

Minutes
Silver Lake City Council
Quarterly Meeting
April 6, 2026
Silver Lake Auditorium

Mayor Bebo called the regular meeting to order at 6:39_pm.

Members present: Mayor Bruce Bebo, Councilor Josh Mason, Councilor Rozanne Yurek, Councilor Joanna Jacobs, Councilor Ted Gehring (arrived at 7:35pm)

Members Absent: None

Staff present: Diane Pedersen, Chris Penaz

Others present: Sam Fink, Brody Bratsch, Ken Janssen, Mark & Casey Schutz (Cars on Patrol)

Motion by Councilor Jacobs second by Councilor Mason to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from March 16, 2026, Regular Meeting.
2. Claims

Motion by Councilor Mason second by Councilor Jacobs to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

New Business: None

Old Business

1. Reviewed Towing Contract with Mark & Casey from Cars on Patrol
 - a. The decision was made to work with a verbal agreement at this time.
 - b. The city will work on updating the blight ordinance.
2. SEH Infrastructure Update
 - a. Reviewed draft assessment policy – original policy was from 1994, revised in 2012
 - i. Section 9 Subd. 1, Item #2 – addition of Active Military.
 - ii. Section 9 Subd. 1, Item #5 – discussed addition of clarifying language for assessment deferrals.
 - iii. City Attorney will research how other cities handle deferrals. Do they have an application? Is that reviewed annually or another timeframe?
 - iv. Infrastructure Improvement Project assessment hearing will likely be held in September.
 - v. Policy to be adopted at the April 20, 2026, meeting.
 - b. R&R Excavating anticipated schedule
 - i. Tentatively planned to begin April 13.
 - c. Change Order 2 status update (Main Street and TH7 work)
 - i. Resolution Approving Plans and Specifications will be ready at the regular April 20th council meeting.

- ii. Will review budget status and whether or not to proceed mid-summer.
- d. 2026 Construction Open House
 - i. Open house events to be held on Thursday, April 9, 2026, from 12-1pm and 6-7pm.
- 3. Final reading of the sewer compliance ordinance 100 update.

Motion by Councilor Jacobs second by Councilor Mason to approve the Sewer Compliance Ordinance 100 amendments Vote for: Unanimous. Motion carried.

- 4. Reviewed mosquito contracts from Clarke Environmental Mosquito Management and VDCI.
 - a. Cost comparison for 11 treatments
 - i. Clarke Environmental \$514 per treatment or \$5654 for the season
 - ii. VDCI \$512 per treatment or \$5632 for the season (3% discount \$5463=\$496.64 for full payment prior to the season)
If they get a contract with Lester Prairie as well, the cost would be \$468.06 per treatment or \$5148.66 per season (3% discount \$4993.62 for full payment prior to the season)
 - b. Request a spraying schedule

Motion by Councilor Jacobs second by Councilor Mason to approve the contract with VDCI for 11 treatments at a cost not to exceed \$5,463 pending the potential additional discount. Vote for: Unanimous. Motion carried.

- 5. Student Liaison to the City Council
 - a. Change the city contact to the city clerk, who will then forward the information to the appropriate council member.

Department Business

- 1. Public Works
 - a. Request for Action to approve street patching not to exceed \$10,000.
 - i. Plan to patch:
 - 1. Auditorium
 - 2. MLS
 - 3. Gehlen
 - 4. Park
 - 5. Frank
 - ii. The funds for patching will come out of Fund 411 Public Works Streets Improvement except for the auditorium and MLS.
 - 1. Checking \$14,800
 - 2. Savings \$25,200
 - 3. CD \$21,669
 - 4. Total \$61,672
 - iii. Two quotes received for 3,000 square feet
 - 1. First quote was for \$6.50 per foot
 - 2. Second quote was for \$2.50/foot

Motion by Councilor Jacobs second by Councilor Gehring to approve street patching in an amount not to exceed \$10,000. Vote for: Unanimous. Motion carried.

- 2. MLS Requests for Action
 - a. Request to close Main Street from PrinsBank to Lake Ave on May 9, 2026, from approximately 9am-9pm for Muni Jam. The McLeod County permit has been submitted and approved.

Motion by Councilor Jacobs second by Councilor Mason to approve the request to close Main Street from Prinsbank to Lake Ave between the hours of 9am-9pm for Muni Jam. Vote for: Unanimous. Motion carried.

- b. Request to approve an exception to the "Live Music" city ordinance outside of the hours of 2pm-1am as shown in Chapter 13 of the Silver Lake Ordinance Code 1986 (Section 2, Subd. 2). Muni Jam live music events will start at approximately 12pm on May 9th and continue through approximately 8pm outside.

Motion by Councilor Mason second by Councilor Yurek to approve the request to allow live music outside from 12-8pm on May 9th. Vote for: Unanimous. Motion carried.

- c. Request to close the MLS parking lot for Muni Jam for food trucks, employee parking and event setup.

Motion by Councilor Yurek second by Councilor Gehring to approve the request to close the Muni parking lot for Muni Jam. Vote for: Unanimous. Motion carried.

3. Administration

a. Fee schedule revision

- i. Revising the fee schedule to add Lower-Potency Hemp Edible Retail Registration and Annual Renew Fees.
 1. Retail Registration \$125
 2. Annual Renewal \$125

Motion by Councilor Gehring second by Councilor Mason to approve the addition of Lower-Potency Hemp Edible Retailer Registration and Annual Renewal Fees of \$125 each to the fee schedule. Vote for: Unanimous. Motion carried.

b. Requests for Action

- i. Request to Approve 2026 Lower-Potency Hemp Edible Retailer License for MLS.
 1. Application has been approved by the MN Office of Cannabis Management.

Motion by Councilor Yurek second by Councilor Jacobs to approve the request Lower-Potency Hemp Edible Retailer License request by the MLS. Vote for: Unanimous. Motion carried.

- i. Request to Approve 2026 Lower-Potency Hemp Edible Retailer for BFK Management.
 1. Application has been approved by the MN Office of Cannabis Management.

Motion by Councilor Mason second by Councilor Jacobs to approve the request for Lower-Potency Hemp Edible Retail request by BFK Management. Vote for: Unanimous. Motion carried.

- ii. Request to approve the hire of Anna Plath as a lifeguard at Grade 10 Step 0 \$12.27 per hour. Anna will be an additional 18+ lifeguard.

Motion by Councilor Gehring second by Councilor Jacobs to approve the hire of Anna Plath as a lifeguard at Grade 10 Step 0 \$12.27 per hour. Vote for: Unanimous. Motion carried.

- ii. Request to transfer \$40,000 from Fund #804 Ambulance equipment savings to a 6-month CD. This would leave \$7600 in checking, \$5300 in savings, and \$66,600 in CD's.

Motion by Councilor Gehring second by Councilor Yurek to approve the transfer of \$40,000 from Fund 804 Ambulance Equipment savings to CD. Vote for: Unanimous. Motion carried.

c. Capital Improvement Plan Review

- i. Reviewed the plan for:
 1. City Office
 - a. \$19,000 remodel
 - b. \$50,00 for playground equipment which will not be utilized as Pools and Parks has fundraised for this purpose.
 2. MLS

- a. \$5000 for off-sale compressor
 - b. \$5000 to paint building exterior
 - c. \$10,000 for bar cooler equipment
 - d. \$5000 for unforeseen building repairs
 - e. \$40,000 for new kitchen equipment
 - f. \$5000 for unforeseen equipment repairs
3. Public Works – Fund 411
 - a. \$30,000 for seal coating
 - b. \$1500 sidewalk program
 - c. \$10,000 for street patching
 4. Energy Audits Reviewed
 - a. Council approved changing all thermostats to smart thermostats and public works is to get bids for the other suggested work.

Open Discussion

1. Playground update
2. Youth ATV field training
3. Bike Rodeo to be held in May
4. Lion's donated an ice machine and 40 tables for the auditorium

Motion by Councilor Yurek second by Councilor Mason to adjourn this quarterly meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:31 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: