

Minutes
Planning Commission Meeting
7:00pm March 10, 2026
Auditorium

Commissioner Josh Mason called the meeting to order at 7:00 pm.

Members Present: Commissioner Josh Mason, Commissioner Neil Syvertson, Commissioner Sarah Kahn, Commission Gary Klima, Clerk Diane Pedersen.

Members Absent: Commissioner Amy Penaz

Others present: Jackson Eggert, Katie Fogelberg, Bruce Bebo

Consent Agenda:

1. Approve the minutes from February 10, 2026.

Motion by Commissioner Klima second by Commissioner Kahn to approve the minutes from February 10, 2026. Vote For: Unanimous. Motion Carried.

Public Comment - None

New Business

1. Declared a vacancy due to the resignation of Amy Penaz. A discussion was held regarding possible candidates to fill the vacancy. A notice will be posted on the city website as well as the city hall display case, auditorium, bank and post office.

Motion by Commissioner Kahn second by Commissioner Syvertson to recommend the council accept the resignation of Amy Penaz and declare a vacancy. Vote For: Unanimous. Motion Carried.

2. Jackson Eggert and Katie Fogelberg came to discuss a sign variance request for their home occupation. They feel a type 2 sign that cannot exceed two (2) square feet in gross area is too small for their business.
 - a. The Planning Commission's recommendation to them was to complete a variance application including a plan showing the size and location of the proposed sign.
 - b. Provided the application is submitted in a timely manner, a public hearing will be held on Tuesday, April 14, 2026.

Old Business:

1. Reviewed Sections 3-5 of the Zoning Ordinance. There were no recommended changes for these sections.
 - a. Section 4.01 Off-Street Parking Requirements
 - i. Add the statement "The size of a parking space shall follow the MN Administrative Rule 2400.2825 Construction and Design of Off-Street Parking Spaces".

Open Discussion - None

Motion by Commissioner Kahn second by Commissioner Klima to adjourn the meeting. Vote For: Unanimous. Motion Carried.

Adjourn 7:30 pm