORIGINATING DEPT:	ITEM NO.
MLS	MLS	

ITEM DESCRIPTION:	PREPARED BY:
Employee Review and Wage Increase - Emily Wurm (6 mos)	Jarrett W.

COUNCIL ACTION REQUESTED:

Emily Wurm has successfully completed 6 months of employment at the MLS and has become a welcome bartender on the team and from this review her wage change should go from Grade 11, Step 2 @ \$16.41/hr to Grade 11, Step 3 @ \$16.82/hr.

COUNCIL ACTION: Motion by:_____ Second by:_____ to:_____

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION:	ORIGINATING DEPT:	ITEM NO.
MLS	MLS	
ITEM DESCRIPTION:		PREPARED BY:
Employee Review and Wage Increase - Adeline Plath (1 year)		Jarrett W.

COUNCIL ACTION REQUESTED:

Adeline Plath has successfully completed a full year of employment at the MLS and she has become a strong team member and bartender. With this review approval includes a wage increase from Grade 11, Step 2 @ \$16.41/hr, to Grade 11, Step 3 @ \$16.82/hr.

COUNCIL ACTION: Motion by:_____ Second by:_____ to:_____

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/10/26

AGENDA SECTION:	ORIGINATING DEPT:	ITEM NO.
MLS	MLS	

ITEM DESCRIPTION:	PREPARED BY:
Hiring of PT Bartender - Betsy Rodriguez	Jarrett W.

COUNCIL ACTION REQUESTED

Requesting approval the hiring of Betsy Rodriguez for PT Bartender starting on 2/10/2026. Starting pay is Grade 11, Step 2 @ \$16.41/hour. Betsy brings over 6 years of bartending experience (in high volume businesses) to our team and her knowledge and teamwork behind the bar will prove beneficial as we build back our on-sale business.

COUNCIL ACTION: Motion by:_____ Second by:_____ to:_____

	2025 Amount	2025 Month	2026 Month
Operating Revenues			
Sale of Goods	\$609,756.05	\$44,673.36	\$48,135.84
Cost of Goods Sold	\$340,388.04	\$9,239.30	\$22,438.15
Gross Profit	\$269,368.01	\$35,434.06	\$25,697.69
Gross Profit %	44.18%	79.32%	53.39%
Other Operating Income (Interest Inc.)	\$39,096.13	\$43.45	\$3,128.69
Total Operating Revenues	\$308,464.14	\$35,477.51	\$28,826.38
Operating Expenses			
Salaries	\$165,513.22	\$7,027.76	\$5,886.03
Payroll Taxes & Benefits	\$55,371.78	\$5,092.44	\$4,090.25
Utilities	\$27,055.04	\$1,947.73	\$2,290.22
Insurance	\$13,874.00	\$1,052.00	\$1,052.00
Repairs & Maintenance	\$8,810.18	\$97.80	\$3,791.82
Contracted Services	\$4,627.07	\$51.54	\$240.85
Professional Fees	\$22,315.76	\$2,073.17	\$2,738.32
Depreciation	\$7,700.00	\$700.00	\$700.00
Misc	\$20,210.88	\$791.75	\$998.50
Supplies	\$12,865.52	\$0.00	\$311.12
Total Operating Expenses	\$338,343.45	\$18,834.19	\$22,099.11
Income/(Loss) [excluding capital purchases & transfers]	(\$29,879.31)	\$16,643.32	\$6,727.27
Capital Purchases (Not included in expenses)	\$14,646.44	\$4,750.00	\$436.86
Transfers In	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00
Change in Net Assets	-\$29,879.31	\$16,643.32	\$6,727.27
Cost of Goods	\$340,388.04	\$9,239.30	\$22,438.15
COG %	<u>52.46%</u>	<u>20.66%</u>	<u>43.77%</u>
Wages & Benefits	\$220,885.00	\$12,120.20	\$9,976.28
Wages & Benefits %	<u>34.04%</u>	<u>27.10%</u>	<u>19.46%</u>
Overhead	\$117,458.45	\$6,713.99	\$12,122.83
Overhead %	<u>18.10%</u>	<u>15.01%</u>	<u>23.65%</u>
Net Profit	(\$29,879.31)	\$16,643.32	\$6,727.27
Net Profit %	<u>-4.60%</u>	<u>37.22%</u>	<u>13.12%</u>

	2025 Amount	2025 YTD	2026 YTD
Operating Revenues			
Sale of Goods	\$609,756.05	\$44,673.36	\$48,135.84
Cost of Goods Sold	\$340,388.04	\$9,239.30	\$22,438.15
Gross Profit	\$269,368.01	\$35,434.06	\$25,697.69
Gross Profit %	44.18%	79.32%	53.39%
Other Operating Income (Interest Inc.)	\$39,096.13	\$43.45	\$3,128.69
Total Operating Revenues	\$308,464.14	\$35,477.51	\$28,826.38
Operating Expenses			
Salaries	\$165,513.22	\$7,027.76	\$5,886.03
Payroll Taxes & Benefits	\$55,371.78	\$5,092.44	\$4,090.25
Utilities	\$27,055.04	\$1,947.73	\$2,290.22
Insurance	\$13,874.00	\$1,052.00	\$1,052.00
Repairs & Maintenance	\$8,810.18	\$97.80	\$3,791.82
Contracted Services	\$4,627.07	\$51.54	\$240.85
Professional Fees	\$22,315.76	\$2,073.17	\$2,738.32
Depreciation	\$7,700.00	\$700.00	\$700.00
Misc	\$20,210.88	\$791.75	\$998.50
Supplies	\$12,865.52	\$0.00	\$311.12
Total Operating Expenses	\$338,343.45	\$18,834.19	\$22,099.11
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Change in Net Assets	-\$29,879.31	\$16,643.32	\$6,727.27
Cost of Goods	\$340,388.04	\$9,239.30	\$22,438.15
COG %	<u>52.46%</u>	<u>20.66%</u>	<u>43.77%</u>
Wages & Benefits	\$220,885.00	\$12,120.20	\$9,976.28
Wages & Benefits %	<u>34.04%</u>	<u>27.10%</u>	<u>19.46%</u>
Overhead	\$117,458.45	\$6,713.99	\$12,122.83
Overhead %	<u>18.10%</u>	<u>15.01%</u>	<u>23.65%</u>
Net Profit	(\$29,879.31)	\$16,643.32	\$6,727.27
Net Profit %	<u>-4.60%</u>	<u>37.22%</u>	<u>13.12%</u>

JANUARY 2026

Categorized Gross Profit %

	Rev	Exp	GP	Profit %	Current Month				Profit %
					Rev	Exp	GP		
On Sale Liquor	\$8,716.41	\$1,982.30	\$6,734.11	77.26%	\$ 8,716.41	\$ 1,982.30	\$ 6,734.11		77.26%
On Sale Beer	\$11,539.75	\$3,530.80	\$8,008.95	69.40%	\$ 11,539.75	\$ 3,530.80	\$ 8,008.95		69.40%
On Sale Wine	\$94.20	\$27.33	\$66.87	70.99%	\$ 94.20	\$ 27.33	\$ 66.87		70.99%
On Sale Total	\$20,350.36	\$5,540.43	\$14,809.93	72.77%	\$ 20,350.36	\$ 5,540.43	\$ 14,809.93		72.77%
Off Sale Liquor	\$8,560.21	\$5,275.52	\$3,284.69	38.37%	\$ 8,560.21	\$ 5,275.52	\$ 3,284.69		38.37%
Off Sale Beer	\$11,495.79	\$7,514.46	\$3,981.33	34.63%	\$ 11,495.79	\$ 7,514.46	\$ 3,981.33		34.63%
Off Sale Wine	\$986.34	\$591.80	\$394.54	40.00%	\$ 986.34	\$ 591.80	\$ 394.54		40.00%
Off Sale THC	\$788.56	\$339.12	\$449.44	57.00%	\$ 788.56	\$ 339.12	\$ 449.44		57.00%
Off Sale Total	\$21,830.90	\$13,720.90	\$8,110.00	37.15%	\$ 21,042.34	\$ 13,381.78	\$ 7,660.56		36.41%
On Sale N/A	\$1,550.47	\$173.16	\$1,377.31	88.83%					
On Sale Food	\$3,810.85	\$1,883.07	\$1,927.78	50.59%					
Off Sale N/A	\$324.02	\$821.66	-\$497.64	-153.58%					
Off Sale Other	\$0.00	\$0.00	\$0.00	#DIV/0!					

**None of the above costs include Freight

Community Development and Administration

City of Silver Lake

February 17, 2026

Community Development and Administration Report

Community Development:

1. Planning Commission (PC) met on February 10.
 - a. Reviewed Zoning Ordinance Sections 1 & 2
 - b. Reviewed Ordinance 100 – Sewer Service Compliance
 - i. First Reading of Proposed Amendments to Ordinance 100

Administration:

1. January Treasurer's Report
2. Request for Action to accept the resignation of Becky Dammann, Pool Manager.
3. Blight
4. Auditors will be here February 23-25. They will work out of the ambulance office.

Community Development

G. Bonds and insurance. Every applicant for a permit for a "type 4" sign may, before the permit is granted, be required by the building inspector and/or zoning administrator, planning commission or board of adjustments to execute a surety bond or show evidence of liability insurance coverage in an amount to be set by the above mentioned individual or agency. Removal of any sign shall be the financial obligation of the sign and/or property owner.

H. Penalties. Failure to obtain a permit prior to commencement of work under this section shall double the fees for the required permit.

Section 2.15. Fences. (Amended June 20, 2002)

A. Permits required. All fence construction shall require a permit.

B. Fences placed on property lines.

1. All fences placed on property lines must file a *Boundary Fence Authorization* form signed by the adjoining property owners.

2. If the adjoining property owner does not grant permission, the fence can be placed no closer than 2 feet from the property line.

3. If a new fence is constructed or erected on the property line without the expressed approval of the adjoining property owner, whether requiring a permit or not, a written complaint may be filed with the zoning administrator who shall serve notice to the owner that the fence must be removed. If the fence owner does not comply within 30 days, the zoning administrator may request the city to remove it at the owner's expense. Is this a civil dispute that should not involve the city? Should the city impose a civil penalty?

C. Setbacks.

1. Any fence may be placed 2 feet from the property line without permission of adjoining property owners.

2. All fences must be set back at least 5 feet from the front property line.

3. See section 2.05 for additional setback requirements.

D. Construction. All fences hereafter erected shall have the structural components thereof facing the side of the property for and on which the same are erected.

E. Wire fences. No boundary fence construction shall be permitted wholly or in part of barbed wire, woven wire, welded wire, chicken netting, electric wire or other agricultural wire shall be located in the city, except in any industrial and utility areas, none of which may be within 5 feet of any public street, alley or sidewalk. Chain link fences are acceptable if constructed with steel poles and framing and properly stretched.

F. Wooden fences must be of commercial construction with commercially turned fence posts. Home-made wooden fences must be reviewed for a conditional use permit by the planning commission.

G. Swimming pools. Every owner of an outdoor, below grade swimming pool or any pool of more than two feet in depth, located in the city, shall erect and maintain a fence or barrier of not less than 4' in height around such swimming pool of such construction as to safeguard the area.

H. Snow fences. Utility snow fences may be used only during the winter snow parking months and shall be removed at the end of each winter season.

Administrator or his or her designee. The Planning Commission will schedule a hearing and may call witnesses and review documents as needed to make a determination of the issue. The property owner shall have the right to present evidence on their behalf and cross-examine witnesses. A simple majority of the members of the Planning Commission is necessary to uphold the violation. The burden of proof is preponderance of the evidence. The decision of the Planning Commission shall be in writing with 10 days of the hearing.

B. If a building permit for a solar energy device is denied because of a conflict with other goals of the City, the applicant may seek relief by appealing to the City's Planning Commission, which shall regard solar energy as a factor to be considered, weighed and balanced along with other factors.

2.37 **Abandonment**

If a solar collector ceases to perform its originally intended function for more than 12 consecutive months, the property owner shall remove the collector, mount and associated equipment by no later than 90 days after the end of the twelve-month period.

2.38 **Violation Constitutes a Misdemeanor**

Violation of the provisions of the ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses) constitute a misdemeanor and will be punishable as defined by law.

Section 2.5: OCCUPANCY REGULATIONS FOR MULTI-UNIT HOUSING COMPLEXES (added January 1, 2016) (amended July 16, 2018)

2.51 **Applicability.** The provisions of this chapter shall apply to multi-unit housing complexes used or designed or intended to be let for human habitation.

Multi-unit housing complexes in existence at the time of the adoption of this code may have their existing use or occupancy continued, if such use or occupancy was legal at the time of the adoption of this ordinance, providing such continued use is not dangerous to life, health, property or public welfare and such use shall be re-inspected, whether or not they have been inspected prior to this ordinance. All multi-unit housing complex structures, however, regardless of their existence at the time of the adoption of this code, shall be in full compliance by July, 31, 2016.

2.52 **Definitions.** For the purposes of this chapter, the following terms shall have the meanings given to them:

- a. **Dwelling.** Any building or other permanent or temporary structure, including a manufactured or mobile home which is wholly or partly used, or intended to be used, for living or sleeping by human occupants.
- b. **Multiple dwelling.** Any dwelling of two (2) or more dwelling units. *Should this definition include "on the same premises?"*
- c. **Occupant.** Any person living, sleeping, cooking or eating in, or having actual possession of, a dwelling unit or rooming unit.
- d. **Occupancy Inspector.** The Silver Lake Fire Chief or his or her designee.
- e. **Operator.** A person who is in charge, care or control of a building or part thereof, in which dwelling units or rooming units are let.
- f. **Owner.** A person, firm or corporation who, alone, jointly or severally with others own or has an ownership interest in a multi-unit housing complex within the city.
- g. **Premises.** The dwelling and its land and all buildings thereon and areas thereof.

ORDINANCE NO. 100

AN ORDINANCE REQUIRING POINT-OF-SALE CERTIFICATION OF SANITARY SEWER SERVICE COMPLIANCE

Chapter 15 Regulation of Public Works and Improvements Section 4 Regulation of Water and Sewer Systems
Subd. 7

The City Council of the City of Silver Lake does ordain as follows:

SUBD. 7: POINT-OF-SALE CERTIFICATION OF SANITARY SEWER SERVICE COMPLIANCE (*Added July 2022)(Amended March 2026)*

Effective January 1, 2023, no property owner with a connection to the City sanitary sewer shall sell, transfer or assign, or contract to sell the property without providing a copy from the city indicating compliance with the city's statutory sewer regulations, including regulations regarding the discharge of clear water.

1. Prior to closing, unless the property owner already has a completed sewer service inspection, the seller must obtain and submit a completed SEWER SERVICE COMPLIANCE INSPECTION form to the City. If a property owner has an approved compliance form which is less than 5 years old, a new sewer service inspection is not required.
2. Upon receipt of a properly executed Sewer Service Compliance Inspection form, the Public Works Supervisor shall determine whether the private service line is in compliance with City guidelines. All repairs shall be inspected for compliance by the Public Works Director and/or designee. The sanitary service shall be deemed to be in compliance with City guidelines for sanitary services if the sanitary line is in proper working order, as demonstrated by televising the sanitary service to the City's sanitary sewer line. In the event of multi-family residential, scaled commercial or industrial developments, this includes all private lines and potential sources of infiltration and inundation on the parcel. Also, there shall be no sump pumps, roof drains, or other non-domestic sewer connection to the sanitary line. The applicant shall be responsible for the cost of and scheduling of the inspection.
3. The City shall maintain a list of suggested Contractors provided by the Public Works Supervisor to perform the Sewer Service Compliance Inspection form and/or repair.
4. In the event that the transaction takes place when the ground is frozen or the seller cannot make the appropriate corrections, the proposed purchaser may take occupancy of the dwelling or structure prior to the approval of a Sewer Service Compliance Inspection form, by filing an executed written agreement by the seller and prospective purchaser. The prospective purchaser shall have one (1) year from the date of closing to complete the necessary corrective action. In order to obtain approval of a pending Sewer Service Compliance Inspection form, an escrow shall be established at 1.5 times the estimated cost to complete the corrective action with the City or with the title company conducting the closing and a copy of the repair estimate must be included with the escrow agreement.
5. A Sewer Service Compliance Inspection issued under this ordinance shall be effective for five (5) years from the date of the inspection.

6. For structures constructed in the past ten (10) years, the Public Works Supervisor may, at his or her discretion, approve the Sewer Service Compliance Inspection form without requiring televising the service line. A walk-through inspection will still be required.
7. Any property owner who fails to obtain a Sewer Service Compliance Inspection **or fails to complete the corrective action in the timeframe allowed** shall be subject to a civil penalty as determined by the City Council from time to time. Each month a property owner is in violation of this ordinance shall be deemed a separate offense. **Any property that is in violation of this ordinance for three months will have their water shut off until all repairs are completed.**

SUBD. 8 MAINTENANCE AND REPAIR OF SANITARY SEWER LINES FOR INFLOW AND INFILTRATION (I&I) *(Amended Ordinance 100 May 20, 2024)*

Effective June 1, 2024, Public Works shall be allowed the right of entry to inspect the interior of any buildings or structures to confirm compliance with this ordinance for just cause including, but not limited to, city projects or visible defects, at which time Public Works will submit a completed SEWER SERVICE COMPLIANCE INSPECTION form to the City.

1. Every person owning improved real estate that discharges into the city's sanitary sewer system shall ensure that all lateral service sewer lines serving their property shall be maintained, replaced, repaired or altered in accordance with the Minnesota State Plumbing and Building Codes. Any expenses incurred to maintain compliance with this ordinance shall be the sole burden of the private property owner. Said private property owner's responsibility shall commence and include at the junction of the private service line with the trunk line and continue to and include the private residence, commercial structure, or other facility being serviced by said sanitary sewer service. Lateral service sewer lines shall be defined as any line connecting to a trunk line and intended to serve an individual property or properties.
2. Any repairs, maintenance, replacement or construction or alterations of sanitary sewer lines upon any private or public property, including all excavation, refill, repatching and repaving and graveling within the City of Silver Lake must be inspected for compliance by the Public Works Director and/or designee and must be in compliance with the Minnesota State Plumbing and Building Codes, as may be amended from time to time.
3. That except for proceedings undertaken for special assessments within the meaning of Minnesota Statutes Chapter 429 as amended, all repair, alteration and maintenance of any trunk sanitary sewer lines located within the City of Silver Lake shall be undertaken by the City of Silver Lake at its own cost and expense. All work shall be inspected for compliance by the Public Works Director and/or designee prior to covering any work. Trunk sanitary sewer line shall be defined as any main sanitary sewer line downstream from a manhole directly on that line.
4. The sanitary service shall be deemed to be in compliance with City guidelines for sanitary services if the sanitary line is in proper working order, as demonstrated by televising the sanitary service to the City's

sanitary sewer line and meeting all of the requirements listed on the Sewer Compliance Inspection form that must be filed with the city. In the event of multi-family residential, scaled commercial or industrial developments, this includes all private lines and potential sources of infiltration and inundation on the parcel. Also, there shall be no sump pumps, roof drains, or other non-domestic sewer connection to the sanitary line. The City shall be responsible for the cost and scheduling of the inspection if the inspection is due to work being performed by the city. All costs or scheduling of the inspection due to visible defects or the result of improperly working sewer lines on the property shall be the responsibility of the property owner. Any person refusing to allow his or her property to be inspected shall immediately be in violation of this ordinance and shall be subject to a civil penalty as determined by the City Council from time to time. Each month a property owner is in violation of this ordinance shall be deemed a separate offense and will continue to be considered non-compliant until such a time as right of entry is granted and compliance with this ordinance is confirmed.

5. In the event that a violation is identified when the ground is frozen or the property owner cannot make the appropriate corrections at the time of the inspection, the property owner shall have one (1) year from the date listed on the Sewer Compliance Inspection form filed with the city to complete the necessary corrective action. In the case of failure to make the necessary repairs within the time prescribed, the City shall hire a contractor to complete the necessary repairs at the expense of the owner. If not paid, the City Clerk/Treasure shall certify such cost to the County Auditor as a special assessment against the property involved for collection in the same manner as other special assessments. As an additional or alternative remedy, the owners of any interest in said property and the occupant shall be jointly and severally liable for such costs and the costs will be recoverable in any action brought against any of them in the name of the City.
6. A Sewer Service Compliance Inspection issued under this ordinance shall be effective for five (5) years from the date the inspection was completed.

The effective date of this Ordinance shall be immediately upon its passage and publication according to law.

Adopted by the City Council of the City of Silver Lake, Minnesota on this May 20, 2024.

Approved by: _____
Bruce Bebo, Mayor

Attest: _____
Diane E. Pedersen, City Clerk

Seal of the City:

Administration

CITY OF SILVER LAKE
***Cash Balance Investments**

02/11/26 3:22 PM

Page 1

Current Period January 2026

Fund	2026 Begin Balance	Receipts	Disbursements	Transfers			Balance NO Investments	Investments	Balance
				Rec/Disb	Journal Entries	JE Payroll			
10100 1st COMM BANK SL-CHK									
101 General Fund	\$513,328.33	\$5,171.67	\$46,637.50	\$0.00	\$0.00	\$1,425.12	\$473,287.62	\$404,860.96	\$878,148.58 In Bal
204 Ambulance Fund	(\$55,582.59)	\$7,685.17	\$1,007.77	\$0.00	\$0.00	(\$10,961.66)	(\$59,866.85)	\$13,491.51	(\$46,375.34) In Bal
205 Fire Fund	\$115,204.02	\$1,400.00	\$6,818.83	\$0.00	\$0.00	\$0.00	\$109,785.19	\$72,604.59	\$182,389.78 In Bal
207 CARES Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
208 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
305 2007A Refunding Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
315 Silver Edge Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
317 2013A GO Improvement Bc	\$4,092.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,092.24	\$0.00	\$4,092.24 In Bal
318 2025A Bond Anticipation Nc	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00 In Bal
319 2025B Bond Anticipation Nc	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00 In Bal
404 PUBLIC WORKS EQUIPMET	\$63,685.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,685.23	\$30,437.49	\$94,122.72 In Bal
405 PARKS AND SWIMMING F	\$106,939.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106,939.72	\$1.28	\$106,941.00 In Bal
407 POLICE SQUAD	(\$32.43)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.43)	\$64,073.73	\$64,041.30 In Bal
408 Ambulance Unit	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$95,706.74	\$100,706.74 In Bal
411 Public Works Streets Imp	\$39,796.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,796.42	\$21,875.98	\$61,672.40 In Bal
414 Police Forfeiture Fund	\$405.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405.08	\$3,551.03	\$3,956.11 In Bal
415 Silver Edge Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
416 Auditorium Repair	\$26,073.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,073.93	\$26,974.67	\$53,048.60 In Bal
417 Grove Ave Reconstruction	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)	\$0.00	(\$0.11) In Bal
418 MAIN STREET PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 Infrastructure Improvement	\$861,031.37	\$0.00	\$99,546.71	\$0.00	\$168,401.11	\$0.00	\$929,885.77	\$0.00	\$929,885.77 In Bal
607 Water Fund	(\$183,782.84)	\$17,430.43	\$3,878.53	\$0.00	\$458.84	(\$748.67)	(\$170,520.77)	\$573,540.80	\$403,020.03 In Bal
608 Sewer Fund	(\$205,408.77)	\$40,932.75	\$3,156.66	\$0.00	\$0.00	(\$1,560.35)	(\$169,193.03)	\$603,342.25	\$434,149.22 In Bal
609 Storm Sewer Fund	\$115,047.25	\$5,860.18	\$0.00	\$0.00	\$0.00	\$0.00	\$120,907.43	\$20,291.67	\$141,199.10 In Bal
610 Liquor Fund	\$34,082.20	\$24,197.77	\$43,403.82	\$0.00	\$31,354.20	(\$17,954.29)	\$28,276.06	\$179,313.07	\$207,589.13 In Bal
801 Fire Equipment Trust Fund	\$46,212.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,212.20	\$114,901.74	\$161,113.94 In Bal
803 Economic Development Aut	\$23,019.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,019.08	\$58,273.26	\$81,292.34 In Bal
804 Ambulance Equipment & Tr	\$45,413.50	\$815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,228.50	\$36,895.17	\$83,123.67 In Bal
	\$1,611,523.83	\$103,492.97	\$204,449.82	\$0.00	\$200,214.15	(\$29,799.85)	\$1,680,981.28	\$2,320,135.94	\$4,001,117.22

Jan-26

Fund	Account #	10100	10104	10105	Change from Last Month	
		Checking	Savings	Investments	Total	Month
101 General		473,287.62	403,479.09	1,381.87	878,148.58	(40,040.71)
204 Ambulance Department		(59,866.85)	13,491.51	0.00	(46,375.34)	(4,284.26)
205 Fire Depart,ent		109,785.19	72,604.59	0.00	182,389.78	(5,418.83)
317 2013A GO Improvement Bonds		4,092.24	0.00	0.00	4,092.24	0.00
318 2025A Bond Anticipation Note		35,000.00	0.00	0.00	35,000.00	0.00
319 2025B Bond Anticipation Note		22,000.00	0.00	0.00	22,000.00	0.00
404 Public Works Equipent		63,685.23	30,437.49	0.00	94,122.72	0.00
405 Parks & Swimming Pool		106,939.72	1.28	0.00	106,941.00	0.00
407 Police Squad		(32.43)	0.00	64,073.73	64,041.30	0.00
408 Ambulance Unit		5,000.00	0.00	95,706.74	100,706.74	0.00
411 Public Works Streets Improvement		39,796.42	207.47	21,668.51	61,672.40	0.00
414 Police Forfeiture Fund		405.08	3,551.03	0.00	3,956.11	0.00
416 Auditorium Repair		26,073.93	20,435.62	6,539.05	53,048.60	0.00
417 Grove Avenue Reconstruction		(0.11)	0.00	0.00	(0.11)	0.00
418 Main Street Project		0.00	0.00	0.00	0.00	0.00
419 Infrastructure Improvement Project		929,885.77	0.00	0.00	929,885.77	68,854.40
607 Water Fund		(170,520.77)	73,540.80	500,000.00	403,020.03	13,262.07
608 Sewer Fund		(169,193.03)	118,137.77	485,204.48	434,149.22	36,215.74
609 Storm Sewer Fund		120,907.43	20,291.67	0.00	141,199.10	5,860.18
610 Liquor Fund		28,276.06	76,103.42	103,209.65	207,589.13	(5,806.14)
801 Fire Department Trust Fund		46,212.20	25,726.67	89,175.07	161,113.94	0.00
803 Economic Development Authority		23,019.08	58,273.26	0.00	81,292.34	0.00
804 Ambulance Equipment & Training		46,228.50	10,290.74	26,604.43	83,123.67	815.00
Total		1,680,981.28	926,572.41	1,393,563.53	4,001,117.22	69,457.45

Cash Balance Investments Total

City Hall Data/ City Clerk/ Clerk's Office/ Council Reports-Monthly/ Cash-Savings-Investment Balances

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: Department Business	ORIGINATING DEPT: Administration	ITEM NO. [REDACTED]
ITEM DESCRIPTION: Employee Resignation		PREPARED BY: Diane Pedersen

COUNCIL ACTION REQUESTED

1. Request to approve the resignation of Rebecca Dammann, Pool Manager, effective immediately.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Section 6. Regulation And Control To Prevent, Reduce, Or Eliminate Blighting Factors Within The City Of Silver Lake.

Subd. 1. Causes of Blight or Blighting Factors.

a. It is hereby determined that the uses, structures, and activities and causes of blight or blighting factors described herein, if allowed to exist, will tend to result in blighted and undesirable neighborhoods, so as to be harmful to the public welfare, health and safety. No person, firm or corporation of any kind shall maintain or permit to be maintained, any of these causes of blight or blighting factors upon any property in the City of Silver Lake owned, leased, rented or occupied by such person, firm or corporation.

i. In any area, the **storage upon any property of junk automobiles.** for the purpose of this Section, the term "junk automobiles" shall include any motor vehicle, part of a motor vehicle, stored in open, which is not currently licensed for use upon the highways of the State of Minnesota, and is either (1) unusable or inoperable because of lack of, or defects in component parts; or (2) unusable or inoperable because of damage from collision, deterioration, alteration or other factors; or (3) beyond repair and, therefore, not intended for future use as a motor vehicle; or (4) being retained on the property for possible use of salvageable parts.

ii. In any area, the **storage or accumulation of junk, trash, rubbish or refuse of any kind, except refuse stored in such a manner as not to create a nuisance for a period not to exceed thirty (30) days.** The term "junk" shall include parts of machinery or motor vehicles, unused stoves or other appliances stored in the open, remnants of wood; decayed, weathered or broken construction materials; metal or other cast off material of any kind, whether or not the same could be put to any reasonable use.

iii. In any area, **the existence of any structure or part of any structure,** which because of fire, wind or other natural disaster, or physical deterioration is no longer, habitable as a dwelling or useful for any other purpose for which it may have been intended.

iv. In any area, **the existence of any vacant dwelling, garage, or other out building,** unless such buildings are kept securely locked, windows kept glazed or neatly boarded up and otherwise protected to prevent entrance thereto by vandals.

Subd. 2. Enforcement and Penalties.

a. The owner and the occupant of any property upon which any of the causes of blight or blighted factors set forth in this Subd. hereof is found to exist, shall be notified, by writing, by the **enforcement officer** to remove or eliminate such causes of blight or blighting factors from such property within **ten (10) days** after service of the notice upon him. Such notice may be served personally or by mail, the same by registered mail, return receipt requested, to the last known address of the owner, and if the premises are occupied, to the premises. The enforcement officer may grant additional time when bona fide efforts to remove or eliminate such causes of blight or blighting factors are in progress.

b. Failure to comply with such notice within the time allowed shall constitute a violation of this section.

c. In the case of failure to remove any blight within the time prescribed, the **City shall remove any garbage, refuse or other materials accumulated on such property at the expense of the owner.** If not paid, the **City Clerk/Treasurer shall certify such cost to the County Auditor as a special assessment** against the property involved for collection in the same manner as other special assessments. As an additional or alternative remedy, the owners of any interest in said land and the occupant shall be jointly and severally liable for such costs and the costs will be recoverable in any action brought against any of them in the name of the City.

The McLeod County Sheriff's Office is responsible for enforcement of our ordinances. They have requested that they issue the initial warning to the property owner and then issue a citation 10 days later rather than having the notifications done by the city. This will save time in completing the process as well as the money spent on certified mail.



Silver Lake

Community of Family and History

Property Inspection Report

INSPECTION DATE: _____

OWNER: _____

PROPERTY ADDRESS: _____

Possible Violations to City Ordinances

Chapter 10, Section 6, Subdivision1: Causes of Blight or Blighting Factors

_____ **Junk Automobiles or Automobile parts** – Vehicles qualifying for any of the following factors below may not be stored out in the open:

- Make of Vehicle _____
- Current License Plate Number _____
- Month & Year Tabs Expired _____

- Not currently licensed for use on the highways of the State of Minnesota (Registration)
- Unusable or inoperable due to lack of or defects in component parts
- Unusable or inoperable due to damage, from collision, deterioration, alteration, or other factors.
- Vehicles beyond repair and, therefore, not intended for future use as a motor vehicle.
- Vehicles being retained on property for possible use of salvageable parts.

_____ **Storage or Accumulation of Junk, Trash, Rubbish, or Refuse** – Except when stored correctly.

_____ **Any Structure or part of any structure no longer habitable or useful for any other purpose**

_____ **Vacant dwelling/Garage/Other Out Building**

- Must be securely locked, windows intact or boarded up to prevent entrance into the structure.

_____ **Lawn mowing/ weeds/ snow removal**

Old Business

City of Silver Lake Employee Wellness Program Policy

The **City of Silver Lake Wellness Program Policy** was established by Resolution Number 26-11 on February 17, 2026. The city recognizes the importance of promoting health, well-being, and healthy eating, among its employees. It is the City's Policy to be an effective method to promote the health and wellness of city employees. The program is designed to encourage awareness of health-related issues, improve morale, and will, in time, likely reduce the cost of employee injuries and healthcare.

Wellness Program Mission Statement

The mission of the Wellness Committee shall be to foster a worksite culture that supports employees' desire to make healthy choices and to encourage and support employees' productivity, through physical and mental well-being.

Goals

- ✓ Improve general health and well-being through healthy choices
- ✓ Improve productivity
- ✓ Improve the sense of being a team
- ✓ Improve morale and attitude
- ✓ Decrease absenteeism
- ✓ Reduce turnover rate
- ✓ Decrease injuries
- ✓ Balance: Physical, Emotional, Social, Personal & Professional Goals

City of Silver Lake's Wellness Program Administration

The Mayor and City Council support the Wellness Program and desire to achieve and maintain a working environment that promotes health. Any funding for the Wellness Program will be budgeted through the Community Development fund. The Wellness Program Coordinator for funding is the City Clerk.

City of Silver Lake's Wellness Program Includes

This employee wellness program policy applies to all the City of Silver Lake employees. We may offer our wellness program as part of a group health plan or separately. Some activities and incentives are provided by the City Health carrier and are only available to policyholders.

Wellness Program Committee Initiatives

- Strive to build team support to achieve health and to promote health education and awareness through information.
- Encourage lifestyle changes that can reduce health risks
- Promote healthy eating. Encourage healthy food choices and beverage choices for employees by providing information on good nutrition for better health. When food is provided at Wellness events, bringing items from all areas of the food charts will be recommended.
- Provide morale boosters throughout the calendar year
- Provide teamwork events throughout the calendar year

Staffing of Wellness Committee

The Wellness Committee will be comprised of four (4) members, ideally with members from multiple departments and buildings, so will consist of the city department heads.

Wellness Committee Operation

- Committee members meet at least once per month to discuss past events and organize future events
- All meetings will begin promptly
- All committee members are equal participants, have equal rights, and are expected to voice their opinions and ideas and to share in the success of the City's Wellness Program.

Expectations for Wellness Committee Members

Wellness Committee members are expected to accomplish the following:

- Attend Wellness Committee meetings once a month, every 1st Monday of the month in the council chambers, unless there is a conflict agreed by the committee to reschedule it to another date that month.
- Participate in organizing and promoting at least three (3) to four (4) events each year.
- Promote health and wellness throughout the departments.
- Discuss freely your ideas for educating employees on health.
- Discuss ideas for successful wellness events.

Wellness Resources Available

- Quiet room - Auditorium (council chambers if other areas are occupied)
- BCBS Blue Care Advisor

Resources like the quiet room and wellness events are readily available to everyone.

We may also host competitions among our employees, like 8-week step contests. Participating in these contests is also voluntary. Keeping in mind our goals are not strictly weight loss but rather the whole person.

Design

Our wellness program will be designed with employee health in mind. It won't be unpleasant, too time-consuming or require heavy spending by our employees. We always welcome ideas and suggestions for our employee wellness program.

Voluntary participation

We encourage employees to participate in our wellness program, but their participation is voluntary. There is no punishment or adverse action for employees who choose not to participate in our wellness resources and program.

Employees with Disabilities

We will make reasonable accommodations for our employees with disabilities to help them have equal access to our wellness program.

The same applies to employees who can't participate in certain wellness activities due to age, pregnancy, or other reasons. We want everyone to have access to wellness plans and resources they can use.

Participants should always consult their personal physician before starting any exercise or fitness plan.

CITY OF SILVER LAKE,

Approved by: _____

Bruce Bebo, Mayor

Date: _____

CITY COUNCIL

CITY OF SILVER LAKE

**RESOLUTION 26-11: A RESOLUTION OF THE SILVER LAKE CITY COUNCIL
APPROVING THE CITY OF SILVER LAKE'S EMPLOYEE WELLNESS POLICY AND OFFICIAL
WELLNESS POLICIES AND PROGRAM**

WHEREAS, the City of Silver Lake recognizes the importance of promoting health, well-being, healthy eating, and exercise among its employees;

WHEREAS, it is the City's Policy to encourage health, well-being, and exercise through a Wellness Program designed to help ensure a healthy work environment for all City of Silver Lake employees;

WHEREAS, the City Council desires to implement a Wellness Program that strives to provide opportunities that will encourage the development of lifestyles that maintain and enhance the state of overall well-being, for a longer, healthier, and more productive life for the employees of the City of Silver Lake;

WHEREAS, the City Council acknowledges the importance of a successful Wellness Program in promoting fitness, and health and acknowledges that the following are benefits that can be directly realized from a Wellness Program:

1. Reduction in Sick Leave
2. Reduction in Absenteeism
3. Reduction in Injury
4. Reduction in Health Care Costs
5. Improvement in Workplace Morale
6. Improvement in Productivity

WHEREAS, it is the desire of the City Council to once again announce its Wellness Policy, and to adopt an Official Wellness Policies & Program for the City of Silver Lake;

NOW, THEREFORE, BE IT RESOLVED, that the Silver Lake City Council does hereby approve:

1. **Wellness Policy.** It is the City's Policy to encourage the health, well-being, and exercise of its employees through a Wellness Program designed to help ensure a healthy work environment for all City of Silver Lake employees.
2. **Wellness Program Adopted.** The attached Wellness Policies and Program is hereby adopted as the City's official Wellness Program.

Adopted by the City Council this 17th day of February 2026.

Bruce Bebo, Mayor

Diane E. Pedersen, Clerk/Treasurer

SEAL OF THE CITY:

City of Silver Lake

2026 Fee Schedule

Photocopies and Other Misc.		Fee
Copies		\$0.25
Send Fax (1st Page)		\$5.00
Each Additional Page		\$1.00
Receive Fax (1st Page)		\$2.00
Each Additional Page		\$0.50
Return Check fee		\$30.00
Assessment Search		\$20.00
City Maps		
8.5X11		free
11X17		free
24X36		\$5.00
Publications		Cost plus tax
Civil Penalty (per offense)		\$100.00
Business Licenses		Fee
Fee required at time of application. Issuance subject to Council approval. All licenses and permits expire at midnight, December 31st of the license year unless otherwise noted. Fees are not prorated for partial terms.		
Liquor On-Sale		\$2,500.00
Club Liquor On Sale		\$300.00
Liquor On-Sale (temporary per day)		\$25.00
Wine On-Sale		\$150.00
3.2 Beer on-sale		\$150.00
3.2 Beer off-sale		\$25.00
3.2 Beer on-sale (temporary 1st day)		\$25.00
(each additional day)		\$10.00
Gambling approvals		\$25.00
Dance/Live music		\$25.00
Cannabis Retail Registration Fee		\$500.00
Cannabis Retail Renewal Fee		\$1,000.00
Transient merchants, Peddlers, Solicitors		Fee
per day		\$30.00
per week		\$50.00
per month		\$75.00
per year		\$200.00
Multi-Unit Housing Certificate (per unit)		\$25.00
Multi-Unit Housing Special/Re-Inspection		\$50.00
Garbage Hauler Application Fee		\$50.00

City of Silver Lake 2026 Fee Schedule

Water, Sewer Storm Sewer Utility:

Fee

Billed Monthly. Sales tax charged on commercial accounts. Past due accounts subject to a penalty.

Storm Water Utility

REF Rate x Basic System Rate (\$15.00)=Monthly SWU Fee

<u>Classification</u>	<u>Land Use</u>	<u>REF Rate</u>
1	<u>Residential Lots</u> Apartment Units apartment - (each unit) <u>or</u> to apartment owner based upon non-residential square footage below	0.25
2	Single Family Residential	1.0
3	Twin Home (each unit)	1.0
4	Four Plex (each unit)	0.5
5	Single Family Manufactured Home in Manufactured Housing Park	0.25
6	<u>Non-Residential Lots</u> up to 7,000 square feet	2.0
7	7,001 to 14,520 square feet	3.0
8	14,521 to 43,560 square feet	4.0
9	43,560 to 87,160 square feet	8.0
10	87,161 to 174,240 square feet	12.0
11	over 174,241 square feet	16.0
12	Vacant Lot (no structures/no hard surface)	0.0

New Business

**CITY COUNCIL
CITY OF SILVER LAKE**

**RESOLUTION 26-08: RESOLUTION APPROVING WORKERS'
COMPENSATION INSURANCE PREMIUMS**

WHEREAS, the City of Silver Lake has recognized that as a responsible employer it needs to provide certain benefits and insurances for its employees, and

WHEREAS, Workers' Compensation is designed to protect employees and employers for costly workplace accidents, and

WHEREAS, the City has participated in the League of Minnesota Cities Insurance Trust's Group Self Insured Workers' Compensation plan for numerous years, and

WHEREAS, the preliminary premium for 2026 LMCIT Workers' Compensation Insurance is \$29,388 and the total budgeted amount for 2026 is \$45,340, and

THEREFORE, BE IT RESOLVED, by the City Council of the City of Silver Lake to approve the 2026 LMCIT Workers' Compensation Premium at a not to exceed amount of \$29,388.

Adopted by the Council this 17th day of February 2026.

Bruce Bebo, Mayor

Seal of The City:

Diane Pedersen, Clerk/Treasurer

CITY COUNCIL
CITY OF SILVER LAKE

**RESOLUTION 26-09: RESOLUTION APPROVING LOCAL BOARD OF
APPEAL AND EQUALIZATION MEETING**

WHEREAS, the City of Silver Lake Local Board of Appeal and Equalization is comprised of the members of the City Council, and

WHEREAS, a public meeting must be held between April 1 and May 31, and

WHEREAS, the purpose of the meeting is to determine whether property in the jurisdiction has been properly valued and classified by the assessor,

WHEREAS, in the absence of a certified member of the Council, the City Council is limited to only holding an “Open Book” meeting, whereby the Council can only hear the property owner’s appeal but cannot take any action. Any action must be recommended to the McLeod County Board of Appeals and Equalization.

THEREFORE BE IT RESOLVED, by the City Council of the City of Silver Lake that the Local Board of Appeal and Equalization open book meeting will be held on April 6, 2026, at 6:00pm in the Silver Lake Auditorium located at 320 Main St W.

Adopted by the Council this 17th day of February 2026.

Seal of The City:

Bruce Bebo, Mayor

Diane E. Pedersen, City Clerk/Treasurer

CITY COUNCIL

CITY OF SILVER LAKE

**RESOLUTION 26-10: RESOLUTION REESTABLISHING UNCHANGED
PRECINCTS AND POLLING PLACES**

WHEREAS, the Legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute Section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within sixty (60) days of when the legislature has been redistricted or at least nineteen (19) weeks before the State Primary Election, whichever comes first;

WHEREAS, the polling place for Silver Lake City remains at 320 Main Street West, the Silver Lake City Council hereby reestablishes this location as the designated polling place for this precinct in accordance with Minnesota Statute 204B.16.

NOW, THEREFORE BE IT RESOLVED the City Council of the City of Silver Lake, County of McLeod, State of Minnesota hereby reestablished that the boundaries of Silver Lake City, which consists of the territory of McLeod County remain unchanged following state legislative redistricting and the polling place for the City of Silver Lake remains unchanged.

Adopted by the City Council this 17th day of February 2026.

Bruce Bebo, Mayor

Diane E. Pedersen, Clerk/Treasurer

SEAL:

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 2/17/26

AGENDA SECTION: New Business	ORIGINATING DEPT: Admin	ITEM NO. [REDACTED]
ITEM DESCRIPTION: 1-Day Gambling and Liquor Licenses		PREPARED BY: Diane

COUNCIL ACTION REQUESTED

1. Approval for 1-Day Gambling License for Church of the Holy Family for Bingo to be held on Sunday, March 1, 2026.

COUNCIL ACTION: Motion by: _____ Second by: _____ to: _____

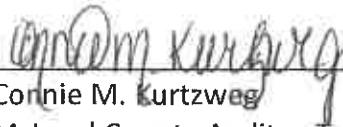
STATE OF MINNESOTA
MCLEOD COUNTY
DRAINAGE AUTHORITY FOR MCLEOD COUNTY DITCH 08

The matter of the proceedings for repair of
McLeod County Ditch 08

**Order of Filing of Engineer's Repair
Report and Setting Hearing Date**

PLEASE TAKE NOTICE, the McLeod County Board of Commissioners, seated as Drainage Authority for McLeod County Ditch (CD) 08, pursuant to Minnesota Statutes, chapter 103E, have set a public hearing on the Repair Report prepared in the proceedings to repair CD 08. The hearing shall be held at 9:00 a.m. or thereafter on February 24, 2026, in the Martin McLeod Board Room at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, MN. All interested parties may appear and be heard.

Copies of the Repair Report are available for inspection by contacting Connie M. Kurtzweg, McLeod County Auditor-Treasurer, by email or phone (Connie.Kurtzweg@mcleodcountymn.gov or 320-864-1235). Written comments may be directed to Connie M. Kurtzweg by email or by U.S. mail to McLeod County Government Center, Attn: Connie M. Kurtzweg, 520 Chandler Avenue North, Glencoe, MN 55336. You are receiving this notice because you are an owner of property or political subdivision likely to be affected by the proposed repair.



Connie M. Kurtzweg
McLeod County Auditor-Treasurer

Dated: February 3, 2026

Open Discussion

February 17, 2026 - Silver Lake City Council Meeting Info

Student Liaison to the City Council

- Buffalo and Big Lake currently have a similar position. Councilor Gehring reached out to the City of Buffalo and spoke with their city administrator Taylor Gronau. Taylor shared that the Student Liaison position has been positive for their community. He had the following recommendations.
 - Work with your school to determine the applicant selection process and job duties
 - Possibly think about special projects that the teen could work on
 - Sharing opinions in a city council meeting format can be especially intimidating for some teens (might be great to rethink how opinions from members are obtained during meetings to encourage teen involvement)
- Councilor Gehring also spoke with the parent of Jillian Pack (the current City of Buffalo Student Liaison) about the position she currently holds. Parent was super encouraging of other cities developing a similar position. Jillian helped develop and bring recommendations on Buffalo's current chicken ordinance.
- Questions for discussion:
 - Would the SL City Council be open to creating a similar position in our community?
 - If so...
 - How would our position possibly differ from the generic job description provided to the council?
 - Are there any special projects that we would like a teen to help us with?
 - What would the next steps be on moving forward with this?

Update on the ReLeaf Community Forestry Grant

- Councilor Gehring received email communication from the MN DNR on the 2025 ReLeaf Forestry Grant previously submitted to replace trees cut due to the infrastructure project. The DNR has rejected our grant proposal stating it was provided with \$7,248,200 to award and received \$23,427,299.31 in requested funds.
- Council Gehring's recommendation is to resubmit for both DNR ReLeaf Forestry grants later this year for this year's 2026 grants using information gathered from this last round of applications as the future application will most likely be very similar.